

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 10091	Date: May 1, 2020
	Change Request 11748

SUBJECT: Systematic Updating of the Spanish Medicare Summary Notice (MSN) Short Descriptors

I. SUMMARY OF CHANGES: The Durable Medical Equipment Shared System Maintainer shall implement the systematic updating of the Spanish Short Descriptors for MSNs.

EFFECTIVE DATE: October 1, 2020

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: October 5, 2020

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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IMPLEMENTATION DATE: October 5, 2020

I. GENERAL INFORMATION

A. Background: Currently, the Healthcare Common Procedure Coding System (HCPCS) code contains English and Spanish descriptors. With each Quarterly Release, the designated Medicare Administrative Contractor (MAC) converts the English descriptors into Spanish for new or updated HCPCS codes and creates a spreadsheet of the Spanish short descriptors. The Durable Medical Equipment (DME) Shared System Maintainer (SSM) manually updates each Spanish short description based on the information received from the MAC.

This Change Request directs the DME SSM to implement a systematic approach to update Spanish short descriptions for MSNs based on the file created by CMS' designated MAC. By automating this process, CMS will decrease errors.

B. Policy: N/A

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility							
		A/B MAC		D M E	Shared- System Maintainers			Other	
		A	B		H M A C	F I S S	M C S		V M S
11748.1	The contractor shall create an automated daily batch process to add and replace the procedure code long descriptors for the MSNs from the daily MCS file to the User Acceptance Testing (UAT) ViPS Medicare System (VMS) MSN Descriptor file.						X		
11748.2	The contractor shall create a batch copy process for the DME MACs to request the Virtual Data Center (VDC) copy the UAT VMS MSN Descriptor file to the production VMS MSN Descriptor file.						X		
11748.3	The contractor shall modify the VMS batch process for generating MSNs to use the procedure code long descriptors for Spanish MSNs, up to 100 characters, and suppresses the rest of the descriptor if longer than 100 characters. This is in sync with the current process						X		

Number	Requirement	Responsibility									
		A/B MAC		H H H	D M E M A C	Shared- System Maintainers				Other	
		A	B			F I S S	M C S	V M S	C W F		
	for the English MSNs.										
11748.4	The contractor shall modify the VMS batch process for generating MSNs to eliminate use of the internal description work tables and retrieve the procedure code descriptions directly from the VMS MSN Descriptor file.								X		
11748.5	The contractor shall create an internal table to hold the procedure code modifier descriptions for use in the VMS batch process for generating MSNs. The internal table will contain the English and Spanish descriptions for the following procedure code modifiers: CR, GA, GY, GZ, NU, RA, RB, RR and UE.								X		
11748.6	The contractor shall convert the VMS MSN Descriptor file to remove the records for the procedure code modifier descriptions.								X		
11748.7	The VDC shall ensure that the new VMS automated daily batch process has access to the file &N1..HBDMA.MD&PL.PROC(0).										VDC
11748.8	The contractor shall be aware that the effective date of this change is the date of implementation. This change is not based on the date of service or date of receipt.								X		
11748.9	The contractor shall perform UAT testing.				X						

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility									
		A/B MAC		H H H	D M E M A C					Other	
		A	B			F I S S	M C S	V M S	C W F		
	None										

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:
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Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Rae Sprecher-Frey, 410-786-3110 or rae.sprecher-frey@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

ATTACHMENTS: 0