



MEDICARE-MEDICAID COORDINATION OFFICE

DATE: May 30, 2024

TO: District of Columbia Applicable Integrated Plan (AIP) D-SNPs

FROM: Lindsay P. Barnette
Director, Models, Demonstrations & Analysis Group

SUBJECT: District of Columbia AIP D-SNPs: Release of Final Contract Year 2025 Model Materials

Accompanying this memorandum are model materials for Contract Year (CY) 2025 developed jointly by CMS and the District of Columbia (the District) for the AIP D-SNP operating in the District. Last year these models were released by the District directly. There were minimal updates to the CY 2025 models. The District AIP D-SNP may only use these CY 2025 models for CY 2025 as directed by CMS and the District.

We are issuing the following integrated D-SNP model materials on behalf of the District as outlined in their State Medicaid Agency Contract:

- **Annual Notice of Changes (ANOC):** The ANOC must be received by current enrollees by September 30, 2024, and posted on plan websites by October 15, 2024.
- **Member Handbook - Chapters 1-12:** The Member Handbook (or a separate notice to alert enrollees how to access or receive the Member Handbook) must be received by current enrollees by October 15, 2024, and posted on plan websites by October 15, 2024.
- **Summary of Benefits (SB):** The SB must be available by October 15, 2024, but can be released as early as October 1, 2024, and posted on plan websites by October 15, 2024.

This memorandum and the attached models will also be posted to the Medicare-Medicaid Coordination Office’s “D-SNPs: Integration & Unified Appeals & Grievance Requirements” webpage at <https://www.cms.gov/medicaid-chip/medicare-coordination/qualified-beneficiary-program/d-snps-integration-unified-appeals-grievance-requirements> grouped alphabetically by state under the “Model Materials” heading.

For the remainder of the required materials described at 45 CFR § 422.2267(e), the District AIP D-SNP should follow the regulatory guidance outlined in this section as well as any guidance

provided by the District in the State Medicaid Agency Contract.

We encourage all plans to work closely with their CMS and state marketing reviewers to ensure timely submission and approval of all required CY 2025 materials, as well as timely and complete entry of Actual Mail Dates for ANOCs. If you have any questions about the contents of this memorandum, please contact the Medicare-Medicaid Coordination Office at MMCO_DSNPOperations@cms.hhs.gov.