

# RESEARCH IDENTIFIABLE FILE (RIF) DATA USE AGREEMENT: AMENDMENT REQUEST

## For CMS Use Only

Amendment Approval Date:

CMS Approver Signature:

Notes:

## GENERAL INSTRUCTIONS

- At the onset of your request, please only provide an **unsigned, draft** document in **Word** format
- Additional supporting documents may be needed for amendments, please visit ResDAC's website for information on required documentation at the following link: <https://www.resdac.org/managing-your-project-after-obtaining-data>

**Requester**

*Must match the individual specified in the RIF DUA.*

**Requesting Organization**

*Must match the organization specified in the RIF DUA.*

**Study Title**

*Must match the study title specified in section 3 of the RIF DUA*

**DUA #**

## REQUESTED ACTION(S) TO AMEND THIS DUA (CHECK ALL THAT APPLY):

- ☐ I am requesting the same data files with the same cohort for the same project, but data for the most recent quarters/years, specifically the following:

*Add rows to the table as needed by clicking on the '+' in the lower right of the table.*

Data File Name	Years/Quarters Requested <sup>1</sup>	Cohort	DUA # (reuse only)	Dissemination

- ☐ I am requesting data files that have **not** been previously covered under this DUA, specifically the following:

*Add rows to the table as needed by clicking on the '+' in the lower right of the table.*

Data File Name	Justification for how each data file will be used in the analysis	Years/Quarters Requested <sup>2</sup>	Cohort	DUA # (reuse only)	Dissemination

<sup>1</sup> Please refer to the ResDAC website for information on data file availability.

<sup>2</sup> Please refer to the ResDAC website for information on data file availability.

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- ☐ I am requesting another type of modification (e.g. study objectives/aims, linkage of CMS data to non-CMS data, etc.) of the Attachment A - RIF Application.
- ☐ I am requesting a change related to VRDC access:
  - ☐ Seat Extension: [Enter # of Seats & qtrs./1yr.]
  - ☐ Seat Addition: [Enter # of Seats]
  - ☐ Seat Transfer: Please transfer the seat currently held by [Enter original seat holder] to [Enter new seat holder].
  - ☐ Project Fee Renewal
  - ☐ VRDC Cloud Add-on
- ☐ I am requesting to change the funding source for the DUA to the following:
  - ☐ Non-profit/Academic
  - ☐ For-profit
  - ☐ State Agency
  - ☐ Federal Agency/Federal Agency Grant – [Insert Federal Agency Name]
- ☐ I am requesting to add a collaborating organization.
- ☐ I am requesting to change the Requester on this DUA.
- ☐ I am requesting a type of amendment not listed above.

*Please describe the requested amendment in the text box below.*

The amendment(s) requested above modify the materials approved for the DUA # listed above and therefore are incorporated by reference into this DUA.

The undersigned individual hereby attests that he or she is authorized to amend the DUA# listed above on behalf of the Requesting Organization and agrees to all the terms specified in the DUA.

\_\_\_\_\_  
Requester Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Requester Printed Name