

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
Center for Drug and Health Plan Choice
7500 Security Boulevard, Mail Stop C4-22-04
Baltimore, Maryland 21244-1850



CENTER FOR MEDICARE

DATE: January 10, 2012

TO: Current and Future Medicare Advantage Organizations and Part D Sponsors

FROM: Danielle R. Moon, J.D., M.P.A., Director, Medicare Drug & Health Plan Contract Administration Group
Cynthia Tudor, Ph.D., Director, Medicare Drug Benefit and C & D Data Group

RE: Release of 2013 Medicare Part C, Employer/Union-Only Group Waiver Plan (EGWP), Part D, and Special Needs Plan (SNP) Applications

Today, CMS released via CMS' Health Plan Management System (HPMS) and CMS' Website the 2013 Medicare Advantage, Prescription Drug Plan, EGWP, and SNP applications.

NOTE: All applications are due to CMS by 11:59 p.m. EST on February 21, 2012.

Although PDF versions of the applications are included in this release, CMS will not accept any hard copy applications. All materials and supporting documentation must be provided through HPMS.

The 2013 consolidated Part C application (including Employer/Union-Only Group Waiver Plans) and instructions are posted at <http://www.cms.gov/MedicareAdvantageApps/> for use by those seeking Medicare Advantage contracts to offer the following plan types:

- 2013 MA Coordinated Care Plans (CCP)
- 2013 MA Regional Preferred Provider Organization Plans (RPPO)
- 2013 MA Private Fee for Service Plans (PFFS)
- 2013 MA Medical Savings Account Plans (MSA)
- 2013 MA Special Needs Plans (SNP)
- MA Service Area Expansion Application for Coordinated Care Plans (CCP) and Private Fee for Service Plans (PFFS)

The following 2013 Part D applications (including Employer/Union-Only Group Waiver Plans) and instructions are posted at http://www.cms.gov/PrescriptionDrugCovContra/04_RxContracting_ApplicationGuidance.asp:

- 2013 Initial Application for Prescription Drug Plan (PDP) Sponsors
- 2013 Initial Application for Medicare Advantage-Prescription Drug Plan (MA-PD) Sponsors

- 2013 Initial Application for Cost Based Plan-Prescription Drug Plan Sponsors
- 2013 Initial Application for Pace Organizations
- 2013 Part D Service Area Expansion Application for PDP and MA-PD Sponsors

Complete applications must be submitted via HPMS by **11:59 p.m. EST on February 21, 2012**. If you have questions, please contact the following individuals for:

- Medicare Advantage Plan (including Employer/Union-Only Group Waiver Plan) application questions – Rochel Schnur at (410) 786-4691 (rochel.schnur@cms.hhs.gov)
- Prescription Drug Plan (including Employer/Union-Only Group Waiver Plan) application questions – Linda Anders (410) 786-0459 (linda.anders@cms.hhs.gov)
- Special Needs Plan application questions – Susan Radke (410)786-4450 (susan.radke@cms.hhs.gov).

Please see the previous memo dated 01/06/2012 about upcoming training on the 2013 applications.