



# COMMUNITY HEALTH ACCESS AND RURAL TRANSFORMATION MODEL(CHART)

## *Notice of Funding Opportunity*

Center for Medicare and Medicaid Innovation (CMMI)  
Centers for Medicare & Medicaid Services (CMS)



# Agenda

- Introduction
- CHART Timeline
- Application and Submission
- Application Review
- Federal Award Information
- Next Steps/Q&A

# INTRODUCTION

# OFFICE OF ACQUISITION AND GRANTS MANAGEMENT

Shamia Cunningham-Grants Specialist OAGM

Gabriel Nah-Grants Management Specialist OAGM

Michelle Brown-Grants Management Officer OAGM

# CHART Timeline

# Two-phase implementation

Pre-implementation Period  
**One year**

Up to 2 Million

Performance Period  
**Six years**

Up to \$500,000 per performance year

# Application & Submission

# Application Submission

- Application materials will be available at <http://www.grants.gov>. Please visit <http://www.grants.gov> to begin the registration process.
- All applications must be submitted to Grants.gov by the deadline date February 16, 2021.
- HHS strongly recommends that you do not wait until the application due date to begin the application submission process.



# Application Submission (continued)

The Authorized Organizational Representative (AOR) who will officially submit an application on behalf of the organization must register with Grants.gov for a username and password.

All applications must:

- Have a valid Employer Identification Number (EIN) / Taxpayer Identification Number (TIN).
- Have a Dun and Bradstreet (D&B) Data Universal Number System (DUNS) number to apply.
- Register in the System for Award Management (SAM) database to be able to submit an application. This registration must be annually renewed.

# Application Submission (continued)

- The Authorized Organizational Representative (AOR) must submit the application to Grants.gov. The **AOR** is the individual, named by the applicant/recipient organization, who is authorized to act for the applicant/recipient and to assume the obligations imposed by the federal laws, regulations, requirements, and conditions that apply to grant applications or awards.
- The electronic signature of the individual who is logged in and submits the application to Grants.gov will automatically populate throughout the application. The electronic signature must match the AOR named on the SF-424.

# Application Submission (continued)

- Applicants should review Sections D. AND Section E of the Notice of Funding Opportunity for instructions on how to submit a complete application. Please follow the application instructions.
- Applicants must adhere to the formatting and content requirements included in Section D2. (e.g. font size, formatting, page limitations, required forms and documents, etc.) to ensure that you have an eligible application.
- Applicants should review Section E. for application review criteria. This section explains how applications will be assessed.

Notice of Funding Opportunity: Section D. Application and Submission Information; Section E: Application Review Information



# Application Submission (continued)

All applications must include the following standard forms:

- Project Abstract Summary
- SF424: Official Application for Federal Assistance
- SF424A: Budget Information Non-Construction
- SF424B: Assurances (Non-Construction)
- SF LLL: Disclosure of Lobbying Activities
- Project Site Location
- Project Narrative
- Budget Narrative

Notice of Funding Opportunity: Section D



# Application Review

# Award Selection Process

- The award selection process includes an initial eligibility review, a risk assessment, objective review, as well as an evaluation of grants management compliance.
- Applicants should refer to Section E. Review and Selection Process for a full explanation of how CMS will make award selections.
- Application will be scored on a 100-point scale. See Section E for the point value breakdown.

Notice of Funding Opportunity: Section E. E. Application Review Information.



# Budget Narrative: Application Guidelines

- All applicants must submit an SF424A along with a supporting Budget Narrative. The Budget Narrative should provide detailed cost itemization and narrative supporting justification for the cost outlined in the SF424A.
- Each budget year should have a detailed breakdown per line item to reflect a 7 year program. Each applicant will need to use two SF424A forms to outline the 7 year budget period.
- Any Administrative/Budget Questions can be sent to [CHARTModel@cms.hhs.gov](mailto:CHARTModel@cms.hhs.gov)

Notice of Funding Opportunity section G. Appendix I. Guidance for Preparing a Budget Request and Narrative



# Federal Award Administration



# Grants Regulation & Policy

- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards
  - 45 CFR Subpart 75 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards
- HHS Grants Policy Statement
- Beta.Sam.gov
  - Excluded Parties List System (EPLS)
  - Central Contractor Registration (CCR)
- Federal Awardee Performance & Integrity Information System – *initiated January 2016*

Notice of Funding Opportunity: Section F



# Q&A/Next Steps

# Submission Dates

**January 18, 2021**

Optional Letter of Intent Due

**February 16, 2021**

Application Deadline

**June 16, 2021**

Anticipated Issuance Date

# Questions??

