



Centers for Medicare & Medicaid Services Office of Financial Management (OFM) Financial Services Group (FSG) 7500 Security Blvd Baltimore, MD 21244-1850

Medicare Exclusion Database (MED) User Manual

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1. INTRODUCTION

1.1 Purpose

The purpose of this User Manual is to provide the information necessary for using the MED online application.

1.2 Scope

The user manual covers the following topics related to the usage of MED online application:

- Overview of the MED Online Application
- The minimum requirements to access the system
- Overview of the application's organization and navigation
- Explanation of user roles and access privileges
- Explanation of using the application, navigating through various screens, their functionality etc.

The following is not within the scope of this document:

- This document does not provide instructions for obtaining the IACS login ID and Password to access the MED online application.
- This document does not provide instructions for obtaining access to the GENTRAN mailbox.

2. REFERENCED DOCUMENTS

The following documents were referenced during the development of this document:

Table 1: Referenced Documents

Document Name	Document Number	Issuance Date
IACS – User Guide for CMS User	IACS.UG.1.0	7/30/2010
Communities		
Enterprise File Transfer (EFT) GENTRAN	Version 2.0	4/15/2010
User's Guide		

3. OVERVIEW

The MED online application provides the ability to download the monthly provider sanctions/reinstatements files, perform an inquiry on the excluded providers, and perform monthly matching process and administration.

3.1. Conventions

The following conventions have been used in the user manual.

- HTML Form field names are shown in maroon text.
- HTML Form buttons where user can click is shown in black text with grey background.
- Reference to Menus is shown in white text with blue background.
- Reference to Screen name is shown in yellow text with blue background.
- When a screen has data displayed in rows and column, the column titles will be shown in *blue italics*.
- In order to protect the PII and the system security, some of the details on the screen print images have been blurred. The values are in plain text and do not inhibit the application users from understanding the application.
- **Bold** is used to highlights the text.

3.2. Cautions & Warnings

The user of the MED online application must be aware of the rules, regulations, prohibitions, and privacy limitations when accessing the US Government Systems. The user must read and agree to such notices before accessing the MED online application.

3.3. Application Access Time-out

The MED online application will close the application session if there is no application activity for more than 10 minutes by the user. Application activity includes clicking on any menus, performing record searchs, navigating through the record set etc.

The following screen will appear if any link is clicked after the session times out.



Screen Print 1: MED Online Application Session Timeout

4. GETTING STARTED

4.1 Set-Up Considerations

To the access to the MED online application, please ensure the PC has the following minimum requirements:

- 1. Screen Resolution: The MED online screens are designed to be viewed at a minimum screen resolution of 1280 x 768.
- 2. **Internet Browser**: Access to an internet browser (IE, Firefox, Chrome etc.) with JavaScript enabled.

4.2 Accessing the System

The MED online application can be accessed using the URL: <u>https://med.cms.hhs.gov/</u> from an internet browser. In order to access the application, the user must obtain the IACS (Individuals Authorized Access to the CMS Computer Services) logic credentials.

How users register for MED IACS account?

IACS registration process to receive an IACS user ID and password is done by registering at https://applications.cms.hhs.gov. After clicking "Enter CMS Applications Portal", please select

Account Management, and then New User Registration. Select 'Medicare Exclusion Database' from the listed applications, and then proceed with your registration form.

IMPORTANT: Please be sure to select "MED User" as your role, and enter MEDUSER for the mailbox name. Failure to do so will result in your application being rejected. If you need assistance with your IACS registration, please contact the EUS Help Desk.

The user should refer to the document 'IACS User Guide for CMS User Communities' (Document # IACS.UG.1.0) to perform following activities:

- 1. Request new user account
- 2. Initial account setup
- 3. Change Password
- 4. Other account maintenance

4.3 User Roles and Access Setup

The MED online application provides role-based security to the application and information. The features and information available to a user is based on the role that has been assigned to the user by the MED CMS business owner/authorizer. The MED online application identifies the following types of user roles.

- 1. **MED-USER:** This user role provides basic privileges to access the MED online application. This role allows the user to search for the provider records and view the provider details but does not allow the user to update or edit any information. The user with this type of role will be referred as 'med user' or 'regular user'. This is the default role given to all users.
- 2. **MED-POWERUSER:** This user role allows the user to search for the provider records and edit most of the information in the MED application except modifying the administration code descriptions and viewing/editing the MED Audits and MED Users. The users with this role will be referred as 'Power users' in the user manual.
- 3. **MED-ADMIN:** The user with this role has the highest level of privileges when using the MED online application. In addition to the having the privileges available to other roles, the MED-ADMIN type users have access to modify the administration code descriptions, view the changes made by other users to provider records, and modifying the information of other MED online application users. The users with this role will be referred as 'Admin users' in this document.

The following table provides the information about the various sections and screen within the MED online application and the user roles with access privileges to each section/screen as it applies.

S. No	Menu / Screen	Screen #	Regular User	Power User	Admin User
1	Welcome	-			
2	Welcome Screen	W001			

Table 2: User Access Matrix

Medicare Exclusion Database (MED)

S. No	Menu / Screen	Screen #	Regular User	Power User	Admin User
3	Provider Menu	-			
4	Search Provider	P001			
5	View Provider	P002			
6	Edit Provider Record	P003			
7	OIG Error Correction	-	\oslash		
8	Search Provider	O001	\bigcirc		
9	View Provider	O002	\bigcirc		
10	Edit Provider Record	O003	\bigcirc		
11	Possible Match	-	\bigcirc		
12	Possible Match Records	PM01	\bigcirc		
13	Possible Match Record Details	PM02	\bigcirc		
14	Validate the matched record	PMO3	\bigcirc		
15	Distribution	-			
16	Administration	-			
17	Sanction Codes	SN01			
18	Sanction Codes (Edit)	SN02	\bigcirc	\bigcirc	
19	Error Codes	ER01			
20	Error Codes (Edit)	ER02	\bigcirc	\bigcirc	
21	State Codes	ST01			
22	State Codes (Edit)	ST02	\bigcirc	\bigcirc	
23	General Specialty Codes	GN01			
24	General Specialty Codes (Edit)	GN02	\bigcirc	\bigcirc	
25	Sub-Specialty Codes	SP01			
26	Sub-Specialty Codes (Edit)	SP02	\bigcirc	\bigcirc	
27	UPIN Codes	UP01			
28	UPIN Codes (Edit)	UP02	\bigcirc	\bigcirc	
29	MED Audits	AU01	\bigcirc	\bigcirc	
30	MED Users	U001	\bigcirc	\bigcirc	
31	Help	-			
32	Print	-			

Legend:

- Viewable / Read Only
- ∠ Some / All information Editable
- ⊘ Page and Page link is not Visible and Accessible

4.4 System Organization & Navigation

4.4.1 Application Screen Setup

The MED online application screens can be divided in three sections:

- i. Navigation Menu Section
- ii. Session Detail Section
- iii. Page Detail Section

The following is a sample screen print identifying various sections of a typical MED online application screen.



Screen Print 2: MED Online Application Screen Sections

Navigation Menu Section: The navigation menu section is the screen area where the MED online application menu is displayed. This section shows the menu based on the user's role.

Session Detail Section: The session detail section of the screen shows the following information:

- <u>User</u>: User's login ID with which the user is logged in.
- <u>Role</u>: The role assigned to the user's login ID.
- Date: Date the user logged into the application.
- <u>Screen Name</u>: The current screen name with the page code in the brackets (example: MED Welcome screen (W0001)) is displayed.

Page Detail Section: In the page detail section of the screen area, the page information is displayed. This section of the screen displays the information based on the menu selection and user activity.

4.4.2 Navigation Menu Setup

The application navigation menu provides the users with links to access various application features. The navigation menu displays different set of menu based on the user's role. The Administration menu item has an additional sub-menu that is displayed based on the user's account privileges. The following screen prints shows all the available menus available to each user role.

The following screen print shows the menus for the Regular User:

Screen Print 3: Navigation Menu - MED-USER



Medicare Exclusion Database (MED)

The following screen print shows the menus for the Power User:

Screen Print 4: Navigation Menu - MED-POWERUSER

The following screen print shows the menus for the Admin User:

Screen Print 5: Navigation Menu - MED-ADMIN

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: Sanction Code List Screen (SN01) Logout			
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help 🖷 Print				
Sanctions Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes UPIN Codes MED Audits MED User				

4.4.3 Application Organization and Navigation:

The MED online application's features are functions organized by the sections and each section has server pages providing various functionalities. Based on the user role, the access to certain pages within the application section is limited or the section is totally inaccessible. The following diagram shows the application screen structure.

MED Site Diagram

The above diagram shows the layout of the MED online application screen pages. The application has various sections such as 'Provider Screen', 'OIG Error Correction', 'Possible Match', etc. Within each application section, there are several pages providing different functionalities. The application sections and screens pages are accessed using navigation menu. From the above screen print, the dotted box represents the section and each solid box is a page within in the section.

4.5. Exiting the System

To exit from the MED online application, click the Logout button located at the top-right corner of the screen on every page. Though different types of users have different menus, the location of Logout button is same for all the users.

Screen Print 6: Logout Button

Once the Logout button is clicked, the user is logged out of the application and following screen is displayed:

Screen Print 7: Logout Page

Centers for Medicare & Medicaid Services	Medicare Exclusion Database
You have been logged out of MED.	

As an added security measure, it is recommended to close the browser window or tab through which the MED online application was accessed, so that the application session is completely closed.

5. USING THE SYSTEM

The following sub-sections provide detailed instructions on how to use the various functions and features of the MED online application.

5.1 Login Process

The MED online application login process is explained in the following sections.

5.1.1 Login Page

To access the MED online application's Login Page, the user must first open the URL <u>https://med.cms.hhs.gov/</u> using an internet browser. As mentioned previously in the section 4.2.2, the user must have an IACS login ID and Password before attempting to access the online application.

The following is the screen print of the login page:

Screen Print 8: Login Screen

Access Manager Login Page for 2010.3			
U.S. Department of Health & Human Services 🔊 www.hhs.g	ov		
Centers for Medicare & Medicaid Services			
Individuals Authorized Access to the CMS Computer Services (IACS)			
This server uses Data Store Authentication			
The Federal Information Security Management Act (FISMA) of 2002 requires that the local system used to access CMS Computer Systems has up-to- operating system patches and is running anti-virus software.	date		
You must have an IACS User ID and Password to login. If this is your first time logging in, please use the User ID and the one-time password that was e-mailed to you by IACS.			
Effective September 29, 2006, your password will be set to expire every sixty days. In the event your password does expire, you will be prompted to ch your password. For further assistance, contact your CMS help desk.	ange		
Enter your User ID and password, and then click Login. If you can't remember your password, click Forgot your password? If you can't remember your ID, click Forgot your User ID?	User		
By selecting Login, the user is confirming that they have read and accepted the IACS Terms and Conditions			
User Name:			
Password:			
Log in			

The web page has two fields User Name and Password where the user enters the IACS login ID and Password. Click the Log In button to initiate the authentication process. Upon successful authentication, the user is taken to the MED application home page.

5.2 Welcome Page (W001)

The Welcome Screen (W001) is the main home page of the MED Online application. A user is taken to this screen after successful authentication through the IACS system.

The detail section of the following screen print shows the Welcome Screen as it appears to the MED-USER and the MED-POWERUSER roles.

Screen Print 9: Welcome Page (W001) – MED-USER AND MED-POWERUSER

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: Date: Logout MED Welcome Screen (W001) Logout Logout
► Welcome	
Welcome to MED!	
Choose Provider above to search for providers. Choose Distribution above to access the distribution files. Attention!	
Message shown here	*

No action is necessary for the Regular and Power users except to make sure they read the text within the Welcome text box.

Welcome Screen (W001) for the Admin User:

The Welcome Screen (W001) for the Admin user is slightly different than other users because it allows the admin users to edit the message in the welcome textbox and save it. The saved message is shown to all users when they log in.

Below is the screen print of the Welcome Screen as shown to a user with MED-ADMIN role:

Screen Print 10: Welcome Page (W001) - MED-ADMIN

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: MED Welcome Screen (W001) Logout
▶ Welcome Provider OIG Error Correction Possible Match MED Distribution Administration Help	🖶 Print
Welcome to MED!	
Choose Provider above to search for providers.	
Choose Distribution above to access the distribution files.	
Attention!	
Message shown here	2
Save	

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The admin user can type the message within the Welcome text box and click the Save button to communicate any information to rest of the user community.

5.3 **MED Distribution**

The MED Distribution page allows the users to download the monthly 'Distribution Files' and the 'MED File Creation Utility' (MFCU). The MED Distribution page provides both the instructions to download the utility and URL link to the GENTRAN mailbox access. The user will access the GENTRAN mailbox to download the files in ASCII/text file. To generate other file formats such as DBF, MDB (Microsoft Access) and EPD, the user will use the 'MED File Creation' utility. The user needs to download the MFCU one time.

The following is the screen print of the Distribution page:

Screen Print 11: MED Distribution Screen (D001)

Click here to access the Gentran mailbox to download the latest update file.

The following sections explain the MED File Creation Utility and the GENTRAN mail box from the above screen.

5.3.1 MED File Creation Utility (MFCU) – One Time Download and Install

To create distribution files in a different format other than ASCII/text, the user will need to do a one-time download and installation of a small non-intrusive application called 'MED File Creation Utility'. This utility reads MED ASCII/Text Distribution files and creates other file formats.

The instructions to download and install the MED File Creation Utility are as follows:

- The MED File Creation Utility can be downloaded from MED online application, navigate to Distribution screen (D001) and download the utility by clicking on the link and saving the file MED FCU.zip to local hard drive.
- Open the folder where the MED FCU. zip is saved and double click on the file.

- Extract the utility to C: \. It will create a new folder C: \MED-FCU and extract the utility files into this folder.
- To configure and run the utility, please refer to the MED File Creation Utility User Manual.

5.3.2 Download MED Distribution files from GENTRAN mailbox

When the user clicks on the URL <u>https://gis.cms.hhs.gov:3443/mailbox</u>, the user is directed to GENTRAN mailbox where the user can download the current month distribution file

The following is the screen print of the GENTRAN mailbox login screen:

Screen Print 12: GENTRAN- Login Screen

TS ERVICES	nterpris	er
	User ID Password	

To access GENTRAN, you must use the GENTRAN user ID (GUID) assigned to you by the IACS system. This is a 7-character user ID. End users who require access to multiple mailboxes must request access to those mailboxes through the IACS system and be approved through a specific workflow process.

The user could download current month 5 extract files into their local drive. i.e. 'C:\MED-FCU\Extract' folder. Please note the user should use this folder structure because the MED File Creation Utility will use this folder.

The five MED distribution files (Text/ACII) and its description are given in Table 3 below.

	T
MED Distribution File Name	Description
P.MEDEXC.CUMLTVSN.DYYMMDD.THHMMSST.pn	The Cumulative Sanction file
	contains all active excluded
	providers.
P.MEDEXC.CUMREIN.DYYMMDD.THHMMSST.pn	The Cumulative Reinstatements
	file contains all providers currently
	in the MED database that have
	been reinstated.
P.MEDEXC.NONMED.DYYMMDD.THHMMSST.pn	The Non-MED file contains
	records that were received from
	OIG but could not be processed
	due to errors. These are not added
	to the MED database.
P.MEDEXC.REINST.DYYMMDD.THHMMSST.pn	Current month Reinstatement File
P.MEDEXC.SANCT.DYYMMDD.THHMMSST.pn	Current month Sanction File
where:	
yymmdd = year/month/day file received	
hhmmsst = hour/minute/second/thousands of second	
pn = GENTRAN process number	

Table 3: MED Distribution files from GENTRAN (Text/ASCII)

The Table 4 below shows the layout of the MED distribution files:

Table 4: MED Distribution files - Layout

Field Name	Offset	То
LASTNAME	1	20
FIRSTNAME	21	35
MIDNAME	36	50
SUFFIX	51	60
BUSNAME	61	90
GENERAL	91	110
SPECIALTY	111	130
UPIN	131	136
DOB	137	144
SSN	145	153
ADDRESS	154	183
CITY	184	203
STATE	204	205
ZIP	206	214
COUNTRY	215	235
SANCTYPE	236	244
SANCDATE	245	252
REINDATE	253	260

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Field Name	Offset	То
DATEOFDEAT	261	268
OSCARNUMBE	269	278
NSCNUMBER	279	288
EINNUMBER	289	297
INTERMEDIA	298	305
CARRIERNUM	306	311
MEDASSIGNE	312	320
RECORDTYPE	321	324
NPI	325	334
FILLER	335	340

These files have a retention period of 30 days. Please send a request to MED support if prior month distribution file is required.

5.3.3 Run Med File Creation Utility (MFCU) to create other formats

To create the distribution files in a different format other than ASCII/text, the user will need to use the MFCU to create other file formats (DBF, MDB and EPD).

The following are the steps to run the MED File Creation Utility:

- Please ensure that the 5 distribution files in text format are downloaded and in your local drive as instructed in section Download MED Distribution files from GENTRAN mailbox
- Double click 'FCU.BAT' in C:\MED-FCU.
- The MED distribution files in the following formats will be created in folder 'C:\MED-FCU\Files' :
 - a) DBF format
 - b) Access database format (MDB)
 - c) Self-contained Access application Excluded provider database (EPD) application
 - d) ASCII format

The details of the output files are given below in Table 5.

#	File Name	Description
1	YYYY MM MED Access - cum.mbd	Access cumulative sanction file
2	YYYY MM MED Access - nmed.mbd	Access Non-MED file
3	YYYY MM MED Access - rcum.mbd	Access cumulative reinstatement file
4	YYYY MM MED Access - rein.mbd	Access current month reinstatement file
5	YYYY MM MED Access - sanc.mbd	Access current month sanction file
6	YYYY MM MED Access Front End.mbd	MED Access Front-end EPD application
7	YYYY MM MED ASCII - cum.txt	ASCII cumulative sanction file

Table 5: Output of MED File Creation Utility

8	YYYY MM MED ASCII - nmed.txt	ASCII Non-MED file
9	YYYY MM MED ASCII - rcum.txt	ASCII cumulative reinstatement file
10	YYYY MM MED ASCII - rein.txt	ASCII current month reinstatement file
11	YYYY MM MED ASCII - sanc.txt	ASCII current month sanction file
12	YYYY MM MED DBF - cum.dbf	DBF cumulative sanction file
13	YYYY MM MED DBF - nmed.dbf	DBF Non-MED file
14	YYYY MM MED DBF - rcum.dbf	DBF cumulative reinstatement file
15	YYYY MM MED DBF - rein.dbf	DBF current month reinstatement file
16	YYYY MM MED DBF - sanc.dbf	DBF current month sanction file

Note: If users would like to change the default folders they could change the default folders. The details are given in Appendix B.

5.4 **Provider Information**

One of the main functions of the MED online application is the ability to search for the providers who have been excluded or reinstated by the OIG. The provider feature of the application also allows the users to search for providers based on the search criteria and view the details about a specific provider. The MED-POWERUSER and MED-ADMIN users are also allowed to edit and update the provider's record. The following sections provide details about the provider section.

5.4.1 Provider Search Screen (P001)

When the user clicks on the Provider menu in the navigation menu section, the Provider Search Screen (P001) page is displayed. This web page allows the user to enter various search criteria to search the providers. All the fields have a tool-tip icon to the right of the input field for users to get brief information about the field. The user should simply place the mouse pointer on top of the tool-tip icon and helpful information about the field is displayed.

The following is the screen print of the Provider Search Screen (P001). The detail section of the page is same for all types of users:

Cente	ers for Medicare & Medi	caid Services	Medicare Exclusion Database User: Role: Date: Logout Provider Search Screen (P001) Logout
► Provider		una Linkasana Ling A	Bries .
Search Note: The search of	conditions are optional on this page. Be advise conditions to	ed that the search results will be limit the number of rows return	limited to the first 1000 rows. Please use the appropriate filtering ned.
MED ID Range	From To		🔇 —— Tool-Tip Icon
	1 999999		
Provider Type	🖲 All 🔘 Individual 🔘 Business		0
Business/Last Name			
EIN/SSN Number			0
NPI Number			0
Sanction Date Range 🗹	From	То	0
	01 January 🔽 1900 Calendar	31 December - 9999	Calendar
Reinstatement Date Range 🗹	From	То	0
	01 January 🔽 1900 Calendar	31 December - 9999	Calendar
Provider State	All States		0
Sanction Type	Both Sanction Only Reinstateme	ent Only	0
			Search Reset

Screen Print 13: Provider Search (P001)

The flowing table describes the form fields in detail.

Table 6: Provid	er Search Screen	- Field Values
-----------------	------------------	----------------

Field	Input / Limitation	Optional / Required	Description
MED ID Range	Numeric Value, Input	Optional	Enter the MED ID Range. If
	range 1 to o Digits, o		you know the MED ID of the
	Digits wax		the "From" field and leave the
			"To" field empty Maximum 6
			digits in length Only numeric
			characters allowed
Provider Type	Radio Button	Optional	Provider type is either an
	Selection (Choose one		Individual or a Business. By
	value)		default the application
			considers 'All' types of
			providers.
Business/Last Name	Alpha Numeric, 20	Optional	Enter the full or partial (initial
	Char Max		characters) name of the
			Business or Individual's Last
			Name.

Field	Input / Limitation	Optional / Required	Description
EIN/SSN Number	Numeric, 9 digits max	Optional	Enter the full or partial
			business EIN or individual's
			SSN for the search criteria.
			Entering first few digits
			displays all the records that
			has the matching initial digits
NPI Number	Numeric, 10 digits	Optional	Enter the full or partial (initial
	max		characters) NPI number of the
			provider
Sanction Date Range	Checkbox, Date	Optional	Select the Check Box AND
	Range		date range for the range of
			dates when the sanction is
			placed on the provider
Reinstatement Date	Checkbox, Date	Optional	Select the Check Box AND
Range	Range		date range for the range of
			dates when the provider was
			reinstated
Provider State	Drop Down Selection	Optional	Select the State of the
			provider
Sanction Type	Radio Button	Optional	Select the Sanction type to
	Selection (Choose one		include in the search criteria.
	value)		Select either all, or only
			Sanctions or only
			reinstatement.

5.4.2 Provider List Screen – (P002)

After the user has entered the search criteria and searched for the provider, the records matching the search criteria are shown on the **Provider List Screen (P002)** page.

Below is the screen print of the sample search result as shown to a regular user:

	Centers for Medicare & Medicaid Services							Medicare Exclusion Database User: Role: MED-USER Date: Provider List Screen (P002)			
Welcome	Provider D	istribution Administration	i Help 🖶 Print								
1 - 10 of 100	0 Next Las								Page Size 10	Go Go	
MED ID↑	Provider Type	Provider Name	Provider Identifier	Date Of Birth	City	State	Zip	NPI	Sanction Count	Action	
	10001004	INVESTIGATION OF	10100311201	1882-52-3880	1010100100	1680	(61)(-11)	-		Browse	
	3481864	188.151,0089.11	101100111	Bg(1985	1001100100	1886	10000.0000			Browse	
	(Addressed)		(ACTINGUE)	(im)(/111)	ALCOLOGICS	1886	1001-310		8	Browse	
	0.0014846	INCOMPANY AND IN	1000000111	10012-000	anteres	1831	10110-048			Browse	
	(hall have)	SHARE STATES	101001307	561,340	LOWINGLAW	1886	1110-111			Browse	
	0.0014846	NUMBER OF STREET, STRE	10000012	10071785	BALLOWNELL.	100	100011-007			Browse	
	(hall have)	LITERAL COLUMN	(ANALISTIC)	Ber (8) (887		1886	1012-088	-		Browse	
	0.0014844	REALINGS / AAMERICS	101110011	100-101/0001	COMPTRESS.	1886	11101-2701			Browse	
-	(hall black)	10071031-100810-	(89888/72)	(April/888)		1886	1011-348			Browse	
	in second	COMPANY OF COMPANY	1077003000	(April 1988)	Internet and in the local division of the lo	100	100311-008			Browse	

Screen Print 14: Provider List Screen (P002) – MED-USER

The Power users and the Admin users have an additonal Edit button to edit the provider record (details explained in section 5.3.4).

Screen Print 15: Provider List Screen (P002) – MED-POWERUSER / MED-ADMIN

	Centers for Medicare & Medicaid Services						re Exclus Role: ist Screen (F	ion Data MED-POWE 9002)	base RUSER Date:	Logout
Welcome	Provider 0	IG Error Correction Possib	ole Match Distribution	Administration	Help 🖶 Print					
1 - 10 of 10	00 Next Las	t							Pag	e Size 10 🔹 Go
MED ID	Provider Type	Provider Name	Provider Identifier	Date Of Birth	City	State	Zip	NPI	Sanction Count	Action
	(Addressed)	100003-11000210	(61000110)	146.1.186	-	1480	1000-010			Browse Edit
	instrume.	(BELS: (000)11	101100111	986(1987)	-	1861	10001000			Browse Edit
1	instrume.		1011000101	(mai) (111)	ALMEINELD	1881	1001-010			Browse Edit
8	instrume.	METERSORIES PARTS	(00108552)	3412/885	distance.	1881	10110-148			Browse Edit
16	instrume.	WEAK AND TO	101000107	1980 (1986)	100018-0000	1881	1110-111			Browse Edit
	instrume.			Map11985	RALLOWER	108	1011-107			Browse Edit
	140.00	100000000000000000000000000000000000000		34141187	-	1881	-	******		Browse Edit
	(MARCANA)	NAMESON (AANDROOM	101210071	1846-181-1888	1000010110	1881	1101-210			Browse Edit
	instrume.	100011000-0.000010-0	(00000110)	(mail) (111)		1881	1111-368			Browse Edit
10	381946	COME, NUMBER	1011203081	(Bar)(1999)		e.				Browse Edit

Back

The search results are shown in a tabular format such that each provider record forms a row and the provider details are shown in columns. The provider details are shown in the columns labled

MED ID, Provider Type, Provider Name, Provider Identifier, Date of Birth, City, State, Zip, NPI, and Sanction Count.

The application is configured to show a maximum of 1000 records that match the search crietria. If the search result count is over 1000 records, then the records over the 1000 limit are not displayed. The user needs to expand the search crieteria to narrow the search. The number of records that are displayed by default on this web page is 10. This can be changed by selecting the desired number of rows to be display from the drop down list of Page Size values and clicking the Go button. The page size limit is saved for the session and applies to all other searches. The provider search result records are displayed by default in the ascending order of MED ID values. The users can change the sort by the column labels - MED ID, Provider Name, City, and State either in ascending or descending order. A small arrow to the right of the column name indicates the column the sort order is based on and the direction of arrow indicates wither it is in

the ascending () or descending () order. Click on the column label to switch between ascending or descending order.

Clicking the Browse button will display the full details of the provider record.

5.4.3 Record Details – (P003)

Once the user clicks the **Browse** button on the Provider List Screen (P002), the **Browser Provider** Screen (P003), the full details of the provider record, is show in a 'read-only' view. The information presented is slightly different based on the provider type.

The following is the screen print of the 'Individual' provider record detail:

Screen P	rint 16: B	owse Provide	r Screen (P00	03) – Individua	al Provider
----------	------------	--------------	---------------	-----------------	-------------

_ <u></u>	Centers for	Medicar	e & Medicaid	Services	Medicare Exclusion Database User: Role: MED-USER Date: Browse Provider Screen (P003)
Welcome 🕨 Provid	der Distribution A	Administration H	Ielp 🔎 Print		
MED ID	-			Provider Type	Individual
Name	PROPERTY OF STREET, ST			Sanction Count	0
SSN	0.00000000			Date of Birth	May 💌
General Description	DRUG COMPANY/S	UPLIER		Sub-Specialty Description	ption OWNER
Street Address	ALCOUNT OF				
City	10000000000	State	Zip		
NPI	00007818			UPIN	10000
OSCAR	-27888			NSC	124642344
Carrier ID	4788			Intermediary ID	12442322
Notes	Some notes to u	pdate			~
Cancel					
Sanctions and Re Have 1 Sanction H Sanction Sanctio	<mark>iinstatements</mark> iistory on Date Reinstaten	nent Date Stati	15		
Sanction Sanctio	on Date Reinstaten	nent Date State A	us		

The following is the sample screen print if the provider type is a 'Business'. Notice there is no 'Date of Birth' field and some of the field names are different.

<u></u>	Centers for	Medica	re & Medicaid	Services	Medicare Exclusion Data User: Role: MED-USER Browse Provider Screen (P003)	base Date:	Logout
Welcome 🕨 Provid	ler Distribution	Administration I	Help 🔤 Print				
MED ID	-#-			Provider Type	Business		
Business Name	CONTRACTOR OF STREET,	Contraction of the local distance of the loc		Sanction Count	0		
EIN	11127333]					
General Description	DME COMPANY			Sub-Specialty Description	ption DME/GENERAL		
Street Address	182 - HERBERT LAND	in , shakin					
City	12.1.0.0001710	State	Zip (
NPI	HIDDHIGH]		UPIN	2000		
OSCAR	0613733]		NSC	48748777		
Carrier ID				Intermediary ID	all institut		
Notes						•	
Cancel							
Sanctions and Re	instatements						

Screen Print 17: Browse Provider Screen (P003) - Business Provider

Have 1 Sanction History Sanction Sanction Date Reinstatement Date Status

The provider detail page shows the additional information about the provider. This information includes the following:

- MED ID
- Provider type
- Name (if provider is of 'Individual' type)
- Business Name (if provider is of 'Business' type)
- SSN (if provider is of 'Individual' type)
- **EIN** (if provider is of 'Business' type)
- Date of Birth (if provider is of 'Individual' type)
- General Description (General Specialty Description)
- Sub-Specialty Description
- Street Address, City, State, and Zip
- NPI
- UPIN
- OSCAR
- NSC
- Carrier ID
- Intermediary ID

• Notes.

The user can click the Cancel button to return to the previous screen.

Provider's Record History:

The values displayed in the fields are the current active information for the provider. If there has been any change to the provider's information, the history of changes is shown below the Cancel button. The following are various sections that provide the information about changes made to the record:

- <u>Sanctions and Reinstatements</u>: Displays information about all the sanctions and reinstatements that were applied to the provider.
- <u>Name History</u>: This section displays the history of name changes with old and new names.
- <u>SSN History / EIN History</u>: This section displays the history of changes made to the SSN / EIN number. The title of the history section will be 'SSN History' or 'EIN History' if the provider is either 'Individual' or 'Business' respectively.
- <u>DOB History</u>: This section displays the history of changes made to the date of birth.
- <u>Address History</u>: This section displays the history of changes made to the address of the provider.
- <u>NPI History</u>: This section displays the history of changes made to the NPI number.
- <u>UPIN History</u>: This section displays the history of changes made to the UPIN History.
- <u>Oscar History</u>: This section displays the history of changes made to the Oscar value.
- <u>NSC History</u>: This section displays the history of changes made to the NSC value.

At the complete bottom of the screen, it shows the message '*You have reached bottom of the page. Press Cancel button at the top*'. Click the Cancel button to return to the previous page.

5.4.4 Edit Provider Record – (P003)

The Edit Provider Screen (P003) screen is accessed by clicking the EDIT button found on the right side of each Provider record row in the search result page (P002). The EDIT button is only accessible to the Power users and Admin Users.

The following is the screen print of the edit provider screen (P003) if the provider type is 'Individual':

_ <u></u> CM	S/ Centers for Medicare & Medi	i caid Service	Andicare Exclusion Database User: Role: MED-POWERUSER Date: Logo Edit Provider Screen (P003)	ut
Welcome 🕨 I	Provider OIG Error Correction Possible Match Distribution	Administration He	lp 🖷 Print	
Last Updated MED ID	on 04/05/0011 23:42 by '.	Provider Type	Individual	
Last Name		Sanction Count	0	
First Name	Teaster 2			
Middle				
SSN	(*************************************	Date of Birth	Calendar (?	
General Description	DRUG COMPANY/SUPLIER	Sub-Specialty Description	OWNER 🗸	
Street Address			Q	
City	State Zip (0	
NPI		UPIN	147887T	
OSCAR		NSC		
Carrier ID	1939881 ()	Intermediary ID		
Notes	Some notes to update		r v	

Screen Print 18: Edit Provider Screen (P003) – Individual Provider

The following is the screen print of the edit provider screen (P003) if the provider type is 'Business':

_ <u></u>	Centers for	Medicare & Me	dicaid	Services M	ledicare Exclusion Database er: Role: MED-POWERUSER it Provider Screen (P003)	Date:	Logout	
Welcome 🕨 Provid	der OIG Error Correct	ion Possible Match Distributi	on Adm	inistration Help 🖶 Print				
Last Updated on	by	100.000						
MED ID				Provider Type	Business			
Business Name	CONTRACTOR OF CONTRACTOR	1000 C 100 - 20	?	Sanction Count	0			
EIN	11423333		?					
General Description	DME COMPANY	-	?	Sub-Specialty Description	n DME/GENERAL		-	- 🕜
Street Address	telle (Statement London)	肉糖						?
City	11110000100	State	Zip	11414				?
NPI	1010001001		?	UPIN				?
OSCAR	0113333		?	NSC	88188123			?
Carrier ID			?	Intermediary ID	1934			?
Notes						~		?

Screen Print 19: Edit Provider Screen (P003) - Business Provider

The details of each of the field are explained in the following table:

Field	Editable / Non-Editable	Input Value	Comments
MED ID	Non-Editable	N/A	MED ID is system
Provider Type	Non-Editable	N/A	generated and not editable. Values are either Individual or Business.
Sanction Count	Non-Editable	N/A	Displays a numeric value for number of sanctions.
Business Name	Editable	Alphanumeric, 20 characters maximum	Enter the Business name of the provider. Maximum 20 characters in length.
			This field is available only if the provider type is 'Business'.
Last Name	Editable	Alphanumeric, 20 characters maximum	Enter the last name of the provider. Maximum 20 characters in length.
			This field is available only if the provider type is 'Individual'.
First Name	Editable	Alphanumeric, 15 characters maximum	Enter the first name of the provider. Maximum 15 characters in length.
			This field is available only if the provider type is 'Individual'.
Middle	Editable	Alphanumeric, 15 character maximum	Enter the middle name of the provider. Maximum 15 characters in length.
			This field is available only if the provider type is 'Individual'.
SSN	Editable	Numeric Only, 9 digits	Enter 9-digit number for SSN. Enter the number in the "nnnnnnn" format without any special character or spaces.
			This field is available only if the provider type is 'Individual'.

Table 7: Provider Record - Field Values

Field	Editable / Non-Editable	Input Value	Comments
EIN	Editable	Numeric Only, 9 digits	Enter 9-digit number for EIN. Enter the number in the "nnnnnnnn" format without any special character or spaces.
			This field is available only if the provider type is 'Business'.
Date of Birth	Editable	Day – 2 digit numeric Month – Drop down Year – 4 digit numeric	Enter date of birth of the provider. Click on the calendar button for popup calendar.
		Additionally Calendar button can be clicked to select the date.	This field is available only if the provider type is 'Individual'.
Specialty Description	Editable	Drop down selection menu	Select the "General Description" of the provider's service from the drop down list.
Sub- Specialty Description	Editable	Drop down selection menu	Select the "Sub-Specialties Description" of the provider's service from the drop down list.
Address	Editable	Alphanumeric, 150 characters maximum	Enter the building number and street name. Also provide the unit number if applicable.
City	Editable	Alphanumeric, 20 characters maximum	Enter City.
State	Editable	Drop down selection	Select State from drop down menu.
Zip	Editable	Numeric, 9 digits maximum	Enter the 5 or 9 digit zip code.
NPI	Editable	Numeric, 10 digit maximum, no special chars allowed	Enter 10-digit number for NPI. Please enter the number in the "nnnnnnnn" format without any special character or spaces.
UPIN	Editable	Alphanumeric, 6 characters maximum	Enter the "UPIN" value for the provider. Enter alpha-numeric characters, maximum of 6 characters.
OSCAR	Editable	Alphanumeric, 10 characters maximum	Enter the "OSCAR" value for the provider if available. Enter alpha- numeric characters, maximum of 10 characters.

Field	Editable / Non-Editable	Input Value	Comments
NSC	Editable	Numeric, 10 digits, no spaces	Enter 10-digit number for NSC value if available. Please enter the number without any special character or spaces.
Carrier ID	Editable	Alphanumeric, 6 characters, maximum	Enter the "Carrier ID" value for the provider if available. Enter alpha-numeric characters, maximum of 6 characters.
Intermediary ID	Editable	Alphanumeric, 8 characters maximum	Enter the "Intermediary ID" value for the provider if available. Enter alphanumeric characters, maximum of 8 characters.
Notes	Editable	Alphanumeric, 200 characters maximum	Enter any notes about the provider.

After updating the fields, click on the Save button to save the changed values or Cancel button to return to the previous screen without making any changes.

5.5 **OIG Error Correction**

The OIG Error Correction functionality allows the MED Power users and Admin users to search for the list of providers that had some error in the details, in the information received from the OIG. The application allows the privileged users to search for the provider record with errors; view full details of the provider record and make edits/updates to the providers' records. The following sections explain how to search, view and edit provider records:

5.5.1 OIG Error - Provider Search Form – (O001)

The Power and Admin users can search for the provider error records by using the search form displayed when clicked on the menu OIG Error Correction. The form allows the authorized users to search for the provider records and fix any errors that may have occurred when downloading information from OIG.

The following is the screen print of the OIG Error Search Screen (O001):

CMS/ Cente	ers for Medica	re & Medicaid Servi	ICES Medic: User: OIG Erro	re Exclusion Database Role: MED-POWERUSER Date: Search Screen (0001)	
Welcome Provider OIG	Error Correction Possi	ble Match MED Distribution Admin	istration Help 🖶 Prin		
Search Note: The search conditions are optional on this page. Be advised that the search results will be limited to the first 1000 rows. Please use the appropriate filtering conditions to limit the number of rows returned.					
Load ID Range	From	То		0	
	1	999999			
Provider Type	🖲 All 🔘 Individual 🔘	Business		0	
Business/Last Name]		0	
EIN/SSN Number]		0	
OIG Error Type	Both ○ Severe ○	Warning		0	
OIG Error Status	Both O Corrected	O Uncorrected		0	
Created Date Range 🗹	From	То		0	
	01 January 💌 19	000 Calendar 31 Decemb	ber 💌 9999 Calen	dar	
				Search Reset	

Screen Print 20: OIG Error Correction Provider Search Screen (O001)

The details of the fields are shown below:

Field	Input / Limitation	Optional / Required	Description
Load ID Range	Numeric Value, Input	Optional	Enter the Load ID Range. If
	range 1 to 6 Digits, 6		you know the Load ID of the
	Digits Max		specific provider, enter it in
			the "From" field and leave the
			"To" field empty. Maximum 6
			digits in length. Only numeric
			characters allowed.
Provider Type	Radio Button	Optional	Provider Type is either an
	Selection (Choose one		Individual or a Business. The
	value)		default value is 'All'.
Business/Last Name	Alpha Numeric, 20	Optional	Enter the full or partial (initial
	Char Max		characters) name of the
			Business or Individual's Last
			Name.
EIN/SSN Number	Numeric, 9 digits max	Optional	Enter the full or partial
			business EIN or individual's
			SSN for the search criteria.
			Entering first few digits
			displays all the records that
			have the matching initial
			digits.

Table 8: OIG Error Correction Screen - Field Values

Field	Input / Limitation	Optional / Required	Description
OIG Error Type	Radio Button	Optional	Select the OIG Error type to
	Selection (Choose one		include in the search criteria.
	value)		Choose the error type between
			Severe and Warning. 'Both' is
			selected by default.
OIG Error Status	Radio Button	Optional	Select one of the radio buttons
	Selection (Choose one		for the OIG Error Status to
	value)		include in the search criteria.
			Select either Corrected or
			Uncorrected. 'Both' is
			selected by default and
			includes all types of Error
			Status.
Created Date Range	Checkbox, Date	Optional	Select the Check Box AND
	Range		choose the date range during
			which the provider record was
			created.

5.5.2 OIG Error - Provider Search Results (O002)

After the user has entered the search criteria and searched for the provider, the records matching the search criteria are shown on the OIG Error List Screen (O002).

Below is the screen print of the sample search result for the Regular user:

Screen Print 21: OIG Error List Screen (0002)

	ms/ Cen	ters for Medicare	& Medicaid	Services	Medic User: OIG Erro	are Exc Ro Pr List Sci	clusio ole: Mi reen (O	n Databas D-POWERUS 002)	SER Date:	Log	out
Welcome	Provider 🕨 OIC	Ferror Correction Possible M	Match Distribution A	dministration H	elp 🛑 Print						
1 - 10 of 100	00 Next Las	st							Pa	ge Size 10	Go
Load ID↑	Provider Type	Provider Name	Provider Identifier	Date Of Birth	City	State	Zip	NPI	Error Count	Actio	D
H	100.000	LINES WAR AARDING	102010/101	Sec. 5, 1998	-	18	-	-	8	Browse	Edit
10	The state of the s	000/020 1000010	(89864/72)		100001010000-000	1881	18245		8	Browse	Edit
141	indexedual.	MANY NAME OF OTHER	10010001		anore.		1005		8	Browse	Edit
-	individual.	Average and the second second	1271004800	1000-011000	(1488)		-0010		8	Browse	Edit
16	(Bosses)	00000-010010-00100	122410/101		maxial.	-	10163		8	Browse	Edit
-	(Receiptor)	101110-0010-000011110-001			10.0318		1917	1853381	8	Browse	Edit
-	Houses	MERCORDUCE VALUE AND	-400000000		-	10	1485		8	Browse	Edit
181	Internation of the International Contraction of the International Contractional Contractionae Contractionae Contractionae Contract	antenantes, and co-	(8813107))		ALCO DO		1716		8	Browse	Edit
	TANK MARK	WITHOUGH PLATE		iteri (893)	TRAFFIC	100	(4138)		8	Browse	Edit
10	Thumas a	(100.0017110) - 001700001410			CONTRACTOR OF STREET,	100	10730		2	Browse	Edit

Back

The search results are shown in a tabular format such that each provider record forms a row and the provider details are shown in columns. The provider details are shown in the columns labled *Load ID, Provider Type, Provider Name, Provider Identifier, Date of Birth, City, State, Zip, NPI, and Error Count.*

The application is configured to show a maximum of 1000 records that match the search crietria. If the search result count is more than 1000 records, then the records over the 1000 limit are not displayed. The user needs to expand the search crieteria to narrow the search results.

The number of records that are displayed by default on this web page is 10. This can be changed by selecting the desired number of rows to display from the drop down list of Page Size values and clicking on the Go button. The page size limit is saved for the session and applies to all other searches.

The provider search result records are displayed by default in the ascending order of MED ID values. The users can change the sort by the column labels - MED ID, Provider Name, City, and State either in ascending or descending order. A small arrow to the right of the column name indicates the sort order based on that column and the direction of arrow indicates wither it is in

the ascending (a) or descending (b) order. Click on the column label to switch between ascending or descending order.

Clicking the Browse button will display full details of the provider record.

5.5.3 OIG Error - View Record Details – (O003)

Once the user clicks Browse button in the OIG Error - result screen (O002), the full details of the record are show in a 'read-only' view.

Below is the screen print of the provider record detail if the provider is an 'Individual':

<u>_cms/</u>	Center	s for IV	ledicare	& Med	icaid Ser	rvices	Medicare Exclusion Database User: Role: MED-POWERUSER Date: Logout Browse OIG Error Screen (0003)
Welcome Provider	► OIG Err	or Correcti	on Possible N	latch Distribເ	ution Administ	tration Help	Print
Last Updated on	6.750010 (B)	by	NATE:				
Load ID	-				Prov	ider Type	Individual
Individual Name	Bin(1928, -1)	10111]		
SSN	03808/73				Date	of Birth	
General Description	n MEDICAL PR	ACTICE, ME)		Sub-	Specialty Descrip	tion FAMILY PHYSICIAN/GP
Street Address		NUMBER OF STREET	67.4.4E				
City	-	876 T	State	0.000	Zip		
NPI	171001700				UPI	N	814744
Sanction Type	11004						
Sanction Date					Rein	statement Date	
Cancel							
Error List:							
Found 1 Error							
Field In Error H	Error Code 1	Description	Type St	atus Create	Date		
ALCON	-	AND PROPERTY.	with the second	188g.121	-246		
<u>Audit Trail:</u>							
Found 3 Audit Tra	ails records						
Field Name	Old Data	New Data	Updated By	Updated	On		
100.00		1111111	AND DESCRIPTION OF THE OWNER.	100000000000000000000000000000000000000			
and the local		COLUMN IN COLUMN	ALC: NO. OF CO.	ACC DESCRIPTION			
100000		194001	AL SHITHE	1000	12.00		

Screen Print 22: OIG Error - Provider Detail Screen (O003) – Individual Provider

You have reached bottom of the page. Press Cancel button at the top.

The following is the screen print of the provider record detail if the provider is a 'Business':

	Centers	for Medica	ire & M	ledicai	id Services	Medicare Exclusion Database User: Role: MED-POWERUSER Date: Logout Browse OIG Error Screen (0003)
Welcome Provider	 OIG Error 	Correction Poss	sible Match D	istribution	Administration Help	Print
Last Updated on	111100011-00200	by				
Load ID	48				Provider Type	Business
Business Name	PRIMARY MELTIN					
EIN	00000000					
General Description	AMBULANCE C	OMPANY			Sub-Specialty Desc	ription
Street Address	CARL DRAWN OF					
City	restrict made	State	dener.	Zip		
NPI	1107081				UPIN	(RARAL
Sanction Type	1.0.000					
Sanction Date	18 June	• 1987			Reinstatement Date	22 February • 2011
Cancel						
Error List:						
Found 2 Errors						
Field In Error	Error Code	Description	Туре	Status	Create Date	
(#FEITHER)		The set of the states	W.Labolite		1882-121-1000	
1000.000	-880.007	101003-000	ALL DRIVEN		188p121-388	
Audit Trail:						

Screen Print 23: OIG Error - Provider Detail Screen (O003) – Business Provider

The detail page shows the additional information about the provider. This information shown on in the page includes the following:

- Load ID
- Provider type
- SSN / EIN
- Date of Birth
- General Description (General Specialty Description)
- Sub-Specialty Description
- Street Address, City, State, and Zip
- NPI
- UPIN
- Sanction Type
- Sanction Date
- Reinstatement Date

The user can click Cancel button to return to the previous screen.

Provider's OIG Error History and Audit History:

In addition to the provider's record details, the detail page also shows information about history of errors that the record encountered when loading the information from the OIG and history of all the changes that were applied to the Provider's record. The 'Audit Trial' section provides

information about the *fields that were modified, the old and the new value, the user ID of the updater, and the date/time when the update was performed.*

At the complete bottom of the screen, it shows the message '*You have reached bottom of the page. Press Cancel button at the top*'. Click the Cancel button to return to the previous page.

5.5.4 OIG Error - Edit Record – (O003)

The Edit OIG Error Screen (0003) is accessed by clicking the EDIT button found in the right side of each 'Provider' record row in the search result page (0002).

The following is the screen print of the Edit OIG Error Screen if the provider type is an 'Individual':

_ <u></u>	Centers for Medi	care & Medicai	d Services	Medicare Exclusion Database User: Role: MED.POWERUSER Date: Logout Edit OIG Error Screen (0003)	
Welcome Provider	OIG Error Correction 1	Possible Match Distribution	Administration Help	Print	
Last Updated on	by the second				
Load ID	11 881		Provider Type	Individual	
Last Name	and the second	()	First Name		?
Middle					
SSN	127702000	?	Date of Birth	No Date 🔲	?
		0		October Calendar	0
General Description	THERAPIST	()	Sub-Specialty Descrip	otion All Sub-Specialty	- ?
Street Address	Post (PTNA 803-188)				?
City	State	▼ Zip			2
NPI	A DAME TO	2	UPIN		2
Sanction Type	11000		or in t		
	PROVINGE STREET	1.10		•	
Sanction Date	11 October - 1988	Calendar 2	Reinstatement Date	No Date 🛛	2
				Calendar	
Cancel Save					
Cancer Save					
Error List:					
Found 2 Errors			I		
Field In Error E	rror Code Description Ty	ype Status Create Date			
10000-000 10	RADI INCOME DECIMA	AND A LANGE OF THE ADDRESS OF THE AD			
<u>Audit Trail:</u>					
Found 1 Audit Tra	il record				
Field Name	Old Data New Data Upd	lated By Updated On			
100.00	Lines/181 Actual	1007-001-000			

Screen Print 24: OIG Error Correction Edit Record (O003) - Individual Provider

The following is the screen print of the Edit OIG Error Screen if the provider type is a 'Business':

_ <u></u>	Centers for Med	dicare & Medio	caid	Services	Aedicare Exclusion Database ser: Role: MED-POWERUSER Date: Log did OIG Error Screen (O003) Log Log	gout
Welcome Provider	 OIG Error Correction 	Possible Match Distributi	ion Ac	lministration Help 🖶 Pr	int	
Last Updated on	by	6				
Load ID	100			Provider Type	Business	
Business Name	south which and an		?			
EIN	111101110		?			
General Description	PHRMACY	•	?	Sub-Specialty Description	n All Sub-Specialty	- ?
Street Address	HE REAL AND A					?
City	Stat	te Zip	p			?
NPI			?	UPIN		?
Sanction Type	11364		<u> </u>			2
	The constant fill and the constant	An - Breeder			•	
Sanction Date	24 March 💌 1986	Calendar	?	Reinstatement Date	No Date 🜌	?
			<u> </u>		▼ Calendar	
Cancel Save						

Screen Print 25: OIG Error Correction Edit Record (O003) – Business Provider

The details of all the fields are explained in the following table:

Field	Editable / Non-Editable	Input Value	Comments
Load ID	Non-Editable	N/A	Load ID is system generated and not editable.
Provider Type	Non-Editable	N/A	Internal ID used to identify OIG providers.
Business Name	Editable	Alphanumeric, 20 characters maximum	Enter the Business name of the provider. Maximum 20 characters in length. This field is available only if the provider type is 'Business'.
Last Name	Editable	Alphanumeric, 20 characters maximum	Enter the last name of the provider. Maximum 20 characters in length. This field is available only if the provider type is 'Individual'.

Table 9: OIG Error Correction Edit Provider Record - Field Values

Field	Editable / Non-Editable	Input Value	Comments
First Name	Editable	Alphanumeric, 15 characters maximum	Enter the first name of the provider. Maximum 15 characters in length. This field is available only if the provider type is 'Individual'
Middle	Editable	Alphanumeric, 15 character maximum	Enter the middle name of the provider. Maximum 15 characters in length. This field is available only if the provider type is 'Individual'.
SSN	Editable	Numeric Only, 9 digits	Enter 9-digit number for SSN. Enter the number in the "nnnnnnn" format without any special character or spaces. This field is available only if the provider type is 'Individual'.
EIN	Editable	Numeric Only, 9 digits	Enter 9-digit number for EIN. Enter the number in the "nnnnnnnn" format without any special character or spaces. This field is available only if the provider type is 'Business'.
Date of Birth	Editable	Day – 2 digit numeric Month – Drop down list Year – 4 digit numeric Additionally, the Calendar button can be clicked to select the date.	Enter date of birth of the provider. Click on the calendar button for popup calendar. This field is available only if the provider type is 'Individual'.
Specialty Description	Editable	Drop down menu	Select the "General Description" of the provider's service from the drop down list.
Sub-Specialty Description	Editable	Drop down menu	Select the "Sub-Specialties Description" of the provider's service from the drop down list.

Field	Editable / Non-Editable	Input Value	Comments
Address	Editable	Alphanumeric, 150 characters maximum	Enter the building number and street name. Also provide the
City	Editable	Alphanumeric, 20 characters maximum	Enter City.
State	Editable	Drop down selection	Select state from drop down menu.
Zip	Editable	Numeric, 9 digits maximum	Enter the 5 or 9 digit zip code.
NPI	Editable	Numeric, 10 digit maximum, no special chars allowed	Enter 10-digit number for NPI. Please enter the number in the "nnnnnnnn" format without any special character or spaces.
UPIN	Editable	Alphanumeric, 6 characters maximum	Enter the "UPIN" value for the provider. Enter alpha-numeric characters, maximum of 6 characters.
Sanction Type	Editable	Drop down menu	Select the Sanction Type from the drop down menu.
Sanction Date	Editable	Day – 2 digit numeric Month – Drop down list Year – 4 digit numeric Additionally, the Calendar button can be clicked to select the date.	Enter/Edit the Sanction date of the provider. Click on the calendar button for popup calendar.
Reinstatement Date	Editable	Day – 2 digit numeric Month – Drop down list Year – 4 digit numeric Additionally, the Calendar button can be clicked to select the date.	Enter/Edit the Reinstatement date of the provider. Click on the calendar button for popup calendar.

After updating the fields, click on the Save button to save the changed values or Cancel button to return to the previous screen without making any changes.

5.6 Possible Match

The Possible Match functionality provides the MED Power users and Admin users with a list of OIG records that do not match directly with any of the existing provider records. The MED application uses a fuzzy logic to identify a possible match between the new record and the existing records. The lists of possible match records are presented to the user to view and/or validate the match. The following sections explain various functions of the 'Possible Match'.

5.6.1 Possible Match List – (PM01)

The Possible Match Screen (PM01) is the default page displayed when the user clicks on the menu Possible Match. The page displays list of records not loaded into the database and have a possible match with one of the existing records.

The following is the screen print for the possible match screen print:

	MS/ Cent	ters for Medica	are & Medic	aid Servic	CES User: Possi	licare Ex I ble Match S	c clusi Role: M creen (l	o n Datab IED-POWER PM01)	ase USER Date:		Logout
Welcome 1	Provider OIG Error	r Correction 🕨 Possible 1	Match Distribution	Administration	Help 🕌 Print						
1 - 7 of 7										Page Size	10 🔻 Go
Load ID↑	Provider Type	Provider Name	Provider Identifier	Date Of Birth	City	State	Zip	NPI	Match Coun	t A	ction
1991	THE OWNER AND	ALMERTS, DISINGLY		000112888		-	-		8	Edit	Browse
122440	WHEN SHE', LA.	ancaning carstorra-		3a(1)(895)	10.0001010101	161	18633		8	Edit	Browse
14112	Interruper, La	augusta	107104400	Heri (#FT	Normal Providence	100	12138		8	Edit	Browse
17340	4.0000		100010101		STREET LANGEVERS	100	18.855			Edit	Browse
107161	Interruper, La	WALKA BALLING	1010001101	Mag/7 (999)	1014010	140	-	144171933	6	Edit	Browse
107101	OVER LESS ALS	WEAR DATE:	1010001701	Mag(7) (889)	or could	1881	10110	10011001	8	Edit	Browse
18985	1000000000114	INCOME.	(861415)	No.1111	(TRANSPORTED AND TAXABLE COMPANY)	1.634	1114		8	Edit	Browse

Screen Print 26	- Possible Match	Record List Scree	n (PM01)
-----------------	------------------	-------------------	----------

The provider records are displayed in the tabular format. Each possible match represents a row in the table and various details of the provider record are shown as columns. The details of provider shown in the columns are *Load ID*, *Provider Type*, *Provider Identifier*, *Date of Birth*, *City*, *State*, *Zip*, *NPI*, *Match Count and Action*.

The user can click on Browse button to view the comparison of the possible match records or can click on Edit button to view the possible match comparison and confirm that there is a match.

5.6.2 Browse Record – (PM02)

When a user clicks on the Browse button on the Possible Match Screen (PM01), the Provider details of the match between OIG and MED database are shown for comparison.

The following is the screen print of a Browse Possible Match record.

_ <u></u>	Centers for Medi	care & Medicaid	Services	Medicare Exclusion Database User: Role: MED-POWERUSER Date: Logo Browse Possible Match (PM02)
Welcome Provider	OIG Error Correction 🕨 Possib	le Match MED Distribution	Administration Help	🖶 Print
		OIG		MED
Last Updated on	05/23/2001 11:29		05/23/0001	1 11:29
ID	22930		9372	
Provider Type	Individual		Individual	
Provider Name	WERE PRESIDENT		100007 (986	Handar - Martin Co
SSN/EIN	11110004		73114018	
Date Of Birth	3ac1.1957		No. 1, 196	
Street Address	11521-161897 A6(19391) (E. 162062		17502-75384	aasaanna (/8:/000080000
General Description	on MEDICAL PRACTICE, MD		MEDICAL	PRACTICE, MD
Sub-Specialty	RADIOLOGIST		RADIOLO	GIST
Sanction	Sanction Sanction Date R	einstatement Date Update	d On Sanction	Sanction Date Reinstatement Date Updated On
	1128b6 Dec 8, 1994 D	ec 8, 1994 04/13/2011	1 07:52 1128a1	Feb 12, 1996 Dec 31, 9999 05/23/2001 11:29
				Cancel

Screen Print 27 - Possible Match - View only screen (PM02)

The following information for the Provider's record from the OIG and MED database is shown in a side-by-side view so that the users can verify if there indeed is a match.

- Last updated date
- Provider Type
- Provider Name
- SSN / EIN
- Date of Birth
- Street Address
- General Description
- Sub-Specialty
- Sanctions applied to the provider

After reviewing the matching records the user can click on the Cancel button to return to the possible match list page.

5.6.3 Confirm the Match – (PM02)

When a user clicks on the Edit button on the Possible Match Screen (PM01), the details of the match between OIG and MED database are shown for comparison along with the option to confirm the match by providing the Match button.

The following is the screen print of an Edit Possible Match record.

CN15/	Centers for	Vledicare d	S Medicaid	Services	Medicare Exclusion Database User: Role: MED-POWERUSER Date: Edit Possible Match (PM02)	l
elcome Provider	OIG Error Correction 🕨	Possible Match	MED Distribution	Administration Help	Print	
		OIG			MED	
T + TT - d - + - d	05/22/2001 11-20			05/22/0001	Match 1 of 1 Possible Matches.	
Last Updated on	03/23/2001 11:29			05/25/0001	11:29	
ID	120000			1875		
Provider Type	Individual			Individual		
Provider Name	VALUE D'ANNALISE			10001_000	Analysis (1999) 117-11	
SSN/EIN	75311480147			12124894		
Date Of Birth	3ac4,392			No. 1, 195		
Street Address	1952 ALIEN ALIENTI, IL ALIENS			LITER COMM	1614/1996. /#1.1600/860000	
General Descriptio	on MEDICAL PRACTIC	CE, MD		MEDICAL	PRACTICE, MD	
Sub-Specialty	RADIOLOGIST			RADIOLO	GIST	
Sanction	Sanction Sanction	Date Reinstaten	ent Date Up <u>date</u> d	On Sanction	Sanction Date Reinstatement Date Updated On	
	1128b6 Dec 8, 1994	Dec 8, 1994	04/13/2011	07:58 1128a1	Feb 12, 1996 Dec 31, 9999 05/23/2001 11:29	
					Cancel Match	

Screen Print 28: Possible Match - Edit Screen (PM02)

The following information from the OIG and MED database is shown in a side-by-side comparison view so that the users can verify and confirm the match.

- Last updated date
- Provider Type
- Provider Name
- SSN / EIN
- Date of Birth
- Street Address
- General Description
- Sub-Specialty
- Sanctions applied to the provider

The user can click on the Cancel button to return to the possible match list page or click on Match button to confirm the match between the two databases.

5.7 Administration

The Administration menu provides the users with various MED online application administration options. The Regular and Power users can view various types of codes. The Admin users can view, edit or add various codes. The administration section also allows the Admin users to view all the audit activity on MED records

5.7.1 Sanctions Codes

The Sanctions Codes page displays list of Sanction codes and descriptions that correspond to various sanctions. Each sanction description relates to a possible sanction that can be applied to a provider.

The MED online application allows the Admin users to view or edit 'Sanction Description' or add a new 'Sanction Code' and 'Sanction Description'.

5.7.1.1 View Sanction Codes (SN01)

When a user clicks on Administration menu, the Sanction Code List Screen (SN01) is displayed by default.

The following is the screen print of Sanction codes as displayed to the Regular and Power users. These users are only allowed to view the sanction codes and description.

Screen Print 29: Sanction Code List Screen (SN01)

Page Size 10 🔻 Go

1 - 10 of 25 Next Last	
Sanction Code	Description
1128Aa	(FORMERLY 1128(C))-IMPOSITION OF A CIVIL MONEY PENALTY OR ASSESSMENT
1128a1	PROGRAM-RELATED CONVICTION
1128a2	CONVICTION RELATING TO PATIENT ABUSE OR NEGLEC
1128a3	FELONY CONVICTION RELATING TO HEALTH CARE FRAUD
1128a4	FELONY CONVICTION RELATING TO CONTROLLED SUBSTANCE VIOLATION
1128b1	CONVICTION RELATING TO FRAUD
1128b10	FAILURE TO SUPPLY REQUESTED INFORMATION ON SUBCONTRACTORS AND SUPPLIERS
1128b11	FAILURE TO PROVIDE PAYMENT INFORMATION
1128b12	FAILURE TO GRANT IMMEDIATE ACCESS
1128b13	FAILURE TO TAKE CORRECTIVE ACTION

The MED application allows the Admin user to edit the existing sanction entry or add a new sanction code.

Below is the screen print of the Sanction Code List Screen (SN01) as visible to the Admin users.

Ce	nters for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: Sanction Code List Screen (SN01)	out
Welcome Provider OIG E	arror Correction Possible Match MED Distribution 🕨 Administration Help	🖶 Print	
Sanctions Codes E	irror Codes State Codes General Specialty Codes Sub-Specialty Codes UPIN Cod	les MED Audits MED User	
		Page Siz	e 10 🔻 Go
1 - 10 of 25 Next Las	st		
Sanction Code	Description		Action
1128Aa	(FORMERLY 1128(C))-IMPOSITION OF A CIVIL MONEY PENALTY OR ASSESSMENT	Г	Edit
1128a1	PROGRAM-RELATED CONVICTION		Edit
1128a2	CONVICTION RELATING TO PATIENT ABUSE OR NEGLEC		Edit
1128a3	FELONY CONVICTION RELATING TO HEALTH CARE FRAUD		Edit
1128a4	FELONY CONVICTION RELATING TO CONTROLLED SUBSTANCE VIOLATION		Edit
1128b1	CONVICTION RELATING TO FRAUD		Edit
1128b10	FAILURE TO SUPPLY REQUESTED INFORMATION ON SUBCONTRACTORS AND S	UPPLIERS	Edit
1128611	FAILURE TO PROVIDE PAYMENT INFORMATION		Edit
1128b12	FAILURE TO GRANT IMMEDIATE ACCESS		Edit
1128b13	FAILURE TO TAKE CORRECTIVE ACTION		Edit
Add			

Screen Print 30: Sanction Codes List Screen (SN01) - MED-ADMIN

Notice that the Admin users have Edit and Add buttons.

5.7.1.2 Edit Sanction Codes (SN02)

The Sanction Code Edit Screen (SN02) is displayed when the Admin user clicks on the Edit button on the sanction code list screen.

The following is the screen print of sanction code edit screen.

The fields values displayed on the screen are explained in the following table:

Field Name	Editable / Not-Editable	Input Value
Sanction Code	Not-Editable	N/A
Sanction Description	Editable	Accepts alphanumeric characters, 150
		characters maximum

Table 10: Edit Sanction Code - Field Values

After updating the Sanction Description, click the Save button to save the updated sanction description or click the Cancel button to discard the changes and return to the previous screen.

5.7.1.3 Add Sanction Code (SN02)

The Sanction Code Edit Screen (SN02) to add new sanction entry is displayed when the Admin user clicks on the Add button on the sanction code list screen.

The following is the screen print of sanction code edit screen to add new entry.

Screen Print 32 - Add Sanction Code (SN02)

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: Sanction Code Edit Screen (SN02) Logout			
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help 🖶 Print				
Sanctions Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes UPIN C	Codes MED Audits MED User			
Sanction Code	0			
Sanction Description				
Save				

The fields values displayed on the screen are explained in the following table:

Field Name	Editable / Not-Editable	Input Value
Sanction Code	Editable	Alphanumeric characters, 20 characters
		maximum
Sanction Description	Editable	Alphanumeric characters, 30 characters
		maximum

Table 11: Add Sanction Code – Field Values

After updating the Sanction Code and Sanction Description, click the Save button to save to add new sanction entry to the database or click the Cancel button to discard the changes and return to the previous screen.

5.7.2 Error Codes

The Error Codes uniquely identifies the error description for the errors that may occur when loading the OIG data.

The MED online application provides the user to view, edit or add error codes and error codes descriptions and codes.

5.7.2.1 View Error Codes (ER01) – MED-ADMIN Only

When an Admin user clicks on Error Codes menu, the Error Code List Screen (ER01) is displayed. This menu and access to the page is available only to the Admin users and not available to Regular or Power users.

The following is the screen print of Error codes as displayed.

Screen Print 33: Error Code List Screen (ER01)

Conters	for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: Logout Error Code List Screen (ER01)			
Welcome Provider OIG Error Correc	Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help 🖶 Print				
Sanctions Codes Frror Codes	State Codes General Specialty Codes Sub-Specialty Codes UPIN Cod	es MED Audits MED User			
1 - 10 of 100 Next Last		Page Size 10 - Go			
DBERR	Description Description	Action			
ER0001	Business Name and Individual Name Blank	Edit			
ER0002	Business Name and Individual Name are Populated	Edit			
ER0003	Invalid Sanction Date	Edit			
ER0004	Invalid Reinstatement Date	Edit			
ER0005	Reinstatement Date Less than Sanction Date	Edit			
ER0006	Invalid Specialty	Edit			
ER0007	Invalid UPIN	Edit			
ER0008	Invalid Birthdate	Edit			
ER0009	Doctor Younger than 25 Yrs. Old	Edit			

Add

When on this screen, Admin user can click on the Edit button to edit the Error Code description or click on the Add button to add a new Error code description.

5.7.2.2 Edit Error Codes – (ER02)

The Error Code Edit Screen (ER02) is displayed when the Admin user clicks on the Edit button on the error codes list screen.

The following is the screen print of sanction code edit screen.

Screen	Print 34:	Edit Erro	r Code
--------	-----------	-----------	--------

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: Error Code Edit Screen (ER02) Logout			
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help	🖶 Print			
Sanctions Codes 🕨 Error Codes State Codes General Specialty Codes Sub-Specialty Codes UPIN Codes MED Audits MED User				
Error Code ER0001	×			
Error Description Business Name and Individual Name Blank				
Save Cancel				

The fields values displayed on the screen are explained in the following table:

Table 12: Edit Error Code - Field Values

Field Name	Editable / Not-Editable	Input Value
Error Code	Not-Editable	N/A
Error Description	Editable	Accepts alphanumeric characters, 150 characters maximum

After updating the Error Description, click the Save button to save the updated Error Description or click the Cancel button to discard the changes and return to the previous screen.

5.7.2.3 Add Error Codes – (ER02)

The Error Code Edit Screen (ER02) to add new sanction entry is displayed when the Admin user clicks on the Add button on the sanction code list screen.

The following is the screen print of sanction code edit screen to add new entry.

Screen Print 35: Add Error Code (ER02)

Centers for Medicare & Medicaid Ser	VICES Medicare Exclusion Database User: Role: MED-ADMIN Date: Logout Error Code Edit Screen (ER02)
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administr	ation Help 🖶 Print
Sanctions Codes 🕨 Error Codes State Codes General Specialty Codes Sub-Specialty Code	s UPIN Codes MED Audits MED User
Error Code	0
Error Description	
Save	

The fields values displayed on the screen are explained in the following table:

Field Name	Editable / Not-Editable	Input Value
Error Code	Editable	Alphanumeric characters, 20 characters
		maximum
Error Description	Editable	Alphanumeric characters, 150 characters
		maximum

Table 13: Add Error Code – Field Values

After updating the Sanction Code and Sanction Description, click the Save button to save to add new sanction entry to the database or click the Cancel button to discard the changes and return to the previous screen.

5.7.3 State Codes

The State Codes uniquely identifies the states in the USA and is used to identify the state where the provider operates.

The MED online application allows the user to view, edit or add State codes and descriptions.

5.7.3.1 View State Code (ST01)

When a user clicks on State Codes menu, the State Code List Screen (ST01) is displayed by default.

The following is the screen print of State codes as displayed to the Regular and Power users. These users are only allowed to view the sanction codes.

Screen Print 36: State Codes List Screen (ST01) – MED-USER and MED-POWERUSER

Centers for N	ledicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-USER Date: Logout State Code List Screen (STOI)
Welcome Provider MED Distribution 🕨 Ad	ministration Help 🖶 Print	
Sanctions Codes State Codes General S	pecialty Codes Sub-Specialty Codes UPIN Codes	
		Page Size 10 💌 Go
1 - 10 of 54 Next Last		
State Code		Description
AK	Alaska	
AL	Alabama	
AR	Arkansas	
47	Arizona	

CA	California
co	Colorado
СТ	Connecticut
DC	District of Columbia
DE	Delaware
FL	Florida

The MED application provides the Admin user to edit the existing State entry or add a new State code.

Below is the screen print of the State Code List Screen (SN01) as visible to the Admin users.

Centers for Medicare	& Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN I State Code List Screen (ST01)	Date: Logout
Welcome Provider OIG Error Correction Possible Match M	IED Distribution 🕨 Administration Help	🖶 Print	
Sanctions Codes Error Codes State Codes General S	pecialty Codes Sub-Specialty Codes UPIN Code	es MED Audits MED User	
			Page Size 10 - Go
1 - 10 of 53 Next Last			
State Code	Descripti	ion	Action
AK	Alaska	E	dit
AL	Alabama	E	dit
AR	Arkansas	E	dit
AZ	Arizona	E	Edit
CA	California	E	dit
со	Colorado	E	dit
ст	Connecticut	E	dit
DC	District of Columbia	E	Edit
DE	Delaware	E	dit
FL	Florida	E	Edit
Add			

Screen Print 37: State Code List Screen

Please note that the Admin users have Edit and Add buttons to edit an existing record or add a new record.

5.7.3.2 Edit State Codes (ST02)

The State Code Edit Screen (ST02) is displayed when the Admin user clicks on the Edit button on the State code list screen.

The following is the screen print of State code edit screen.

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: State Code Edit Screen (ST02) Logout
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help	🖶 Print
Sanctions Codes Error Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes UPIN Code	es MED Audits MED User
State Code AK State Description Alaska	
Save Cancel	

Screen Print 38: State Code Edit Screen (ST02)

The fields values displayed on the screen are explained in the following table:

Field Name	Editable / Not-Editable	Input Value
State Code	Not-Editable	N/A
State Description	Editable	Accepts alphanumeric characters, 150
		characters maximum

Table 14: State Code Edit Screen – Field Values

After updating the State Description, click the Save button to save the updated State Description or click the Cancel button to discard the changes and return to the previous screen.

5.7.3.3 Add State Code (ST02)

The State Edit Screen (ST02) to add new State entry is displayed when the Admin user clicks on the Add button on the State code list screen.

The following is the screen print of State code edit screen to add new entry.

Screen Print 39: Add State Code (ST02)

VIEDICATE EXCITISION DATADASE Jser: Role: MED-ADMIN Date: Logout State Code Edit Screen (ST02)
h Print
MED Audits MED User

Save Cancel

The fields values displayed on the screen are explained in the following table:

Table 15: Add State Codes - Field Values

Field Name	Editable / Not-Editable	Input Value
State Code	Editable	Alphanumeric characters, 20 characters
		maximum
State Description	Editable	Alphanumeric characters, 30 characters
		maximum

After updating the State Code and State Description, click the Save button to save to add new State entry to the database or click the Cancel button to discard the changes and return to the previous screen.

5.7.4 General Specialty Codes (GN01)

The General Specialty Codes uniquely identifies the Specialty of the provider. The MED online application provides the facility to view, edit or add the general specialty descriptions and codes to identify them.

5.7.4.1 View General Specialty Codes (GN01)

When a user clicks on General Specialty Codes menu, the General Specialties Code List Screen (GN01) is displayed.

The following is the screen print of general specialty codes as displayed to the Regular and Power users. These users are only allowed to view the general specialty codes and description.

Screen Print 40: General Specialty List Screen (GN01)

Centers for Medicare & Medicaid Se	Prvices Medicare Exclusion Database User: Role: MED-USER Date: General Specialties Code List Screen (GN01) Logout
Welcome Provider MED Distribution 🕨 Administration Help 🖶 Print	
Sanctions Codes State Codes General Specialty Codes Sub-Specialty Codes UPI	N Codes
	Page Size 10 💌 Go
1 - 10 of 60 Next Last	
General Specialty Code	Description
ACCOUNTING FIRM	ACCOUNTING FIRM
ACUPUNCTURIST	ACUPUNCTURIST
ADULT HOME	ADULT HOME
AMBLNTRY SRGCL CNTR	AMBLNTRY SRGCL CNTR
AMBULANCE COMPANY	AMBULANCE COMPANY
AUDIOLOGIST	AUDIOLOGIST
BILLING SERVICE CO	BILLING SERVICE CO
BOARDING HOME	BOARDING HOME
CARRIER/INTERMEDIARY	CARRIER/INTERMEDIARY
CHIROPRACTIC PRACT	CHIROPRACTIC PRACT

The MED application provides the Admin user to edit the existing general specialty code entry or add a new general specialty code.

Below is the screen print of the General Specialties Code List Screen (SN01) as visible to the Admin users.

Centers for Medicare & Medic	aid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: General Specialties Code List Screen (GN01)	Logout
Welcome Provider OIG Error Correction Possible Match MED Distribution	Administration Help	Print Print	
Sanctions Codes Error Codes State Codes General Specialty Codes	Sub-Specialty Codes UPIN C	odes MED Audits MED User	
1 - 10 of 59 Next Last			Page Size 10 Go
General Specialty Code		Description	Action
ACCOUNTING FIRM	ACCOUNTING FIRM		Edit
ACUPUNCTURIST	ACUPUNCTURIST		Edit
ADULT HOME	ADULT HOME		Edit
AMBLNTRY SRGCL CNTR	AMBLNTRY SRGCL CNTR		Edit
AMBULANCE COMPANY	AMBULANCE COMPANY		Edit
AUDIOLOGIST	AUDIOLOGIST		Edit
BILLING SERVICE CO	BILLING SERVICE CO		Edit
BOARDING HOME	BOARDING HOME		Edit
CARRIER/INTERMEDIARY	CARRIER/INTERMEDIAR	r	Edit
CHIROPRACTIC PRACT	CHIROPRACTIC PRACT		Edit

Screen Print 41: General Specialty List Screen (GN01) - MED-ADMIN

Add

Please note that the Admin users have Edit and Add buttons to edit an existing record or add a new record.

5.7.4.2 Edit General Specialty Codes (GN02)

The General Specialty Code Edit Screen (GN02) is displayed when the Admin user clicks on the Edit button on the general specialties code list screen.

The following is the screen print of general specialty code edit screen.

Screen Print 42: General Specialty Edit Screen (GN02)

Coms/ Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: General Specialty Code Edit Screen (GN02) Logout
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Hel	p 💾 Print
Sanctions Codes Error Codes State Codes 🕨 General Specialty Codes Sub-Specialty Codes UPP	N Codes MED Audits MED User
General Specialty Code ACCOUNTING FIRM	
General Specialty Description ACCOUNTING FIRM	
Save	

The field values displayed on the screen are explained in the following table:

Field Name	Editable / Not-Editable	Input Value
General Specialty	Not-Editable	N/A
Code		
General Specialty	Editable	Accepts alphanumeric characters, 150
Description		characters maximum

Table 16: General Specialty Codes - Field Values

5.7.4.3 Add General Specialty Code (GN02)

The General Specialty Code Edit Screen (GN02) to add new general specialty entry is displayed when the admin user clicks on the Add button on the general specialties code list screen.

The following is the screen print of general specialties code edit screen to add new entry.

Screen Print 43: General Specialty Code Edit Screen (GN02)

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: General Specialty Code Edit Screen (GN02) Logout
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help	🖶 Print
Sanctions Codes Error Codes State Codes Error Codes State Codes DPIN C	Codes MED Audits MED User
General Specialty Code	0
General Specialty Description	
Save	

The fields values displayed on the screen are explained in the following table:

Table 17: Add General Specialty Codes - Field Values	
--	--

Field Name	Editable / Not-Editable	Input Value
General Specialty	Editable	Alphanumeric characters, 20 characters
Code		maximum
General Specialty	Editable	Alphanumeric characters, 150 characters
Description		maximum

After updating the General Specialty Code and General Specialty Description, click the Save button to save to add new General Specialty entry to the database or click the Cancel button to discard the changes and return to the previous screen.

5.7.5 Sub Specialty Codes

The Sub-Specialty Codes uniquely identifies the description of the Sub-Specialty of the provider. Each Sub-Specialty description relates to the Sub-Specialty code of the provider.

The MED online application provides the user to view, edit or add the Sub-Specialty descriptions and codes to identify them.

5.7.5.1 View Sub Specialty Codes (SP01)

When a user clicks on Sub-Specialty Codes menu, the Sub-Specialties Code List Screen (SP01) is displayed.

The following is the screen print of Sub-Specialty codes as displayed to the Regular and Power users. These users are only allowed to view the sub-specialty codes and description.

Screen Print 44: Sub Specialty Code List Screen (SP01)

Centers for Medicare	& Medicaid Services	Medicare Exclusion Database User: Role: MED-USER Date: Sub-Specialties Code List Screen (SP01)	Logout
Welcome Provider MED Distribution 🕨 Administration	Help 🖶 Print		
Sanctions Codes State Codes General Specialty Codes Sub-	Specialty Codes UPIN Codes		
			Page Size 10 💌 Go
1 - 10 of 82 Next Last			
SubSpecialty Code		Description	
ACCOUNT/BOOKKPR/AUDI	ACCOUNT/BOOKK	PR/AUDI	
ADMINISTRATOR	ADMINISTRATOR		
ALLERGIST	ALLERGIST		
ALLIED HEALTH RELATE	ALLIED HEALTH R	ELATE	
ANESTHESIOLOGIST	ANESTHESIOLOGIS	T	
ANESTHETIST	ANESTHETIST		
ARCHITECT/ENGINEER	ARCHITECT/ENGIN	JEER.	
BUSINESS MANAGER	BUSINESS MANAG	ER	
CARDIOLOGIST	CARDIOLOGIST		
CHIROPRACTOR	CHIROPRACTOR		

The MED application allows the Admin user to edit the existing sub-specialty code entry or add a new sub-specialty code.

Below is the screen print of the Sub-Specialties Code List Screen (SN01) as visible to the Admin users.

Centers for Me	dicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Sub-Specialties Code List Screen (SP01)	Date: Logout
Welcome Provider OIG Error Correction Possible	Match MED Distribution 🕨 Administration Help	🖨 Print	
Sanctions Codes Error Codes State Codes Genera	al Specialty Codes 🕨 Sub-Specialty Codes UPIN Co	odes MED Audits MED User	
1 - 10 of 81 Next Last			Page Size 10 💌 Go
SubSpecialty Code		Description	Action
ADMINISTRATOR	ADVIDUCTION		
ALLERGIST	ALLERGIST		Edit
ALLIED HEALTH RELATE	ALLIED HEALTH RELATE		Edit
ANESTHESIOLOGIST	ANESTHESIOLOGIST		Edit
ANESTHETIST	ANESTHETIST		Edit
ARCHITECT/ENGINEER	ARCHITECT/ENGINEER		Edit
BUSINESS MANAGER	BUSINESS MANAGER		Edit
CARDIOLOGIST	CARDIOLOGIST		Edit
CHIROPRACTOR	CHIROPRACTOR		Edit

Screen Print 45: Sub Specialty Code List Screen (SP01) - MED-ADMIN

It can be noticed that the Admin users have Edit and Add buttons to edit an existing record or add a new record.

5.7.5.2 Edit Sub Specialty Codes (SP02)

The Sub-Specialty Code Edit Screen (SP02) is displayed when the Admin user clicks on the Edit button on the Sub-Specialty code list screen.

The following is the screen print of sub-Specialty code edit screen.

C	enters for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: Sub-Specialty Code Edit Screen (SP02) Logout
Welcome Provider OI	3 Error Correction Possible Match MED Distribution 🕨 Administration Help	🖶 Print
Sanctions Codes Error Co	odes State Codes General Specialty Codes Sub-Specialty Codes UPIN Co	odes MED Audits MED User
SubSpecialty Code	ACCOUNT/BOOKKPR/AUDI	
SubSpecialty Description	n ACCOUNT/BOOKKPR/AUDI	
Save Cancel		

Screen Print 46: Sub-Specialty Edit Screen (SP02)

The fields values displayed on the screen are explained in the following table:

Field Name	Editable / Not-Editable	Input Value
Sub Specialty Code	Not-Editable	N/A
Sub Specialty	Editable	Accepts alphanumeric characters, 150
Description		characters maximum

Table 18: Sub-Specialty Edit - Field Values

5.7.5.3 Add Sub Specialty Codes (SP01)

The Sub-Specialty Code Edit Screen (GN02) to add new sub-specialty entry is displayed when the Admin user clicks on the Add button on the Sub-Specialties code list screen.

The following is the screen print of Sub-Specialties code edit screen to add new entry.

Screen Print 47: Add Sub-Specialty Code (SP02)

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: Sub-Specialty Code Edit Screen (SP02) Logout
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help	🖷 Print
Sanctions Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes UPIN CODE U	des MED Audits MED User
SubSpecialty Code	0
SubSpecialty Description	
Save	

The fields values displayed on the screen are explained in the following table:

 Table 19: Add Sub-Specialty Codes - Field Values

Field Name	Editable / Not-Editable	Input Value
Sub Specialty Code	Editable	Alphanumeric characters, 20 characters
		maximum
Sub Specialty	Editable	Alphanumeric characters, 150 characters
Description		maximum

After updating the Sub Specialty Code and Sub Specialty Description, click the Save button to save to add new Sub-Specialty entry to the database or click the Cancel button to discard the changes and return to the previous screen.

5.7.6 UPIN Codes

The UPIN Codes uniquely identifies the description of the UPIN of the provider. Each Sub-Specialty description relates to the Sub-Specialty of the provider.

The MED online application allows the user to view, edit or add the Sub-Specialty descriptions and codes to identify them.

5.7.6.1 View UPIN Codes (UP01)

When a user clicks on UPIN Codes menu, the UPIN Code List Screen (UP01) is displayed.

The following is the screen print of UPIN codes as displayed to the Regular and Power users. These users are only allowed to view the general specialty codes and description.

Screen Print 48: UPIN Code List Screen (UP01)

Centers fo	r Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-USER Date: UPIN Code List Screen (UP01) Logout	
Welcome Provider MED Distribution	Administration Help Print		
Sanctions Codes State Codes General Spec	cialty Codes Sub-Specialty Codes > UPIN Codes		
		Page Size 10 💌 🛛	2
1 - 10 of 19 Next Last			
UPIN Code	I	Description	
A	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
В	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
с	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
D	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
E	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
F	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
G	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
Н	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
I	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		
1	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC		

The MED application allows the Admin user to edit the existing UPIN code entry or add a new UPIN code.

Below is the screen print of the UPIN Code List Screen (UP01) as visible to the Admin users.

Screen Print 49: UPIN Code List Screen (UP01) - MED-ADMIN

Medicare Exclusion Database (MED)

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: UPIN Code List Screen (UP01)
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help	Print .
Sanctions Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes VPIN Codes	MED Audits MED User

Page Size 10 - Go

1 - 10 of 19 Next Last		
UPIN Code	Description	Action
А	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
В	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
с	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
D	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
E	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
F	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
G	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
Н	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
I	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit
1	MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	Edit

Add

Notice that the Admin users have Edit and Add buttons.

5.7.6.2 Edit UPIN Codes (UP02)

The UPIN Code Edit Screen (UP02) is displayed when the Admin user clicks on the Edit button on the Sub-Specialty code list screen.

The following is the screen print of UPIN code edit screen.

Screen Print 50: UPIN Code Edit Screen (UP02)

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User Role: MED-ADMIN Date: Logout UPIN Code Edit Screen (UP02) Logout
Welcome Provider OIG Error Correction Possible Match MED Distribution Administration Help	Print
Sanctions Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes 🕨 UPIN Codes	s MED Audits MED User
UPIN Code A UPIN Description MEDICAL DOCTORS/DOCTOR OF OSTEOPATHIC	
Save	

The fields values displayed on the screen are explained in the following table:

Table 20: UPIN Code Edit Screen - Field Values

Field Name	Editable / Not-Editable	In	put Value

UPIN Code	Not-Editable	N/A	
UPIN Description	Editable	Accepts alphanumeric characters, 150	
		characters maximum	

5.7.6.3 Add UPIN Codes (UP02)

The UPIN Code Edit Screen (GN02) to add new UPIN entry is displayed when the Admin user clicks on the Add button on the Sub-Specialties code list screen.

The following is the screen print of UPIN code edit screen to add new entry.

Screen Print 51: Add UPIN Codes Screen (UP02)

Centers for Medicare & Medicaid Services	Medicare Exclusion Database User: Role: MED-ADMIN Date: UPIN Code Edit Screen (UP02) Logout
Welcome Provider OIG Error Correction Possible Match MED Distribution 🏲 Administration Hel	p 📑 Print
Sanctions Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes VPIN Cod	les MED Audits MED User
UPIN Code	
UPIN Description	
Save Cancel	

The fields values displayed on the screen are explained in the following table:

Table 21: Add UPIN Codes - Field Values

Field Name	Editable / Not-Editable	Input Value
UPIN Code	Editable	Alphanumeric characters, 20 characters
		maximum
UPIN Description	Editable	Alphanumeric characters, 150 characters
		maximum

After updating the UPIN Code and UPIN Description, click the Save button to save to add new UPIN entry to the database or click the Cancel button to discard the changes and return to the previous screen.

5.7.7 MED Audits

The MED Audits section of the application allows the Admin users to view all the changes performed on the Provider's record by any user. The MED Audits screen (AU01) is displayed when the Admin user clicks on the link Administration \rightarrow MED Audits

The following is the screen print of MED Audits.

	Centers for N	/ledicare & l	Medicaid Services	Medicare Exclusion Datal User: Role: MED-AD MED Audit Screen (AU01)	Dase MIN Date:	Logout	
Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help 🖷 Print							
Sanctions Codes Error	Codes State Codes (General Specialty Codes	Sub-Specialty Codes UPIN Codes 🕨	MED Audits MED User			
						Page Size 10 - Go	
1 - 10 of 2611 Next Process Owner	Last Record ID	Field Name	Old Data	New Data	Updated On	Updated By	
OIG	1281	SSN_ID		11100	06 13 201 22 49	10.02102101	
OIG	16	SEX_ID		1100	061330012046	10170014061	
OIG		SEX_ID			061300010859	10.000	
OIG		SEX_ID	10000	11111	061300010858	10.000	
OIG		SEX_ID			061300010830	10.000	
OIG		SEX_ID	0.000	11111	061320011829	10.000	
OIG		BRTH_DT	3000 M	100.00	061320010651	10.7003.0001	
OIG		STR. ADR.	CONTRACTOR OF CONTRACTOR	CONTRACT MARKED AND INCOME.	041320010650	111000.000	

Screen Print 52: MED Audits Screen (AU01)

The following information is displayed about each audit record:

1.1.10

• *Process Owner*: Owner of the process

SEX ID

F\$T_354

• *Record ID*: Unique ID number that identifies the provider whose record is being changed

041320010650

06 13 2011 06 50

- *Field Name*: ID of the field that has been changed
- *Old Data*: Old value of the field

.

- *New Data*: New value of the field
- *Updated On*: Date when the record was updated
- *Updated by*: User ID of the person who made the change

The MED Audits section does not allow any action other than to view the history of changes that were performed on the provider's record.

5.7.8 MED Users

OIG

OIG

The MED Users section of the MED online application allows the Admin users to maintain certain information about the users of the application. The actual user accounts are created in the IACS system but this function as part of the MED application allows the Admin User to assign additional details.

5.7.8.1 View MED Users (U001)

When a user clicks on MED Users menu, the MED User Screen (U001) is displayed. The MED user screen displays all the system users by default along with a search form to quickly search for specific users.

The following is the screen print of MED users list screen.

	as Centers for Me	dicare & Medicaid Se	ervices M Use	edicare Exclusion r: Role: M D User Screen (U001)	Database MED-ADMIN Date:	Log	out		
Welcome P	Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help 🖶 Print								
Sanctions Codes Error Codes State Codes General Specialty Codes Sub-Specialty Codes UPIN Codes MED Audits 🕨 MED User									
Search Criter	ia:						_		
User ID							2		
Last Name							?		
Filter									
						Page Size	10 🔻 Go		
1 - 10 of 295	Next Last								
User ID	User Name	Email	Business	Phone	Role	Active	Action		
(4139)					100000-000000	No	Edit		
11.007					100001-10000	No	Edit		
16391					100001-110000	No	Edit		
UTBLAKE.	THE MEMORY AND A CONTRACTOR	at the construction of	-00R114-0087	(798)/73148331	1000 10101000 1000	No	Edit		
110					100001-10000	No	Edit		
	THE REPORT OF A LOCAL	Accelling to construct and	OBBILLS OBB	10.10.000		Yes	Edit		
101000181	1887, 0141	and of Managination	1241	1001711100		No	Edit		
-	NUMBER OF STREET, STRE	10010-0010-00010-0000-0000		10-20-001-0-0		Yes	Edit		

Screen Print 53: MED User List Screen (U001)

The following table provides the details about the search fields:

Table 22: MED User Search – Field Values

Field	Input / Limitation	Optional / Required	Description
User ID	Alphanumeric value	Optional	Enter the full or partial (initial characters) User ID of the MED online user.
Last Name	Alphanumeric value	Optional	Enter the full or partial (initial characters) name of the user's Last Name

After entering the search criteria, clicking the Filter button will display the user records that match the search criteria.

The MED User Screen (U001) by default displays all the user records in a tabular format where rows represent a unique user record and columns provide the details of the record. The following are the columns are shown on this screen.

- *User ID*: User login ID of the MED online application users
- User Name: Full name of the user (Last name, First name)
- *Email*: Email ID of the user
- Business: Name of the company to which the user belongs
- *Phone*: Phone number of the user
- *Role*: Role assigned to the user

• *Active*: Indicates whether user is active or not

The last column called *Action* in each row provides an Edit button to modify certain user information as described in the following section.

5.7.8.2 Edit MED Users (U002)

The MED User Edit Screen (U002) is displayed when the admin user clicks on the Edit button on the MED users screen. The application page allows the Admin users to modify certain information about the MED online users.

The following is the screen print of the MED user edit.

|--|

	as/ Centers f	or Medi	care & I	Medicaid	Services	Medica User: MED User	re Exclusion Database Role: MED-ADMIN •Edit Screen (U002)	Date:	Logout
Welcome Pr	Welcome Provider OIG Error Correction Possible Match MED Distribution 🕨 Administration Help 🖶 Print								
Sanctions Cod	les Error Codes State Co	odes General S	pecialty Codes	Sub-Specialty Cod	es UPIN Codes	MED Audits	► MED User		
User ID	and the second s								
Active	No								
Role	MED-POWERUSER								
First Name	First Name			(2)					
Last Name	Last Name			?					
Business	Business Name			?					
Email	username@domain.com			?					
Phone	(111) 222-0123			?					
Save	ancel								

The fields values displayed on the screen are explained in the following table:

Field Name	Editable / Not-Editable	Input Value
User ID	Non-Editable Field	N/A
Active	Non-Editable Field	N/A
Role	Non-Editable MED Online	N/A
	Application	
First Name	Editable	Alpha numeric, 35 characters maximum
Last Name	Editable	35 characters maximum
Business	Editable	Alpha numeric, 50 characters maximum
Email	Editable	50 characters maximum
Phone	Editable	Numeric with special characters, 20
		character maximum

Table 23: Edit MED Users - Field Values

After updating the user information, click the Save button to save the updated user information or click the Cancel button to discard the changes and return to the previous screen.

6. TROUBLESHOOTING & SUPPORT

6.1. Error Messages

If during the usage of MED online application, a user sees following error message:

"An application error has been detected"

Please contact the system administrators with the following information:

- User ID of the user
- Date and time when the error message was displayed
- Application screen name if possible
- Comments: Any additional information to explain the scenario and how the user was using the system.

6.2. Support

MED first level user support and problem reporting is handled by EUS. The website and FAQ can be found in EUS website <u>http://www.eushelpdesk.com/</u>. They handle issues like:

- IACS Registration Issues
- Username Issues
- Password Resets
- System latency issues

For all MED online application/data related issues, please contact the MED Support Staff.

Contact	Organization	Phone	Email
EUS	CGI	(866) 484-8049	EUSSupport@cgi.com
Help			
desk		TTY/TDD# (866) 523-4759	
		Hours: Monday-Friday,	
		7am-7pm EST	
MED	CORMAC Corp	Not Available	med@cormac-corp.com
Support			
Staff			

Table 21: Points of Contact

7. GLOSSARY

Application

Application refers to MED Online Application. Occasionally it is also referred as MED application or online application.

Error Count

Number of errors that are associated with the OIG provider in case of errors/warnings

General Description

General specialty of the provider

LOAD ID

Unique ID used to identify OIG providers

Match Count

When there is a 'Possible Match', the count identifies how many possible MED providers match with records in OIG provider

MED ID

Unique ID used in MED to identify providers

OIG Error Type

Error type associated with the provider records in the OIG error section

OIG Error Status

The error status of the provider record with possible values of being either corrected or uncorrected

Provider Type

This is the type of provider who provides the service. It is either an Individual or a Business

Provider Identifier

Provider Identifier refers to is either Employee Identification Number (EIN) or Social Security Number (SSN).

Reinstatement Date

Date on which a reinstatement has been applied to the provider

Sanction Type

Sanction type for a provider means if there is an active sanction or if there are any reinstatements applied to the provider. 'Active' sanction type for a provider will have at least one sanction that has no reinstatement.

Sanction Date

Date on which a sanction has been applied to the provider

Sub-Specialty

Sub-Specialty of the provider

User

The term 'user' refers to any person who has access to the MED online application and has privileges to access the specific functionality. If the function is limited to a specific type of user, then it is explicitly mentioned.

8. ACRONYMS

EIN	Employee Identification Number
IACS	Individuals Authorized Access to the CMS Computer Services
MED	Medicare Exclusion Database
NPI	National Provider Identifier
NSC	National Supplier Clearinghouse
OIG	Office of Inspector General
OSCAR	Online Survey Certification and Reporting System
SSN	Social Security Number
UPIN	Unique Physician Identification Number

APPENDICES

Appendix A – MED Online Application – Common buttons

The following are common buttons that are used in throughout the MED application. Whenever any of these buttons appear on any screen, their functionality remains the same. The function of the buttons is explained in the following table.

Button	Description
Search	Clicking this button will cause the application to search for the records
	based on the search criteria.
Reset	Clicking this button will reset the search criteria by making the field values
	to their original default value.
Back	Clicking this button will take to the original search screen. (This button is
	not same as the 'Back' button available on the web browser).
Cancel	Clicking this button will cancel any action on the webpage and displays the
	previous screen.
Browse	Clicking this button will show additional details of the record in 'Read-
Biomoc	Only' mode
Edit	This button is visible only to the Power Users and the Admin Users. By
	clicking on the button, the Power/Admin user will be able to various values
	associated with the record.
Go	This button is generally displayed on the top-right corner on the search
	result page. The user can
First	The button will take the user screen to first page of the search results. (Note:
	This button is only visible if the user is viewing records on page 2 or more
	within the search result).
Previous	The button will take the user screen to previous results page of the search
	result. (Note: This button is only visible if the user is viewing records on
	page 2 or more within the search result).
Next	This button will display the next page of search result. (Applicable when
	there are more number of records than the off-set limit)
Last	This button will display the last page of the search result (Applicable when
	there are more number of records than the off-set limit)
2	This is a 'Tool-Tip' icon. Its primary purpose is to provide information
	about the form field, input value and any limitations). This icon is displayed
	only for those fields that are editable. Therefore, if there is no icon next to
	the field, then that particular field is not editable even though other fields
	within the form may be editable.

Tuble 24. Common Buttons on Meb Lages

Appendix B – MED File Creation Utility (MFCU) – Configuration parameters

MED_FCU.ini file contains the configuration information for the MED File Creation utility. Listed below is the content.

---- 5 module prefixes (index 0 to 4) <- Please do not change this session Cum RCum Rein Sanc NMed ---- Input Files C:\MED-FCU\Extract\ <- Change the folder if the distribution files from GENTRAN is downloaded into another folder. The default folder is C:\MED-FCU\Extract\ P.MEDEXC.CUMLTVSN P.MEDEXC.CUMREIN P.MEDEXC.REINST P.MEDEXC.SANCT P.MEDEXC.NONMED ---- Template Files C:\MED-FCU\Template\ <- Change this folder if the utility is unzipped in another folder ---- Output Files (Distribution Files) C:\MED-FCU\Files\<- Change this folder if the utility is unzipped in another folder