

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



**CENTER FOR MEDICARE**

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**DATE:** January 11, 2022

**TO:** Current and Future Medicare Advantage Organizations, Medicare-Medicaid Plan Sponsors, and Prescription Drug Plan Sponsors

**FROM:** Amy Larrick Chavez-Valdez  
Director, Medicare Drug Benefit and C & D Data Group

Kathryn A. Coleman,  
Director, Medicare Drug & Health Plan Contract Administration

**SUBJECT:** Release of Contract Year 2023 Medicare Advantage (MA) and Prescription Drug Benefit (Part D) and Related CY 2023 Applications & Deadlines

CMS announces the release of materials for the 2023 Medicare Advantage (MA), Prescription Drug Plan, and Employer/Union-Only Group Waiver (EGWP) Plan and the Special Needs Plan (SNP) application. Applications are now posted on the CMS websites listed below and will be available for completion in the Health Plan Management System (HPMS) on January 12, 2022. All applications (excluding PACE applications) must be completed in HPMS by 8:00 p.m. EST on February 16, 2022. All materials and supporting documentation must be submitted through HPMS.

Trainings on the MA, SNP, and Part D applications are available on the CMS YouTube. The MA application training is available at [https://youtu.be/ol\\_5Bz6uBxY](https://youtu.be/ol_5Bz6uBxY); the SNP application training is available at <https://youtu.be/5r9TeoWJ-FE>; and the Part D application training is available at <https://youtu.be/p3eIhhDT92A>.

The 2023 consolidated Part C application PDF document (including EGWP Plans and SNPs) and instructions are posted at <https://www.cms.gov/Medicare/Medicare-Advantage/MedicareAdvantageApps/index.html>.

The 2023 consolidated Part D application PDF document (including EGWP Plans) and instructions are posted at [https://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovContra/RxContracting\\_ApplicationGuidance.html](https://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovContra/RxContracting_ApplicationGuidance.html).

All applicants MUST click “Final Submit” in HPMS prior to the deadline in order for the application to be received.

After clicking “Final Submit” please remember to go to the submission confirmation page to view your submission confirmation number. Applicants will also receive an e-mail confirmation with this submission confirmation number. If applicants do not receive a confirmation number, this means CMS has not received the application.

For Medicare Advantage Plan (including EGWP Plan and SNP) application questions – submit questions to the MA/SNP Application Mailbox at <https://dmao.lmi.org>.

For PDP (including EGWP Plan) application questions – submit questions to [PartD\\_applications@cms.hhs.gov](mailto:PartD_applications@cms.hhs.gov).