

## **Notice to Part D Plans**

### **Request for Links to Coverage Determination and Redetermination Forms**

CMS has posted a model form (“*Request for Medicare Prescription Drug Coverage Determination*”) to assist Part D enrollees in asking their Medicare drug plans for a coverage determination (including an exception request). Use of this model form is optional. The instructions that accompany the form instruct enrollees to first contact their Medicare drug plan to find out if the plan has its own form that it prefers enrollees to use when requesting a coverage determination.

To facilitate the use of the Part D plans’ coverage determination and redetermination request forms, we are asking each Part D plan to submit links to its coverage determination and redetermination forms so that we can make the plans’ forms available on the same websites where the CMS model coverage determination request form is posted.

[http://www.cms.hhs.gov/PrescriptionDrugCovGenIn/04\\_Formulary.asp#TopOfPage](http://www.cms.hhs.gov/PrescriptionDrugCovGenIn/04_Formulary.asp#TopOfPage)

<http://www.medicare.gov/pdphome.asp>

**If you have multiple forms that reside on different pages, please enter a single link for your coverage determination request forms and a single link for your redetermination request forms that points to all of the applicable forms.**

These are new website URL fields in HPMS. To ensure that this information is available to enrollees as soon as possible, we ask that you provide this information by **Thursday, March 9**. Please use the following instructions for inputting the information into HPMS –

The "Coverage Determination Request Form Website URL" and "Redetermination Request Form Website URL" fields are optional and are available for entry in the HPMS Contract Management Module. You can access these fields by using the following navigation path: HPMS Homepage > Contract Management > Contract Management > Select Contract Number > Part D Data.

If you require technical assistance, please contact the HPMS Help Desk at 1-800-220-2028.

Thank you for your cooperation.