

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 11104</b>	<b>Date: November 10, 2021</b>
	<b>Change Request 10889</b>

**SUBJECT: User CR: Multi-Carrier System (MCS) - PSUP Query System Lookup**

**I. SUMMARY OF CHANGES:** The Provider Identification Number Support (PSUP) Query application is a MCS user interface desktop application and database tool that can be used to support requests for provider related ad hoc reports. Currently the look-up does not include the group Provider Transaction Access Number (PTAN) in the look up results. With this change, the group PTAN will be added to the search results screen.

This enhancement will assist the MACs in identifying if the provider is a true reactivation and assist in determining the correct effective dates. The MACs will not need to go into each individual record returned from the search to identify the group to which the provider is assigned.

**EFFECTIVE DATE: April 1, 2022**

*\*Unless otherwise specified, the effective date is the date of service.*

**IMPLEMENTATION DATE: April 4, 2022**

***Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.***

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N/A	N/A

**III. FUNDING:**

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**One Time Notification**

# Attachment - One-Time Notification

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**SUBJECT: User CR: Multi-Carrier System (MCS) - PSUP Query System Lookup**

**EFFECTIVE DATE: April 1, 2022**

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**IMPLEMENTATION DATE: April 4, 2022**

## I. GENERAL INFORMATION

**A. Background:** The purpose of this change request (CR) is to include the group Provider Transaction Access Number (PTAN) in the look-up results of the Provider Identification Number Support (PSUP) Query application. PSUP is an MCS user interface desktop application and database tool that can be used to support requests for provider related ad-hoc reports. With this change, the group PTAN will be added to the search results screen. This enhancement will assist the user in identifying if the provider is a true reactivation and assist in determining the correct effective dates. The user will not need to go into each individual record returned from the search to identify the group to which the provider is assigned.

**B. Policy:** N/A

## II. BUSINESS REQUIREMENTS TABLE

*"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.*

Number	Requirement	Responsibility							
		A/B MAC		D M E	Shared- System Maintainers				Other
		A	B		H H H	M A C	F I S	M S S	
10889.1	MCS shall add a field to display the group PTAN on the following PSUP Query look-up results windows: <ul style="list-style-type: none"> <li>• Single Field Look-up window</li> <li>• Address Look-up window</li> <li>• Custom Query window</li> </ul>						X		

## III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility		
		A/B MAC	D M E	C E D

		A	B	H H H	M A C	I
	None					

**IV. SUPPORTING INFORMATION**

**Section A: Recommendations and supporting information associated with listed requirements: N/A**

*"Should" denotes a recommendation.*

X-Ref Requirement Number	Recommendations or other supporting information:
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**Section B: All other recommendations and supporting information: N/A**

**V. CONTACTS**

**Pre-Implementation Contact(s):** Stacey Ndelle, 410-786-8208 or Stacey.Ndelle@cms.hhs.gov

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR).

**VI. FUNDING**

**Section A: For Medicare Administrative Contractors (MACs):**

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**ATTACHMENTS: 0**