

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
Center for Medicare  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



**MEDICARE DRUG & HEALTH PLAN CONTRACT ADMINISTRATION GROUP**

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**Date:** January 10, 2024

**To:** Programs of All-Inclusive Care for the Elderly (PACE) Organizations

**From:** Kathryn A. Coleman  
Director

**Subject:** 2024 PACE Application Quarterly and Waiver Request Submission Dates

The Centers for Medicare & Medicaid Services (CMS) announces the 2024 Calendar Year PACE Application and Waiver Request Submission Windows and Deadlines.

CMS advises all PACE organizations and applicants that it will only consider Initial and Service Area Expansion Applications submitted to CMS that are supported by the applicable State Administering Agency (SAA) and include a signed and dated state assurance form. **All applications must be complete with all required documentation at the time of submission.** The only exception to this requirement is the state readiness review (SRR) of a proposed center site, which may be submitted as part of a response to a CMS Request for Additional Information (RAI).

All PACE applicants are encouraged to review our PACE Application training posted at: <https://www.cms.gov/Medicare/HealthPlans/PACE/Overview.html> prior to submission.

**2024 Calendar Year PACE Application and Waiver Request  
Submission Windows and Deadlines**

Action	Calendar Quarter	Submission Window and Deadlines
<p><b>Notice of Intent to Apply</b> for new PACE Organizations.</p> <p><b>Form available at:</b></p> <p><a href="https://www.cms.gov/files/document/notic eofinten toapply- noia-pace-form.pdf">https://www.cms.gov/files/document/notic eofinten toapply- noia-pace-form.pdf</a></p>	1 <sup>st</sup>	January 1 to 31, 2024
	2 <sup>nd</sup>	April 1 to 30, 2024
	3 <sup>rd</sup>	July 1 to 31, 2024
	4 <sup>th</sup>	October 1 to 31, 2024
<p><b>Request for HPMS Access</b></p> <p><b>HPMS Access Request at:</b></p> <p><a href="https://www.cms.gov/Research-Statistics-Data-and- Systems/Computer-Data-and- Systems/HPMS/UserIDProcess.html">https://www.cms.gov/Research-Statistics-Data-and- Systems/Computer-Data-and- Systems/HPMS/UserIDProcess.html</a></p>	1 <sup>st</sup>	January 1 to 31, 2024
	2 <sup>nd</sup>	April 1 to 30, 2024
	3 <sup>rd</sup>	July 1 to 31, 2024
	4 <sup>th</sup>	October 1 to 31, 2024
<p><b>Initial/SAE Application &amp; Waiver Request Submission</b></p> <p><b>Note:</b> Applicants must hit “Final Submit” <b>by 8:00 p.m., ET on the quarterly deadline</b> for the application to be considered by CMS.</p> <p><b>Applications available at:</b></p> <p><a href="https://www.cms.gov/files/document/pace- initial-and- service-area-expansion- applicationupdated-2022-pdf.pdf">https://www.cms.gov/files/document/pace- initial-and- service-area-expansion- applicationupdated-2022-pdf.pdf</a></p> <p><b>The Part D Application for PACE is located here:</b></p> <p><a href="https://www.cms.gov/medicare/coverage/prescripti on-drug-coverage-contracting/application- guidance">https://www.cms.gov/medicare/coverage/prescripti on-drug-coverage-contracting/application- guidance</a></p>	1 <sup>st</sup>	March 29, 2024
	2 <sup>nd</sup>	June 28, 2024
	3 <sup>rd</sup>	September 27, 2024
	4 <sup>th</sup>	December 27, 2024