

Participant Portal Overview Webinar

September 14, 2023

Poll 1

**How familiar are you with
the BPCI Advanced
Participant Portal?**

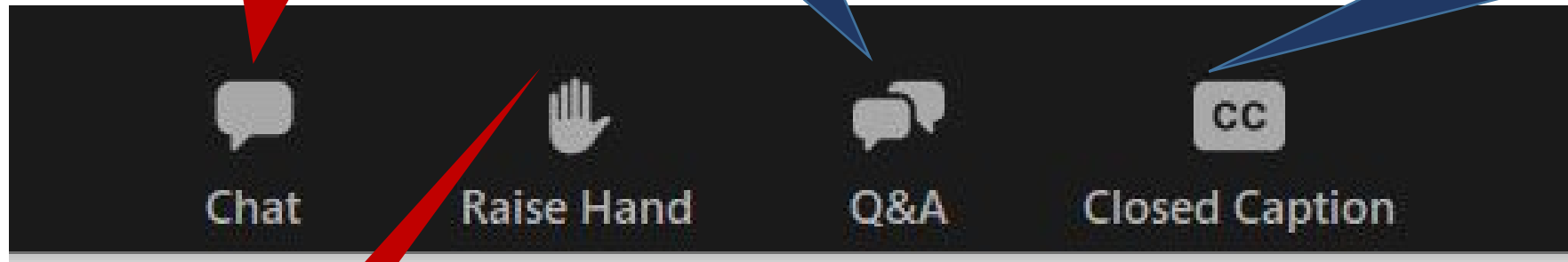
- a) Very familiar
- b) Somewhat familiar
- c) Slightly familiar
- d) Not at all familiar

Housekeeping Items

Do not use the Chat feature.

Ask your QUESTIONS here.

CLOSED CAPTIONS can be turned on or off here.



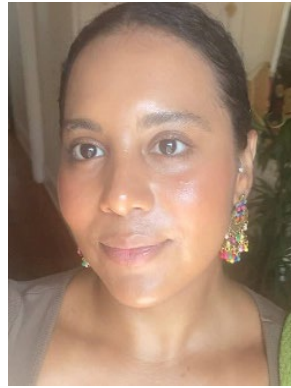
Do not use the Raise Hand feature.

- All participants are in **listen-only** mode.
- **Closed Captioning** is available.
- Do not use the Chat feature.
- Submit all questions via the **Q&A Box**.
- On-demand recording will be available.

Today's Presenters



Aaron Broun
*Social Science Research
Analyst*



Dara Clay
*Health Insurance
Specialist*



Tom Ensor
*Social Science Research
Analyst*

*BPCI Advanced Model Team / Division of Payment Models (DPM)
Patient Care Models Group (PCMG)
Center for Medicare and Medicaid Innovation (CMMI)*

Upcoming Webinar

**September
26th**

3:00 – 4:00 PM ET

Pricing Methodology Q&A Session

**Due to the technical nature of pricing methodology topics,
we strongly encourage you to submit your questions in advance.**

Participant Portal Overview and General Q&A Session

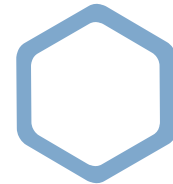
Webinar Agenda



Required Model Year 7 Deliverables



Participant Portal Overview



General Q&A Session

Required Model Year 7 Deliverables

Applicable to New and Active Model Participants

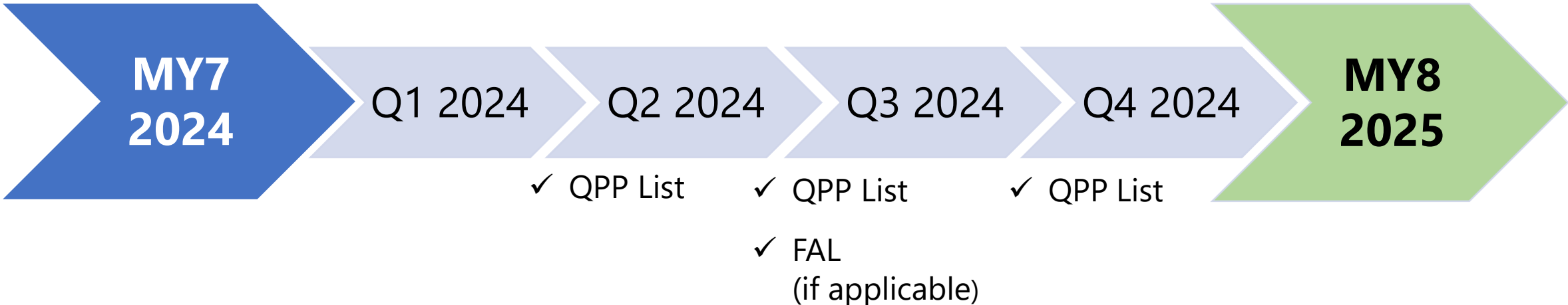
Deliverables Timeline

Due Q4 2023 for MY7:

- ✓ **Participation Agreement MY7 (2024 & 2025)**
- ✓ Participant Profile (PP) MY7
- ✓ Care Redesign Plan (CRP) MY7
- ✓ Quality Payment Program (QPP) List – Q1 2024
- ✓ Financial Arrangement List (FAL) – Q1 2024 (if applicable)
- ✓ Participant DRA (if applicable)

Due Q4 2024 for MY8:

- ✓ **NO Participation Agreement anticipated for MY8**
- ✓ Participant Profile (PP) MY8
- ✓ Care Redesign Plan (CRP) MY8
- ✓ Quality Payment Program (QPP) List – Q1 2025
- ✓ Financial Arrangement List (FAL) – Q1 2025 (if applicable)



Deliverables Required for MY7

Deliverables for MY7 (2024)	Due Date	New Participants	Active Participants
Participation Agreement MY7 (New Participants)	12/04/23	X	
Amended & Restated Participation Agreement MY7 (Active Participants in MY6)	12/04/23		X
Participant Profile (PP) MY7 [+ Certification Form]	12/04/23	X	X
BPCI Advanced QPP List – Q1 2024 [+ Certification Form]	12/18/23	X	X
Financial Arrangement List (FAL) – Q1 2024 [+ Certification Form]	12/18/23	X, if doing NPRA Sharing	X, if doing NPRA Sharing
Care Redesign Plan (CRP) MY7	12/18/23	X	X
Participant Data Request and Attestation (DRA) Form	12/18/23	X	

Deliverable Resources: User Guides and Templates

User Guides

- [Participant Profile](#)
- [QPP List](#)
- [FAL](#)
- [CRP](#)
- [Participant DRA](#)

Templates

- [QPP List](#)
- [FAL](#)
- [Participant DRA](#)
- [CRP](#) - sample
- Participant Profile template is BPID-specific and will be provided in the Participant Portal*



Participant Portal Overview

Participant Portal Overview

What is it?

The Participant Portal is an online platform that allows users to:

- Access and review organizational information
- Verify Clinical Episode Selections
- Update and manage points of contact (POCs)
- Manage and submit Model deliverables
- Access and submit legal documents related to BPCI Advanced Participation
- Access the Document Library and Announcements section for additional resources and references

[Participant Portal Link](#)

[Participant Portal User Guide](#)

Accessing the Participant Portal

In order to access the Participant Portal, users must:

- Have a CMS Identity Management (IDM) Account
- Be designated as a Primary POC or a Secondary POC for at least one BPID

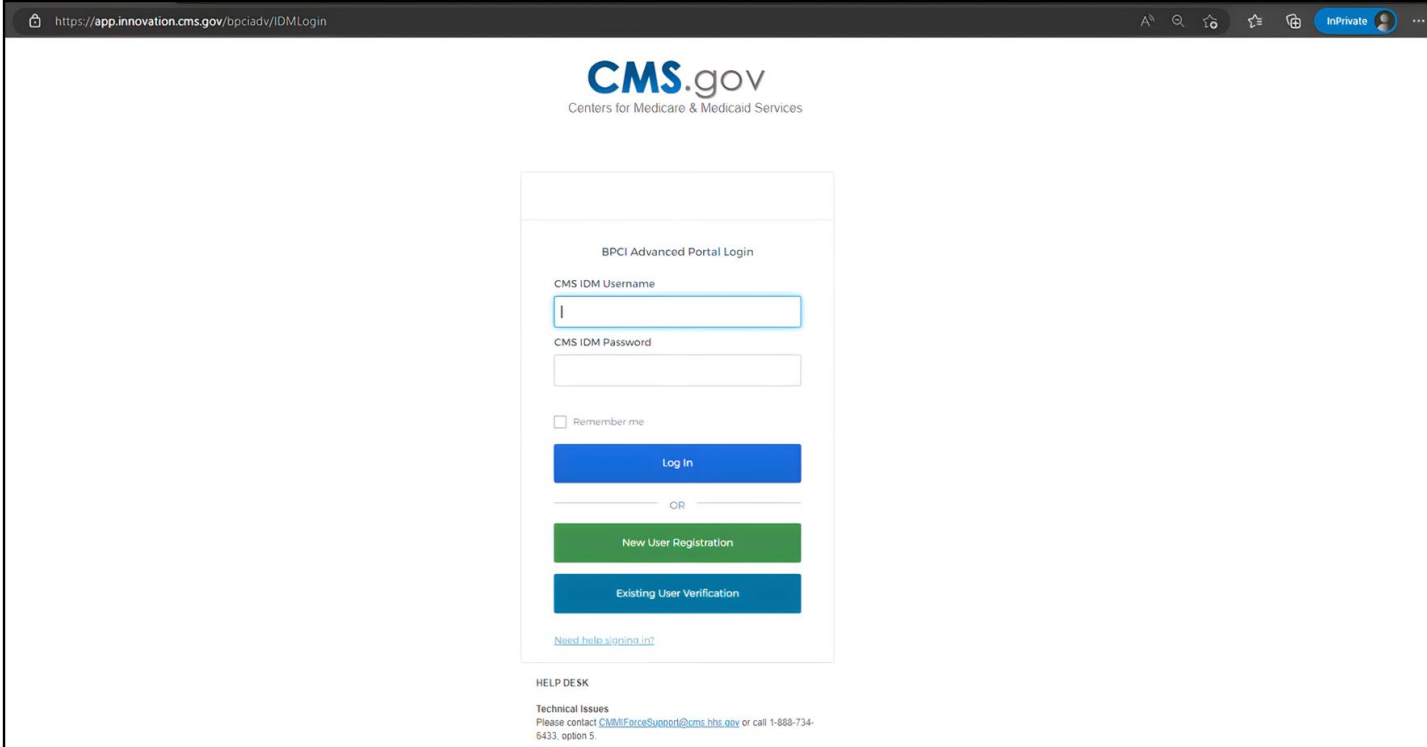
Helpful Tips Before You Begin:

- Users with an IDM account for the Application Portal and/or Data Portal should use the same IDM account in the Participant Portal.
- For more information on the full process of creating a CMS IDM account, please follow the detailed walkthrough in the Participant Portal User Guide: [Participant Portal User Guide](#)
- For security reasons, users are automatically logged out of the portal if there is no activity for more than 30 minutes.
- Passwords can only be changed once every 24 hours.

Accessing the Participant Portal

Participant Portal Log in screen

- ❑ All new users will have to select the “New User Registration” button for their first log in attempt, to sync their CMS IDM account with the Participant Portal account.
- ❑ Users that have already registered their IDM account in the Participant Portal can use their CMS IDM credentials to log in.



The screenshot shows a web browser window with the URL <https://app.innovation.cms.gov/bpciadv/IDMLogin>. The page features the CMS.gov logo and the text "Centers for Medicare & Medicaid Services". The main content is a login form titled "BPCI Advanced Portal Login". The form includes a "CMS IDM Username" field with a cursor, a "CMS IDM Password" field, and a "Remember me" checkbox. Below the password field are three buttons: "Log In" (blue), "New User Registration" (green), and "Existing User Verification" (blue). A link for "Need help signing in?" is located below the buttons. At the bottom of the page, there is a "HELP DESK" section with technical issues contact information: "Please contact CMSIForceSupport@cms.hhs.gov or call 1-888-734-6433, option 5."

Navigating the Participant Portal

There are 3 important functions of the Participant Portal landing page:

- ❑ Navigational menu on the left side of the screen
- ❑ Upcoming Deadlines on the right side of the screen
- ❑ Switch BPID button at the top of the page (for POCs associated with more than one BPID)

CMS.gov
Centers for Medicare & Medicaid Services

[SWITCH BPID](#) [CHANGE PASSWORD](#) [LOGOUT](#)

Bundled Payments for Care Improvement Advanced **BPID: 0000-0001**

Home
Profile
Deliverables
Announcements
Legal Documents
Monitoring & Compliance
Document Library

Welcome, Thomas!

Bundled Payments for Care Improvement Advanced | BPCI Advanced

BPCI Advanced is a voluntary episode payment model that will test retrospective bundled payments for clinical episodes and align incentives for reducing costs with those for improving coordination and quality of care under a single payment and risk track. The period of performance for this model will begin on October 1, 2018 and end on December 31, 2023.

BPCI Advanced has the following objectives:

1. *Care Redesign:* Support and encourage Participants, Participating Practitioners, and Episode Initiators who are interested in continuously re-engineering care.
2. *Data Analysis and Feedback:* Decreasing the cost of a Clinical Episode by

Upcoming Deadlines

Please complete the following document submissions by the deadline provided:

- Q1 2024 Participant Profile**
12/4/2023
[Manage PP](#)
- MY7 Participation Agreement**
12/4/2023
- Q1 2024 QPP List**
12/18/2023
[Manage QPP](#)
- Q1 2024 CRP**
12/18/2023
[Manage CRP](#)

Profile

Profile Details

This section allows the User to view Organization Information, which is pre-populated from your organization's application.

The screenshot shows the CMS.gov interface for the 'Profile Details' section. At the top left is the CMS.gov logo with the tagline 'Centers for Medicare & Medicaid Services'. At the top right is a 'LOGOUT' link. Below this is a dark blue header bar containing the text 'Bundled Payments for Care Improvement Advanced' on the left and 'BPID: 0000-0001' on the right. A navigation sidebar on the left lists: Home, Profile (highlighted), Deliverables, Announcements, Legal Documents, Monitoring & Compliance, and Document Library. The main content area features three tabs: 'Profile Details' (active), 'Contacts', and 'Episodes'. Below the tabs is a section titled 'Organization Information' with the following pre-populated fields: Participant Name (TEST Convener Participant Name), Legal Name (TEST Convener Legal Name), Participant Type (LTCH), Entity Type (empty), Academic Medical Center (empty), Facility Bed Size (empty), and Primary Participant Contact (Sacha Wolf).

Profile

Contacts

The Contacts section allows Primary POCs to view the POCs associated with your BPID, and add, remove, or edit POCs.

The screenshot displays the CMS.gov user interface for a profile page. At the top left is the CMS.gov logo with the text "Centers for Medicare & Medicaid Services". At the top right is a "LOGOUT" link. Below the logo is a blue header bar with the text "Bundled Payments for Care Improvement Advanced" on the left and "BPID: 0000-0001" on the right. A left-hand navigation menu contains links for Home, Profile (highlighted), Deliverables, Announcements, Legal Documents, Monitoring & Compliance, and Document Library. The main content area features three buttons: "Profile Details" (with a castle icon), "Contacts" (with a group of people icon and highlighted), and "Episodes" (with a stethoscope icon). Below these buttons is a table listing contacts.

First Name	Last Name	Type	Email	Action
Tom	Ensor	Secondary	thomas.ensor@cms.hhs.gov	View Details
Shakeer	Mokerrom	Secondary	smokerrom@econometricainc.com	Edit Details View Details
Anais	Sattler	Primary	asattler@deloitte.com	View Details
Sacha	Wolf	Primary	sacha.wolf@cms.hhs.gov	View Details

Profile

Contacts

There are 3 POC Types that can be added, and each differ in their privileges and level of access:

POC Type	Participant Portal Access	Manage Contacts	BPCI Advanced Email List	Number of POCs allowed by type
Primary POC	X	X	X	2
Secondary POC	X		X	5
Other POC			X	Unlimited

Deliverables

Deliverables

The Deliverables section is broken up into 4 subsections by Deliverable. The 'Manage' button will take the user to a specific page for each deliverable, which will allow the user to download templates or submit documents.

The screenshot shows the CMS.gov interface for the 'Bundled Payments for Care Improvement Advanced' program. The page features a navigation menu on the left with options: Home, Profile, Deliverables (highlighted), Announcements, Legal Documents, Monitoring & Compliance, and Document Library. The main content area is titled 'Deliverables' and contains four cards, each with a 'Manage' button:

- Care Redesign Plan (CRP)**: A card with a teal header and a 'Manage CRP' button.
- Financial Arrangement List (FAL)**: A card with a green header, displaying 'PFAL Due 6/1/2023' in red and 'UFAL 2023 Q1 - Submitted', with a 'Manage FAL' button.
- Participant Profile (PP)**: A card with a brown header, displaying '2023 Q1 - Submitted', with a 'Manage PP' button.
- Quality Payment Program List (QPP)**: A card with a red header, displaying 'Due 6/1/2023' in red and '2023 Q2 - Submitted', with a 'Manage QPP' button.

Deliverables

Managing Deliverables:

This page is specific to the QPP List, however the functionality works the same for all Deliverables and Legal Documents (except the CRP). It allows users to download the blank template, upload a completed QPP list, and view the submitted document.

- Home
- Profile
- Deliverables**
- Announcements
- Legal Documents
- Monitoring & Compliance
- Document Library

Quality Payment Program List (QPP)

Performance Period Available: 2023 - Q3

Template Name	Due Date	Action
QPP_List_Template_MY6	6/1/2023	Download

[Upload Document](#)

2023 Q2 Status: Submitted

Deliverable

Version	File Name	Uploaded On	Uploaded By	Action
1	1234-0001_QPP_2023_Q2	02/22/2023 03:19 PM ET	Matt Civili	Download

Supporting Documents

File Name	Uploaded On	Uploaded By	Action
1234-0001_QPP_Supp_1234.pdf	02/22/2023 03:19 PM ET	Matt Civili	Download

Announcements

Announcements:

The Announcements section serves as a repository for all BPCI Advanced email communications sent from the Model team. The emails are sorted in chronological order, with the most recent date first.

Announcements

- 2023

- January

Title	Uploaded On	Action
Message 1.31.23 - BPCI Advanced-MY4&5 December Monthly Claims Data	01/31/2023	Download
Message 1.30.23 - BPCI Advanced – Q2 2023 QPP List Submission	01/30/2023	Download
Message 1.27.23 - BPCI Advanced - MY6 Participant List, CESLG Selections, and updated SNF Waiver List	01/27/2023	Download
Message 1.27.23 - BPCI Advanced - 4i Access and Beneficiary Lookup Resources	01/27/2023	Download
Message 1.26.23 - BPCI Advanced— [REMINDER] January 2023 Non-Convener Participant Data Feedback Report	01/26/2023	Download
Message 1.19.23 - BPCI Advanced—January 2023 Non-Convener Participant Data Feedback Report	01/19/2023	Download
Message 1.06.2023- BPCI Advanced- Q3 2022 PGT Factor Adjustment Calculation Report Available	01/06/2023	Download

+ February

+ March

+ 2022

Legal Documents

Managing Legal Documents:

The Legal Documents section allows Participants to view and manage the submission of required legal documents, such as: Participation Agreements, Amendments (when needed), and the Data Request & Attestation (DRA) form.

The screenshot displays a web application interface for managing legal documents. On the left is a dark blue sidebar with a vertical list of navigation items: Home, Profile, Deliverables, Announcements, Legal Documents (highlighted in light blue), Monitoring & Compliance, and Document Library. The main content area is titled "Legal Documents" and is divided into four colored panels, each with a corresponding action button:

- Application** (olive green header): View Application button
- Agreement** (brown header): Manage Agreement button
- Amendments** (orange header): Manage Amendments button
- Data Request & Attestation (DRA)** (teal header): Manage DRA button

Document Library

The Document Library section is the historical depository for all Model-related documents: it includes templates, learning resources, technical resources and operational/policy materials. The files can be filtered using the two drop-down menus.

The screenshot displays the Document Library interface. On the left is a dark blue sidebar with white text for navigation: Home, Profile, Deliverables, Announcements, Legal Documents, Monitoring & Compliance, and Document Library (highlighted in light blue). The main content area is titled 'Document Library' and features two filter dropdowns: 'Document Type' (set to 'Archived Documents') and 'Document Subtype' (set to '--Please Select--'). Below the filters is a table with columns: Document Subtype, Uploaded Date, and Action. The table lists 10 entries, each with a document title, 'Archived Documents' as the subtype, and a 'Download' link. At the bottom, it shows 'Showing 1 to 10 of 45 entries' and a pagination control with 'Previous', '1', '2', '3', '4', '5', and 'Next'.

Document Subtype	Uploaded Date	Action
Archived Documents	05/16/2019	Download
Archived Documents	01/16/2019	Download
Archived Documents	10/25/2018	Download
Archived Documents	02/01/2019	Download
Archived Documents	07/31/2018	Download
Archived Documents	07/31/2018	Download
Archived Documents	07/31/2018	Download
Archived Documents	02/01/2019	Download
Archived Documents	08/26/2019	Download
Archived Documents	02/08/2019	Download

Polls 2 & 3

2. We sent out notification of Participant Portal access to all Applicant POCs yesterday. Have you accessed the portal?

- a) Yes
- b) No, but planning to do so soon
- c) No, I need more information
- d) I already had access as an active Model Participant

3. Are you familiar with the deliverables needed for participation in Model Year 7?

- a) Very familiar
- b) Somewhat familiar
- c) Slightly familiar
- d) Not at all familiar



Questions and Answers Session

Please submit questions via the Q&A box to the right of your screen.

*Specific questions about your organization can be submitted to the Model Help Desk at:
BPCIAdvanced@cms.hhs.gov.*

Thanks for Joining Us Today!

Upcoming Events:

- ❑ [Tuesday, September 26th at 3:00 pm ET](#) – Pricing Methodology Q&A Session.

[Subscribe](#) to the BPCI Advanced listserv to receive the “In the Know” Bulletin.