

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard
Baltimore, Maryland 21244-1850



CENTER FOR BENEFICIARY CHOICES

DATE: September 13, 2006

TO: All Part D Plan Sponsors and Medicare Advantage Organizations

FROM: Anthony Culotta, Director
Medicare Enrollment and Appeals Group

SUBJECT: 2007 MA and PDP enrollment and disenrollment guidance -- UPDATES

The Centers for Medicare & Medicaid Services (CMS) is releasing updates to the existing enrollment and disenrollment guidance for Prescription Drug Plans and Medicare Advantage (MA) plans.

These updates incorporate CMS guidance from several previous memos sent to plans via HPMS over the last year and include other important information, such as revised model enrollment forms. Please see the CMS websites referenced below for a detailed summary of key changes.

The PDP enrollment and disenrollment guidance update can be found on the CMS web site at: <http://www.cms.hhs.gov/PrescriptionDrugCovContra/>

Final publication of Chapter 2 will be located in the Medicare Managed Care Manual section of the CMS website as soon as possible; until then, we have provided a copy of this updated guidance at:

http://www.cms.hhs.gov/HealthPlansGenInfo/06_MedicareHealthPlanEnrollmentandDisenrollment.asp#TopOfPage

This document represents final CMS policy. We will inform you when the Medicare Managed Care Manual web page has been updated with this information

The changes included in these documents are final policy and are effective immediately for 2007 enrollments.