

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 2315</b>	<b>Date: June 14, 2019</b>
	<b>Change Request 11304</b>

**SUBJECT: Mobile Personal Identity Verification (PIV) Station Pilot Project**

**I. SUMMARY OF CHANGES:** This CR is for Novitas to install a CMS supplied mobile PIV station computer system at the Novitas office located in Mechanicsburg, PA

**EFFECTIVE DATE: July 16, 2019**

*\*Unless otherwise specified, the effective date is the date of service.*

**IMPLEMENTATION DATE: July 16, 2019**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N/A	

**III. FUNDING:**

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**One Time Notification**



Number	Requirement	Responsibility									
		A/B MAC			D M E M A C	Shared-System Maintainers				Other	
		A	B	H H H		F I S S	M C S	V M S	C W F		
11304.4	Novitas shall provide network support to install and segment the Mobile PIV station on a virtual network that is isolated from the secured the Medicare Administrative Contractor (MAC) network, including implementing firewall rules to allow the station to communicate with Health and Human Services via CMSNET.										JL A/B MAC
11304.5	Novitas shall provide ongoing configuration management and systems patching and support based on instructions from the CMS support contractor.										JL A/B MAC
11304.6	Novitas shall work with CMS to identify the universe of users who currently have CMS Enterprise User Administration (EUA) IDs and are located at the Mechanicsburg facility. Novitas shall select a sample of EUA users, up to 50 staff, to participate in the initial pilot.										JL A/B MAC
11304.7	As needed, CMS will fund, and Novitas shall provide travel expenses for Novitas personnel who participate in this pilot project.										JL A/B MAC
11304.8	Novitas shall research, identify and document the required infrastructure needs for MAC users to use their PIV cards to access PIV enabled CMS systems.										JL A/B MAC

**III. PROVIDER EDUCATION TABLE**

Number	Requirement	Responsibility						
		A/B MAC			D M E M A C	C E D I	C E D I	
		A	B	H H H				
	None							

**IV. SUPPORTING INFORMATION**

**Section A: Recommendations and supporting information associated with listed requirements: N/A**

*"Should" denotes a recommendation.*

<b>X-Ref Requirement Number</b>	<b>Recommendations or other supporting information:</b>
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**Section B: All other recommendations and supporting information:** N/A

## **V. CONTACTS**

**Pre-Implementation Contact(s):** Gregg Sanders, 410-786-1936 or [gregg.sanders@cms.hhs.gov](mailto:gregg.sanders@cms.hhs.gov)

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR).

## **VI. FUNDING**

### **Section A: For Medicare Administrative Contractors (MACs):**

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**ATTACHMENTS: 0**