CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 1736	**Date: October 27, 2016**
	Change Request 9566

SUBJECT: Shared System Enhancement 2014 – Identification of Fiscal Intermediary Shared System (FISS) Obsolete On-Request Jobs - Analysis Only

I. SUMMARY OF CHANGES: The purpose of this change request (CR) is to identify any FISS produced obsolete on-request jobs (i.e., on-request jobs that no longer meet the needs of the business owner).

EFFECTIVE DATE: April 1, 2017 - List of jobs to be reviewed for each release will be identified by FISS as the analysis is performed; July 1, 2017 - List of jobs to be reviewed for each release will be identified by FISS as the analysis is performed; October 1, 2017 - List of jobs to be reviewed for each release will be identified by FISS as the analysis is performed
*Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: April 3, 2017; July 3, 2017; October 2, 2017

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:
For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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I. GENERAL INFORMATION

A. Background: The Centers for Medicare & Medicaid Services' (CMS) goal is to identify and remove any shared system produced obsolete on-request jobs (i.e., on-request jobs that no longer meet the needs of the business owner). The removal of obsolete jobs: (1) reduces system complexity and makes future maintenance easier and more efficient, and (2) makes the systems easier for MACs to understand and manage.

This CR will identify the FISS obsolete on-request jobs. Once the on-request jobs are identified and confirmed obsolete by the MACs and CMS, CMS will issue a separate CR to remove them from the shared system. In the future, obsolete jobs will be identified and removed from the shared systems on an on-going basis.

B. Policy: There is no policy change associated with this CR.

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
9566.1	The contractor shall compile a 'master list' in an Excel spreadsheet format of all on-request jobs that are produced for each business functional area; the spreadsheet shall contain the following information: 1. Business Functional Area 2. SSM Short Title 3. SSM On-Request Job Number or Proc Name					X				

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH	MAC	FISS	MCS	VMS	CWF	
	4. On-Request Job Purpose									
	5. Last Execution Date (if available)									
	6. Obsolete (Yes or No)									
	7. Comments									
9566.2	The contractor shall use the following when identifying the CMS Business Functional Area: PSC/ZPIC Provider Enrollment, including on-request jobs for the NSC Payment Suspense Medical Review Appeals Electronic Data Interchange Financial/accounting (i.e., Healthcare Integrated General Ledger Accounting System) Banking Overpayments Audit Medicare Secondary Payer Other Financial Management Issues Claims Processing Other On-request Jobs					X				
9566.3	The contractor shall evaluate, consolidate and identify obsolete on-request jobs within each business functional area.					X				
9566.4	The contractor shall identify and annotate the obsolete					X				

Number	Requirement	Responsibility								
		A/B MAC			D M E MAC	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
	on-request jobs on the Excel spreadsheet.									
9566.5	The contractor shall send to CMS, on or before the CR implementation date, a consolidated Excel spreadsheet of on-request jobs for all business functional areas. **NOTES**: Excel spreadsheet should be uploaded to eCHIMP in the POC Review forum. CMS will write a separate change request for FISS to remove and archive the obsolete on-request jobs.					X				
9566.6	The contractor shall review the Excel spreadsheet for consensus to remove the obsolete on-request jobs and forward responses to CMS within 120 days of receiving the spreadsheet. **NOTE**: CMS will forward the spreadsheet to the MACs.	X								

III.   PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			D M E MAC	C E D I
		A	B	H H H		
	None					

IV.   SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Bonnie Hockaday, 410-786-1422 or bonnie.hockaday@cms.hhs.gov ,
Emma Battista, 410-786-0374 or emma.battista@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):
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in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is
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ATTACHMENTS: 0