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MEMORANDUM

DATE: December 18, 2006

Memorandum to: All Part D Plan Sponsors

From: Cynthia Tudor, Ph.D., Director, Medicare Drug Benefit Group

Subject: Revisions to the 4Rx Monthly Reports

The Centers for Medicare and Medicaid Services (CMS) has revised the two 4Rx monthly reports called: “4Rx Data for Current Enrollments” and “4Rx Data for Future Enrollments”. These are located in HPMS under the “Contract Management” area, entitled “4Rx Data”. Each Part D sponsor is expected to have 4Rx data for at least 95% of their current enrollees on the third day of each month and 95% of prospective enrollees three days prior to the end of the month preceding the effective date of enrollment. The data provided in the 4Rx monthly reports are designed to inform Part D Sponsors of how they are performing in relation to this requirement.

To further clarify and assist Part D Sponsors with this effort, two revisions have been made to these reports:

1. Enrollees have been grouped into four sections – Total enrollees, Plan-submitted enrollments, CMS-generated enrollments, and Unknown enrollments. The previous report combined CMS-generated enrollments and unknown type enrollments in one group. Separating the unknown enrollments from the CMS-generated enrollments will more accurately reflect the data.
2. The report selection criteria will now be connected to the parameters used to run the NORX/GAP file. This change will improve the synchronization between the NORX/GAP file and the monthly 4Rx data reports.

Data for the overall total enrollee measure will continue to be displayed on the Medicare Prescription Drug Plan Finder as part of the performance metrics initiative. Part D Sponsors not meeting the 95% standard will be flagged as outliers and determined to be out of compliance with their obligation to process enrollment requests in a timely manner.

Striving for excellence in the processing of enrollment eligibility information helps to ensure access to the Medicare Part D benefit and a high level of beneficiary satisfaction. We appreciate

your continued support of the Medicare prescription drug benefit. If you have any questions or comments about these data please submit via email to PartDMetrics@cms.hhs.gov and include “4Rx Data” in the subject line along with the contract numbers for which you have questions.