

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 12777	Date: August 8, 2024
	Change Request 13745

SUBJECT: Fiscal Intermediary Shared System (FISS) - Create New Search Function to Identify Claims in the Archived Claims File

I. SUMMARY OF CHANGES: The purpose of this Change Request (CR) is to provide a tool for the Medicare Administrative Contractors (MACs) to search the archived claims history for claims that have been deleted from the online system. This tool is necessary for the MACs to implement the appeals process ordered by the Alexander vs. Azar ruling.

EFFECTIVE DATE: November 1, 2024

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: November 1, 2024

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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II. GENERAL INFORMATION

A. Background: The purpose of this Change Request (CR) is to provide the MACs the ability to identify claims in the archived claims files with minimal information to assist in the research of appeals received in response to the Alexander vs. Azar ruling.

FISS maintains 17 years of claims history. Seven years of claims history is in the offline history file and can be retrieved with an online command. The remaining 10 years are in an archived history file. Archived claims are removed from the FISS online history screens and can only be retrieved if the FISS document control number is known.

This CR will allow the MACs to produce a report of all the claims, for a beneficiary that have from/thru dates within a specific range. The report will provide the details necessary for the MACs to retrieve the full claim using an existing FISS process.

B. Policy: There is no policy impact.

III. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
13745.1	FISS shall create a new utility to allow the MACs to search the archived claim files when the claim document control number is unknown.					X				
13745.1.1	FISS shall ensure that the utility accepts HIC, bill type and a date range for the					X				

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
	through date to select claims.									
13745.1.2	FISS shall ensure that the report utility runs on demand and not be tied to the nightly batch cycle.					X				
13745.2	FISS shall create a report of claims that meet the MAC criteria. The report shall include the information needed to enter an archived retrieval request.					X				

IV. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			DME MAC	CEDI
		A	B	HHH		
	None					

V. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

VI. CONTACTS

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VII. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

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ATTACHMENTS: 0