

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 1917</b>	<b>Date: September 13, 2017</b>
	<b>Change Request 9564</b>

**Transmittal 1814, dated January 13, 2017, is being rescinded and replaced by Transmittal 1917, dated, September 13, 2017 to remove the July 2017 implementation date. All other information remains the same.**

**SUBJECT: Shared System Enhancement 2014 – Identification of Fiscal Intermediary Standard System (FISS) Obsolete Reports - Analysis Only**

**I. SUMMARY OF CHANGES:** The purpose of this change request (CR) is to identify any FISS produced obsolete reports (i.e., reports that no longer meet the needs of the business owner).

**EFFECTIVE DATE: October 1, 2016 - Analysis of Core Reports; October 1, 2017 - Analysis of Core Reports; January 1, 2018 - Analysis of Financial / ECPS Reports**

*\*Unless otherwise specified, the effective date is the date of service.*

**IMPLEMENTATION DATE: October 3, 2016 - Analysis of Core Reports; October 2, 2017 - Analysis of Core Reports; January 2, 2018 - Analysis of Financial / ECPS Reports**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revise information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N/A	N/A

**III. FUNDING:**

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**One Time Notification**

# Attachment - One-Time Notification

Pub. 100-20	Transmittal: 1917	Date: September 13, 2017	Change Request: 9564
-------------	-------------------	--------------------------	----------------------

**Transmittal 1814, dated January 13, 2017, is being rescinded and replaced by Transmittal 1917, dated, September 13, 2017 to remove the July 2017 implementation date. All other information remains the same.**

**SUBJECT: Shared System Enhancement 2014 – Identification of Fiscal Intermediary Standard System (FISS) Obsolete Reports - Analysis Only**

**EFFECTIVE DATE: October 1, 2016 - Analysis of Core Reports; October 1, 2017 - Analysis of Core Reports; January 1, 2018 - Analysis of Financial / ECPS Reports**

*\*Unless otherwise specified, the effective date is the date of service.*

**IMPLEMENTATION DATE: October 3, 2016 - Analysis of Core Reports; October 2, 2017 - Analysis of Core Reports; January 2, 2018 - Analysis of Financial / ECPS Reports**

## I. GENERAL INFORMATION

**A. Background:** The Centers for Medicare & Medicaid Services’ (CMS) goal is to identify and remove any shared system produced obsolete reports (i.e., reports that no longer meet the needs of the business owner). The removal of obsolete reports: 1) reduces system complexity and makes future maintenance easier and more efficient, 2) reduces processing and storage costs at the Virtual Data Centers (VDCs), and 3) reduces processing and storage costs at the MACs by discontinuing the need to warehouse these reports at their local data centers.

The purpose of this change request (CR) is to identify the FISS produced obsolete reports. Once the reports are identified and confirmed obsolete by the MACs and CMS, CMS will issue a separate CR to remove them from the shared system. In the future, obsolete reports will be identified and removed from the shared systems on an on-going basis.

**B. Policy:** There are no policy changes associated with this CR.

## II. BUSINESS REQUIREMENTS TABLE

*"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.*

Number	Requirement	Responsibility								
		A/B MAC		D M E	Shared- System Maintainers				Other	
		A	B		H H H	M I S S	F M S	V C S		C M W F
9564.1	The contractor shall compile a 'master list' in an Excel spreadsheet format of all reports that are produced for each business functional area that contains the following information:  <ol style="list-style-type: none"> <li>1. Business Functional Area</li> <li>2. SSM Short Title</li> </ol>					X				

Number	Requirement	Responsibility									
		A/B MAC		H H H	D M E M A C	Shared- System Maintainers				Other	
		A	B			F I S S	M C S	V M S	C W F		
	3. SSM On-Request Job Number or Proc Name 4. On-Request Job Purpose 5. Last Execution Date (if available) 6. Obsolete (Yes or No) 7. Comments  <b>NOTE:</b> CMS will create separate change requests to remove and archive obsolete reports.										
9564.2	The contractor shall use the following when identifying the CMS Business Functional Area. <ol style="list-style-type: none"> <li>1. PSC/ZPIC</li> <li>2. Provider Enrollment, including reports for the NSC</li> <li>3. Payment Suspense</li> <li>4. Medical Review</li> <li>5. Appeals</li> <li>6. Electronic Data Interchange</li> <li>7. Financial/Accounting (i.e., Healthcare Integrated General Ledger Accounting System)</li> <li>8. Banking</li> <li>9. Overpayments</li> <li>10. Audit</li> <li>11. Medicare Secondary Payer</li> <li>12. Other Financial Management Issues</li> <li>13. Claims Processing</li> <li>14. Other Report</li> </ol>					X					
9564.3	The contractor shall evaluate, consolidate and identify obsolete reports within each business functional area.					X					

Number	Requirement	Responsibility								
		A/B MAC		H H H	D M E M A C	Shared-System Maintainers				Other
		A	B			F I S S	M C S	V M S	C W F	
9564.4	The contractor shall identify and annotate the obsolete reports on the Excel spreadsheet.					X				
9564.5	The contractor shall send to CMS, on or before the CR implementation date, the spreadsheet of maintainer reports for all business functional areas.  <b>NOTES:</b>  Excel spreadsheets should be uploaded to ECHIMP in the POC Review forum.  CMS will write a separate change request for FISS to delete and archive the obsolete reports.					X				
9564.6	The contractors shall review the Excel spreadsheets for consensus to remove the obsolete reports and forward responses to CMS within 120 days of receiving the spreadsheets.  <b>NOTE:</b> CMS will forward the spreadsheet of obsolete reports to the A/B MACs.	X								

### III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility					
		A/B MAC			D M E M A C	C E D I	
		A	B	H H H			
	None						

### IV. SUPPORTING INFORMATION

**Section A: Recommendations and supporting information associated with listed requirements: N/A**  
*"Should" denotes a recommendation.*

X-Ref Requirement Number	Recommendations or other supporting information:

**Section B: All other recommendations and supporting information: N/A**

### V. CONTACTS

**Pre-Implementation Contact(s):** Emma Battista, 410-786-0374 or emma.battista@cms.hhs.gov, Bonnie Hockaday, 410-786-1422 or bonnie.hockaday@cms.hhs.gov.

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR).

## **VI. FUNDING**

### **Section A: For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**ATTACHMENTS: 0**