



MEDICARE-MEDICAID COORDINATION OFFICE

DATE: May 23, 2024

TO: Virginia Applicable Integrated Plan (AIP) D-SNPs

FROM: Lindsay P. Barnette
Director, Models, Demonstrations & Analysis Group

SUBJECT: Virginia AIP D-SNPs: Release of Final Contract Year 2025 Model Materials

Accompanying this memorandum are model materials for Contract Year (CY) 2025 developed jointly by CMS and Virginia for AIP D-SNPs operating in Virginia. Virginia AIP D-SNPs may only use these CY 2025 models for CY 2025 as directed by CMS and the state.

We are issuing the following integrated D-SNP model materials on behalf of the states as outlined in their State Medicaid Agency Contracts:

- **Summary of Benefits (SB):** The SB must be available by October 15, 2024, but can be released as early as October 1, 2024, and posted on plan websites by October 15, 2024.
- **Provider and Pharmacy Directory:** The directory (or a separate notice to alert enrollees how to access or receive the directory) must be received by current enrollees no later than October 15, 2024. The directory must be available to current and prospective enrollees and posted on plan websites by October 15, 2024.
- **List of Covered Drugs (Formulary):** The formulary (or a separate notice to alert enrollees how to access or receive the formulary) must be received by current enrollees no later than October 15, 2024, and available to current and prospective enrollees and posted on plan websites by October 15, 2024.

This memorandum and the attached models will also be posted to the Medicare-Medicaid Coordination Office's "D-SNPs: Integration & Unified Appeals & Grievance Requirements" webpage at <https://www.cms.gov/medicaid-chip/medicare-coordination/qualified-beneficiary-program/d-snps-integration-unified-appeals-grievance-requirements> grouped alphabetically by state under the "Model Materials" heading.

For the remainder of the required materials described at 45 CFR § 422.2267(e), Virginia AIP D-SNPs should follow the regulatory guidance outlined in this section as well as any guidance

provided by the state in the State Medicaid Agency Contract.

We encourage all plans to work closely with their CMS and state marketing reviewers to ensure timely submission and approval of all required CY 2025 materials, as well as timely and complete entry of Actual Mail Dates for ANOCs. If you have any questions about the contents of this memorandum, please contact the Medicare-Medicaid Coordination Office at MMCO_DSNPOperations@cms.hhs.gov.