CENTERS FOR MEDICARE & MEDICAID SERVICES
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DATE: April 15, 2022

TO: All Current and Prospective Medicare Advantage, Prescription Drug Plan,
           Section 1833 and 1876 Cost Plans, PACE, and Medicare-Medicaid Plan
           Organizations

FROM: Kathryn A. Coleman, Director
           Medicare Drug & Health Plan Contract Administration Group

           Amy Larrick Chavez-Valdez, Director
           Medicare Drug Benefit and C & D Data Group

SUBJECT: Release of the Contract Year 2023 Service Area Verification Functionality

The contract year (CY) 2023 Service Area Verification (SAV) functionality is now available in the Bid Submission module of the Health Plan Management System (HPMS). All Medicare Advantage organizations and Part D sponsors should begin verifying their entire contract service area and applicable attributes (e.g., employer-only/SNP/pending/partial counties or regions) for accuracy and completeness, as soon as possible. All organizations/sponsors must concur or non-concur with their CY 2023 contract service area by the bid submission deadline, Monday, June 6, 2022.

Organizations/sponsors may review their service areas using the HPMS Plan Service Area Report at the following path: Contract Management > Contract Reports > CY 2023. Once an organization reviews their service area using this report, they must return to the SAV functionality to concur or non-concur.

Organizations/sponsors that non-concur with their contract service area must provide an explanation to support their non-concurrence, resolve any discrepancies, verify their contracts' service area, and submit their concurrence in HPMS.

If issues are identified with a contract service area, including the presence of a county or region that should not be a part of the service area, please email the appropriate contact:

MAO, PACE, and Cost Plan Service Area Issues (Individual and Employer): https://dmao.lmi.org/

PDP Service Area Issues (Individual and Employer): Arianne.Spaccarelli@cms.hhs.gov

Medicare-Medicaid Plans (MMPs) Service Area Issues: MMCOcapsmodel@cms.hhs.gov

For technical assistance, please contact the HPMS Help Desk at either 1-800-220-2028 or hpms@cms.hhs.gov.