

HPMS E-Mail

Date: February 9, 2023

Subject: ATTENTION: Clarification Regarding Group Level Letter of Intent Submissions for Contract Year 2024 Medicare Advantage Applicants

CMS is clarifying previously issued guidance included in the “Contract Year 2024 Medicare Advantage Applicant Network Adequacy and Letter of Intent (LOI) Submission Operational Instructions” memo which was issued on December 22, 2022.

CMS clarifies that if applicants use a group practice LOI, they must upload the group practice LOI for each individual provider’s National Provider Identifier (NPI), within the group practice, that the applicant includes on their Health Services Delivery (HSD) table. Each provider’s NPI should be indicated as “Y” on the HSD table and applicants should use the naming convention found in the NMM Plan User Guide at HPMS > Monitoring > Network Management > Documentation.

Please review section 7, “Letters of Intent Upload” of the NMM Plan User Guide for additional instructions and requirements for uploading LOIs.

Questions regarding network adequacy may be submitted to: <https://dmao.lmi.org/> by selecting the Medicare Advantage Operations tab.