

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 10102	Date: May 8, 2020
	Change Request 10767

SUBJECT: User Change Request (CR): Fiscal Intermediary Shared System (FISS) - Operator Control File Enhancement for Online Parm Access

I. SUMMARY OF CHANGES: This User CR is an enhancement to the FISS Operator Control File to create a new value for online parm update access. Medicare Administrative Contractors (MACs) have requested the ability to restrict update access to any online parm record used by the Healthcare Integrated General Ledger Accounting System (HIGLAS). This CR will create a new value for the FISS Operator Control File to restrict update of online parms used by HIGLAS.

EFFECTIVE DATE: October 1, 2020

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: October 5, 2020

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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I. GENERAL INFORMATION

A. Background: Separation of duties requires segregation of access to FISS and the Healthcare Integrated General Ledger Accounting System (HIGLAS) system elements. The FISS Online Parm File (OPRM) contains members that control HIGLAS processing. Currently, FISS does not restrict access to the HIGLAS parms which allows any FISS user allowed to update the Online Parm File to update the HIGLAS parms. This User CR will allow Medicare Administrative Contractors (MACs) to restrict update access to the HIGLAS, FISS Core and FISS Financial parms to the appropriate resources.

B. Policy: This CR does not implement new policy. This is a system enhancement to allow MACs to enforce existing policy.

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			D M E	Shared-System Maintainers			Other	
		A	B	H H H		F M V C	M C S S	M S S F		W F
10767.1	FISS shall modify the Operator Control File to create new values for Online Parm Update access on MAP128A. Inquiry Only, No Access and update to PRMNAPRO should remain unchanged. The new values for the operator control file should control access to the online parms as follows: <ul style="list-style-type: none"> • Update to Core Parms • Update to Financial Parms • Update to HIGLAS Parms • Update to the new parm category field. 					X				
10767.2	FISS shall update the online parm file to contain a field to hold the parm category for each member in the Online Parm File. The allowable values for the parm					X				

Number	Requirement	Responsibility								
		A/B MAC			D M E	Shared-System Maintainers				Other
		A	B	H H H		F M V C	I C M W	S S S F		
	category should match the values added to the operator control file. The new field should display on MAP1I71.									
10767.2.1	FISS shall ensure a valid parm category is present when a parm is updated. Assign an error code if the field is blank or an invalid value is entered.					X				
10767.2.2	FISS shall create a utility to set the category field for all existing online parms.					X				
10767.2.2.1	FISS shall ensure that all MACs are in agreement regarding the categorization of the existing online parms and work to resolve any conflicts.					X				
10767.2.2.2	FISS shall create a one-time report to generate when the utility updates the online parms. The report shall list each parm and the category assigned.					X				
10767.2.2.2.1	FISS shall send all new online parms with the category value present.					X				
10767.3	FISS shall compare the category on the online parm to the operator control file when the user selects an online parm for update. Do not allow update access if the user is not an administrator or the operator control file does not match the parm category. Only administrators should be allowed to modify the parm category.					X				
10767.4	The contractor shall update the Operator Control File for all online parms to ensure that each user can only update the parms appropriate for their role.	X								

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility					
		A/B MAC			D M E	C E D I	
		A	B	H H H			
	None						

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Rita Hazlip, 410-786-5755 or Rita.Hazlip@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

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ATTACHMENTS: 0