

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 1061</b>	<b>Date: March 30, 2012</b>
	<b>Change Request 7752</b>

**SUBJECT: Implementation of the Award for the Jurisdiction 8 Part A and Part B Medicare Administrative Contractor (J8 A/B MAC) including New Workload Numbers for Indiana and Michigan**

**I. SUMMARY OF CHANGES:** CMS shall change the contractor workload numbers for the Indiana and Michigan workloads when those workloads are transitioned to the J8 A/B MAC. These changes are being made because CMS needs to identify each workload by state using a standardized numbering system.

**EFFECTIVE DATE: July 16, 2012**

**IMPLEMENTATION DATE: July 2, 2012**

**NOTE: For this change request, the implementation date precedes the effective date to allow for shared-system and/or business process updates which are needed for other business requirements to take effect.**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N//A	

**III. FUNDING:**

**For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs) and/or Carriers:** Funding for implementation activities will be provided to contractors through the regular budget process.

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

#### **IV. ATTACHMENTS:**

##### **One-Time Notification**

*\*Unless otherwise specified, the effective date is the date of service.*

# Attachment – One-Time Notification

Pub. 100-20	Transmittal: 1061	Date: March 30, 2012	Change Request: 7752
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**SUBJECT: Implementation of the Award for the Jurisdiction 8 Part A and Part B Medicare Administrative Contractor (J8 A/B MAC) including New Workload Numbers for Indiana and Michigan**

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## I. GENERAL INFORMATION

### Background:

- A. The purpose of this change request is to notify all interested parties that the Centers for Medicare and Medicaid Services (CMS) shall change the contractor workload numbers for the Indiana and Michigan Part A and Part B workloads when those workloads are transitioned to the J8 A/B MAC. These changes are being made because CMS needs to identify each workload by state using a standardized numbering system. These workloads shall be transitioned to the J8 A/B MAC as indicated below.

<u>PART A</u>	<u>MAC Number.</u>	<u>Effective Date</u>	<u>Current Contractor Number</u>
Indiana	08101	7/23/2012	00130
Michigan	08201	7/23/2012	00452
<u>PART B</u>	<u>MAC Number.</u>	<u>Effective Date</u>	<u>Current Contractor Number</u>
Indiana	08102	8/20/2012	00630
Michigan	08202	7/16/2012	00953

These effective dates all occur on a Monday and reflect the anticipated date of the first post transition production cycle. The transition process will begin prior to that date. Some shared systems, such as HIGLAS, utilize the Friday prior to the effective date to refer to the transition effective date. It is also possible that CMS will add one or more dark days to some of these transitions. However, the first post transition production cycles will run no earlier than the listed effective dates.

The following applications or entities will need to accommodate the new MAC workload numbers for both testing and production:

CMS Analysis, Reporting and Tracking System (CMS ARTS)  
Contractor Administrative-Budget and Cost Reporting System (CAFM),  
Comprehensive Error Rate Testing System (CERT),  
Contractor Management Information System (CMIS),  
CMS Baltimore Data Center,

Coordination of Benefits Agreement Program (COBA),  
Contractor Reporting of Operational Workload Data System (CROWD),  
Common Working File (CWF),  
CWF ELGE  
Customer Service Assessment and Management System (CSAMS)  
Debt Collection System (DCS),  
Expert Claims Processing System (ECPS),  
Electronic Correspondence Referral System (ECRS),  
Electronic Health Records Incentive Program (EHR),  
Enterprise Data Centers (EDCs);  
Fiscal Intermediary Shared System (FISS),  
Health Care Information System (HCIS),  
Healthcare Integrated General Ledger Accounting System (HIGLAS),  
Health Insurance Master Record (HIMR),  
Intern and Resident Information System (IRIS)  
Local Coverage Determination (LCD) database,  
Limited On-Line Access System (LOLA),  
Medicare Secondary Payer Recovery Contractor (MSPRC),  
Multi-Carrier System (MCS)  
National Level Repository (NLR),  
National Part B Pricing Files,  
National Provider Identifier (NPI) crosswalk,  
Next Generation Desktop System (NGD),  
Quality Improvement Evaluation System (QIES, formerly known as OSCAR),  
Part B Analytics Reporting System (PBAR - formerly known as BESS),  
Physician/Supplier Overpayment Report (PSOR),  
Production Performance Monitoring System (PULSE),  
Provider Enrollment, Chain and Ownership System (PECOS),  
Provider Customer Service Program Contractor Information Database  
(PCID)  
Provider Inquiry Evaluation System (PIES),  
Program Integrity Management Reporting System (PIMR),  
Program Safeguard Contractor (PSC) or Zoned Program Integrity Contractors (ZPICs),  
Provider Overpayment Reporting System (PORS),  
Provider Statistical and Reimbursement System (PS&R),  
Recovery Auditors (RA – formerly known as the RACs),  
Recovery Management and Accounting System (REMAS),  
Renal Management Information System (REMIS),  
System Tracking for Audit and Reimbursement (STAR), and  
Zip Code File.

The J8 workload was awarded to Wisconsin Physicians Service (WPS), which currently processes the Part B Michigan workload. Its address is:

Wisconsin Physicians Service  
1751 West Broadway  
Madison, WI 53713

The Part A Indiana and Michigan and the Part B Indiana workloads are currently process by National Government Services (NGS). Its address is:

National Government Services  
 120 Monument Circle  
 Indianapolis, IN 46204

**B. Policy: N/A**

**II. BUSINESS REQUIREMENTS TABLE**

Number		Responsibility										
		A / B  M A C	D M E  M A C	F I  M A C	C A R R I E R	R H I	Shared-System Maintainers				OTHER	
						F I S S	M C S	V M S	C W F			
7752.1	The J8 A/B MAC shall provide project management, testing, and any other services necessary to achieve the transition of the Part A and Part B Indiana and Michigan workloads to the MAC environment. This shall include (but not be limited to) working with the outgoing legacy contractor, the FISS maintainer, the MCS maintainer, the CDS EDC, and all other entities as applicable to ensure the success of the MAC transitions.											J8 A/B MAC
7752.1.1	The CDS EDC, FISS and MCS shall provide all of the support necessary to successfully transition the Part A and Part B Indiana and Michigan workloads to the J8 A/B MAC, including (but not limited to) production support, testing, and coordination.						X	X				CDS EDC
7752.1.2	The workload numbers for the Part A and Part B Indiana and Michigan workloads shall be changed to the appropriate MAC workload numbers in accordance with the numbering and effective dates in the background section of this Change Request (CR).						X	X				CDS EDC, J8 A/B MAC
7752.1.3	FISS and MCS shall supply the software needed to change the legacy workload numbers to the new MAC						X	X				

Number		Responsibility									
		A / B	D M E	F I	C A R R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	workload numbers in accordance with 7752.1.2										
7752.2	The CDS EDC, the J8 A/B MAC, CWF, FISS, and the Medicare applications or entities listed in the background section of this CR shall perform the modifications needed to accommodate the new MAC workload numbers of 08101 (Part A Indiana) and 08201 (Part A Michigan) as of the effective date listed in the background section.						X			X	J8 A/B MAC, CDS EDC, All Medicare applications or entities listed in background section.
7752.2.1	The J8 A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under contractor workload number 00130 with MAC workload number 08101 (Part A Indiana) as of the effective date of that workload's MAC transition.						X			X	J8 A/B MAC, CDS EDC, PECOS All Medicare applications or entities listed in background section.
7752.2.2	The J8 A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under contractor workload number 00452 with MAC workload number 08201 (Part A Michigan) as of the effective date of that workload's MAC transition.						X			X	J8 A/B MAC, CDS EDC, PECOS All Medicare applications or entities listed in background section.
7752.3	The CDS EDC, the J8 A/B MAC, CWF, MCS, and the Medicare applications or entities listed in this change request (CR) shall perform the modifications needed to accommodate the new MAC workload numbers of 08102 (Part B Indiana) and 08202 (Part B Michigan).							X		X	J8 A/B MAC, CDS EDC, the entities or applications listed in the background section of this CR
7752.3.1	The J8 A/B MAC, MCS, CWF, PECOS, and all entities listed in this							X		X	J8 A/B MAC, PECOS and

Number		Responsibility									
		A / B	D M E	F I	C A R R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	CR shall associate all providers whose claims are currently processed under contractor workload number 00630 (Part B Indiana) with MAC workload number 08102 as of the effective date of that workload's MAC transition.										the entities or applications listed in the background section of this CR
7752.3.2	The J8 A/B MAC, MCS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under contractor workload number 00953 (Part B Michigan) with MAC workload number 08202 as of the effective date of that workload's MAC transition.							X		X	J8 A/B MAC, PECOS and the entities or applications listed in the background section of this CR
7752.4	The J8 A/B MAC shall utilize the existing NGS Part A Indiana and Michigan production and user acceptance testing (UAT) customer information control system (CICS) regions to accomplish the transition of the Part A Indiana and Michigan workloads to the J8 A/B MAC.										CDS EDC, J8 A/B MAC
7752.4.1	The J8 A/B MAC shall utilize the existing NGS Part B Indiana and WPS Part B Michigan production and user acceptance testing (UAT) CICS regions to accomplish the transition of the Part B Indiana and Michigan workloads to the J8 A/B MAC.										CDS EDC, J8 A/B MAC
7752.4.2	NGS, the legacy contractor for the Part A Indiana and Michigan and the Part B Indiana workloads shall work with the J8 A/B MAC, the MCS maintainer, the CDS EDC, and all other entities as necessary to ensure the success of the transition of the Part A Indiana and Michigan and the Part B Indiana workloads to the J8 A/B MAC's environment.							X			NGS, CDS EDC, J8 A/B MAC

Number		Responsibility									
		A / B	D M E	F I	C A R R I E R	R H R I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
7752.4.2.1	NGS shall turn over to the J8 A/B MAC control of its Part A Indiana UAT region no later than three weeks prior to the transition date of that workload as per the Background section of this CR. The Part A Indiana UAT region shall be utilized by the J8 A/B MAC, FISS and the CDS EDC to facilitate the transition to the Part A Indiana MAC workload number (08101).						X				NGS, CDS EDC, J8 A/B MAC
7752.4.2.1.1	NGS shall provide the J8 A/B MAC with the information and documentation it needs to process claims utilizing the current NGS Part A Indiana CICS region.										NGS, J8 A/B MAC
7752.4.2.2	NGS shall turn over to the J8 A/B MAC control of its Part A Michigan UAT region no later than three weeks prior to the transition date of that workload as per the Background section of this CR. The Part A Michigan UAT region shall be utilized by the J8 A/B MAC, FISS and the CDS EDC to facilitate the transition to the Part A Michigan MAC workload number (08201).						X				NGS, J8 A/B MAC
7752.4.2.2.1	NGS shall provide the J8 A/B MAC with the information and documentation it needs to process claims utilizing the current NGS Part A Michigan CICS region.										NGS, J8 A/B MAC
7752.4.2.3	NGS shall turn over to the J8 A/B MAC control of its Part B Indiana UAT region no later than three weeks prior to the transition date of that workload as per the Background section of this CR. The Part B Indiana UAT region shall be utilized by the J8 A/B MAC, MCS and the CDS EDC to facilitate the transition to the Part B										NGS, CDS EDC, J8 A/B MAC











Number		Responsibility									
		A / B	D M E	F I	C A R R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
7752.13	CERT shall be modified (as necessary) to reflect the new MAC workload numbers.										CERT
7752.14	CMIS shall be modified (as necessary) to reflect the new MAC workload numbers.										CMIS
7752.15	CROWD shall be modified (as necessary) to reflect the new MAC workload numbers.										CROWD
7752.16	CSAMS shall be modified (as necessary) to reflect the new MAC workload numbers.										CSAMS
7752.17	The CMS Debt Collection System (DCS) shall be modified (as necessary) to reflect the new MAC workload numbers.										DCS
7752.18	The J8 A/B MAC shall manually adjust the DCS to reflect those providers whose contractor workload number has been changed. This is necessary because if this change is not made, any updates (collection or recall) would be sent to the original contractor workload number.										J8 A/B MAC
7752.19	ECRS shall be modified (as necessary) to reflect the new MAC workload numbers.										ECRS
7752.20	The NPI Crosswalk Contractor shall modify the system to accept the new MAC workload numbers.										NPI Crosswalk Contractor
7752.21	The contractors currently processing the workloads covered by this CR, the J8 A/B MAC, and the CDS EDC shall work together to contact the CMS Baltimore data center ( <a href="mailto:Donald.Dimitriou@cms.hhs.gov">Donald.Dimitriou@cms.hhs.gov</a> ) to set up file transfer protocols (where necessary) in accordance with the CMS Enterprise File Transfer (EFT) Infrastructure standard so that crosswalk files can be received by the			X	X						CMS, J8 A/B MAC, CDS EDC



Number		Responsibility									
		A / B	D M E	F I	C A R R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	necessary) to reflect the new MAC workload numbers.										
7752.27	REMIS shall be modified (as necessary) to reflect the new MAC workload numbers.										REMIS
7752.28	COBA shall be modified (as necessary) to reflect the new MAC workload numbers.										COBA COBC
7752.29	The PSCs or ZPICs shall make any necessary modifications to reflect the new MAC workload numbers.										PSC/ZPICs
7752.30	LOLA shall be modified (as necessary) to reflect the new MAC workload numbers.										LOLA
7752.31	STAR shall be modified (as necessary) to reflect the new MAC workload numbers.										STAR
7752.32	HCIS shall be modified (as necessary) to reflect the new MAC workload numbers.										HCIS
7752.33	Part B Analytics Reporting System (PBAR) shall be modified (as necessary) to reflect the new MAC workload numbers.										PBAR
7752.34	The J8 A/B MAC shall modify any electronic claims billing or other software it provides to suppliers, providers or submitters to reflect the MAC workload numbers.										J8 A/B MAC
7752.34.1	The J8 A/B MAC shall make any changes necessary to ensure its non-base jobs, applications and reports support the new production region and the new MAC workload numbers.										J8 A/B MAC
7752.34.2	The J8 A/B MAC shall obtain approval from the Non-Base Workgroup for any non-base applications it wants to run at the CDS EDC as well as for any data files it wants to request from the EDC.										J8 A/B MAC
7752.35	National Part B pricing files shall be updated to reflect the new MAC	X		X	X						PRICING











Number		Responsibility										
		A / B	D M E	F I	C A R R I E R	R H H I	Shared-System Maintainers				OTHER	
							F I S S	M C S	V M S	C W F		
49.1	HIGLAS as necessary to make the changes listed in 7752.49.											HP EDC
7752.50	The EHR program shall make whatever modifications are necessary to support the new MAC workload numbers.											EHR
7752.51	The NLR shall make whatever modifications are necessary to support the new MAC workload numbers.											NLR
7752.52	All Recovery Auditors (RAs – formerly known as RACs) interfacing with any of the J8 A/B Mac workloads shall make whatever modifications are necessary to support the new MAC workload numbers.											RAs
7752.52.1	The RAs shall use the appropriate MAC workload number when submitting adjustment requests to the J8 A/B MAC.  As per 7752.49, the HIGLAS Organization number does not need to be synchronized with the MAC workload numbers. The RAs shall take that into account when submitting adjustment request to the J8 A/B MAC.											RAs
7752.53	The PCID shall make whatever modifications are necessary to support the new MAC workload numbers.											PCID
7752.54	The HIMR system shall be modified if necessary to ensure the J8 MAC will be able to access it.											HIMR
7752.55	CMS contracted banking services shall be performed through J.P Morgan Chase as of the effective date of each of the workload transitions as per the background section of this CR.											J8 A/B MAC, NGS, J. P. Morgan Chase

### III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility								
		A / B  M A C	D M M A C	F I  I E R	C A R I E R	R H H I	Shared-System Maintainers			
						F I S S	M C S	V M S	C W F	
7752.56	Both the legacy contractors and the J8 A/B MAC shall post this entire instruction, or a direct link to this instruction, on their Web sites and include information about it in a listserv message within 1 week of the release of this instruction. In addition, the entire instruction must be included in the Contractors next regularly scheduled bulletin. Contractors are free to supplement it with localized information that would benefit their provider community in billing and administering the Medicare program correctly.									J8 A/B MAC, NGS
7752.57	Following the finalization of the J8 A/B MAC award, the contractors currently processing the workloads referred to in this CR, as well as the J8 A/B MAC, shall prepare an article explaining the MAC workload number changes for the workloads they currently process. Following approval of this article by the CMS J8 A/B MAC Contracting Officer Representative (COR) (Pamela.Bragg@cms.hhs.gov) both NGS and WPS shall post this article, or a direct link to this article, on its Web site and include information about it in a listserv message as soon as possible but no later than 30 days prior to the effective date of applicable workload transition. Once the article is posted, it shall be included in the contractor's next regularly scheduled bulletin.									J8 A/B MAC, NGS

#### IV. SUPPORTING INFORMATION

##### A. Recommendations and supporting information associated with listed requirements: N/A

X-Ref Requirement Number	Recommendations or other supporting information:

##### B. All other recommendations and supporting information: N/A

#### V. CONTACTS

**Pre-Implementation Contact(s):** [Scott.Levine@cms.hhs.gov](mailto:Scott.Levine@cms.hhs.gov); [Joni.Jones@cms.hhs.gov](mailto:Joni.Jones@cms.hhs.gov); [Shawna.Stuhr@cms.hhs.gov](mailto:Shawna.Stuhr@cms.hhs.gov)

**Post-Implementation Contact(s):** [Pamela.Bragg@cms.hhs.gov](mailto:Pamela.Bragg@cms.hhs.gov); [Shawna.Stuhr@cms.hhs.gov](mailto:Shawna.Stuhr@cms.hhs.gov)

#### VI. FUNDING

##### A. Fiscal Intermediaries and Carriers:

Funding for implementation activities will be provided to contractors through the regular budget process.

##### B. Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.