

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-04 Medicare Claims Processing</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 4392</b>	<b>Date: September 13, 2019</b>
	<b>Change Request 11385</b>

**SUBJECT: Instructions for Retrieving the January 2020 Medicare Physician Fee Schedule Database (MPFSDB) Files Through the CMS Mainframe Telecommunications System**

**I. SUMMARY OF CHANGES:** The purpose of this Change Request (CR) is to provide instructions for the Medicare contractors to download, test, and implement the annual January MPFSDB update files. In addition, Medicare contractors will need to be prepared to implement up to three revised MPFS payment files for the January update in the event that technical errors are discovered or any other corrections are required.

**EFFECTIVE DATE: January 1, 2020**

*\*Unless otherwise specified, the effective date is the date of service.*

**IMPLEMENTATION DATE: January 6, 2020**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N/A	N/A

**III. FUNDING:**

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**Recurring Update Notification**

# Attachment - Recurring Update Notification

Pub. 100-04	Transmittal: 4392	Date: September 13, 2019	Change Request: 11385
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## I. GENERAL INFORMATION

**A. Background:** The Centers for Medicare & Medicaid Services releases a recurring Change Request (CR) each year for the annual January Medicare Physician Fee Schedule (MPFS) update. This CR provides the Medicare contractors with instructions and the file names for downloading, testing, and implementation of the annual January MPFS update. In addition, Medicare contractors will need to be prepared to implement up to three revised January MPFS payment files in the event that technical errors are discovered or any other corrections are required.

**B. Policy:** Contractors shall follow the instructions for retrieving the annual January MPFS files as stated in Publication 100-04, Chapter 23, Section 30.1.

## II. BUSINESS REQUIREMENTS TABLE

*"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.*

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared- System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
11385.1	Medicare contractors shall download and test the January 2020 MPFSDB files (including anesthesia) from the CMS mainframe around November 1, 2019.		X							
11385.1.1	The CMS shall notify the contractors when the January 2020 MPFSDB files (including anesthesia) are available for downloading, along with the file names, through an e-mail notification via the Functional Workgroups as soon as the 2020 final rule goes on display (around November 1, 2019).								CMS	
11385.2	In the event that corrections are required and replacement January 2020 MPFSDB payment files are issued, contractors shall be prepared to retrieve up to three replacement payment files from the CMS mainframe.	X	X	X						



Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
11385.4.1	For the new files (and when replacement files are issued), the CWF shall compare the existing files to the new files and install any necessary changes.								X	

### III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			D M E M A C	C E D I
		A	B	H H H		
	None					

### IV. SUPPORTING INFORMATION

#### Section A: Recommendations and supporting information associated with listed requirements:

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:
	N/A

Section B: All other recommendations and supporting information: N/A

### V. CONTACTS

**Pre-Implementation Contact(s):** Larry Chan, 410-786-6864 or larry.chan@cms.hhs.gov , Kathleen Kersell, 410-786-2033 or kathleen.kersell@cms.hhs.gov

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR).

### VI. FUNDING

#### Section A: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question

and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**ATTACHMENTS: 0**