

**HPMS E-Mail****Date:** September 9, 2006**Subject:** IMPORTANT – Completion of HPMS Contract Management Data Entry

CMS advises that your organization verify that all required plan data entry in the HPMS Contract Management Module is complete. Please note that the completion of these fields is a condition for contract approval. We recommend paying special attention to the Contact Information section of the Contract Management Module, since some new contacts were recently added. If you need technical assistance, please contact the HPMS Help Desk at either [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov) or 1-800-220-2028. Thank you.