

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 266</b>	<b>Date: MARCH 23, 2007</b>
	<b>Change Request 5548</b>

**Subject: New Contractor Number for CIGNA Government Services, LLC-Jurisdiction C DME MAC Workload**

**I. SUMMARY OF CHANGES:** The purpose is to notify all interested parties that beginning June 1, 2007, a new contractor number will be assigned to Jurisdiction C DME MAC.

**New / Revised Material**

**Effective Date: June 1, 2007**

**Implementation Date: June 1, 2007**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	Chapter / Section / Subsection / Title
N/A	

**III. FUNDING:**

No additional funding will be provided by CMS; Contractor activities are to be carried out within their FY 2007 operating budgets.

**IV. ATTACHMENTS:**

**One-Time Notification**

*\*Unless otherwise specified, the effective date is the date of service.*

# Attachment – One-Time Notification

<b>Pub. 100-20</b>	<b>Transmittal: 266</b>	<b>Date: March 23, 2007</b>	<b>Change Request: 5548</b>
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**SUBJECT: New Contractor Number for CIGNA Government Services, LLC - Jurisdiction C DME MAC Workload**

**Effective Date:** June 1, 2007

**Implementation Date:** June 1, 2007

**I. GENERAL INFORMATION**

**A. Background:** The purpose of this Change Request is to notify all interested parties that CMS has assigned a new contractor number to the new Jurisdiction C DME MAC. In addition, the States of Virginia and West Virginia will be moved from the Jurisdiction B DME MAC to the Jurisdiction C DME MAC on the effective date. Consequently, effective June 1, 2007, all claims for Jurisdiction C will be processed by CIGNA Government Services for the geographical areas identified below:

Alabama, Arkansas, Colorado, Florida, Georgia, Louisiana, Mississippi, New Mexico, North Carolina, Oklahoma, Puerto Rico, South Carolina, Tennessee, Texas, Virgin Islands, Virginia, West Virginia

The new contractor number is: 18003

The CWF software changes and changes to CAFM, CAFM II, CERT, CMIS, CROWD, CSAMS, DCS, ECRS, HIGLAS, MPaRTS, NGD, PIMR, PSOR, PULSE, REMAS, REMIS, VMS, COBA, PSC, WIC, LOLA, HCIS, BESS and STAR are needed to reflect the new contractor number.

The address associated with the new Jurisdiction C DME MAC is:

CIGNA Government Services  
P O Box 20010  
Nashville, Tennessee 37202

**B. Policy:** N/A

**II. BUSINESS REQUIREMENTS TABLE**

*Use "Shall" to denote a mandatory requirement*

Number	Requirement	Responsibility (place an "X" in each applicable column)											
		A / B  M A C	D M E M A C	F I  M A C	C A R R I E R	D M E R C	R H I	Shared-System Maintainers				OTHER	
							F I S S	M C S	V M S	C W F			
5548.1	CWF and VMS shall be modified to reflect a change in contractor number from the Region C DMERC, #00885, to the Jurisdiction C DME MAC. The new contractor number is:									X	X		



Number	Requirement	Responsibility (place an "X" in each applicable column)											
		A / B  M A C	D M E  M A C	F I	C A R R I E R	D M E R C	R H H I	Shared-System Maintainers				OTHER	
								F I S S	M C S	V M S	C W F		
5548.21	COBA shall be modified to reflect the new contractor number.												COBA COBC
5548.22	PSC shall be modified to reflect the new contractor number.												PSC
5548.23	WIC shall be modified to reflect the new contractor number.												WIC
5548.24	LOLA shall be modified to reflect the new contractor number.												LOLA
5548.25	STAR shall be modified to reflect the new contractor number.												STAR
5548.26	HCIS shall be modified to reflect the new contractor number.												HCIS
5548.27	BESS shall be modified to reflect the new contractor number.												BESS
5548.28	All free billing software shall be upgraded to reflect the new contractor number.					X							

### III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility (place an "X" in each applicable column)											
		A / B  M A C	D M E  M A C	F I	C A R R I E R	D M E R C	R H H I	Shared-System Maintainers				OTHER	
								F I S S	M C S	V M S	C W F		
5548.29	Palmetto Government Benefits Administrator (PGBA) will inform providers/suppliers in the new Jurisdiction C DME MAC about the change in the Medicare contractor numbers. The contractor shall post this information on their Web site and include information about the number change in a listserv message. Contractors are free to supplement this education with localized information that would benefit their provider community in billing and administering the Medicare program correctly.					X							
5548.30	CIGNA Government Services (CGS) will inform providers/suppliers in the new Jurisdiction C DME MAC about the change in the Medicare contractor number. The contractor shall post this information on their Web site and include information about the number change in a listserv message.		X								1		

Number	Requirement	Responsibility (place an "X" in each applicable column)										
		A / B  M A C	D M E  M A C	F I	C A R R I E R	D M E R C	R H H I	Shared-System Maintainers				OTHER
								F I S S	M C S	V M S	C W F	
	Contractors are free to supplement this education with localized information that would benefit their provider community in billing and administering the Medicare program correctly											
5548.31	National Government Services (NGS) will inform providers/suppliers in the States of Virginia and West Virginia about their movement to the new Jurisdiction C DME MAC, CIGNA Government Services, and the change in the Medicare contractor number. The contractor shall post this information on their Web site and include information about the number change in a listserv message. Contractors are free to supplement this education with localized information that would benefit their provider community in billing and administering the Medicare program correctly		X									

**IV. SUPPORTING INFORMATION**

**A. For any recommendations and supporting information associated with listed requirements, use the box below:**

*Use "Should" to denote a recommendation.*

X-Ref Requirement Number	Recommendations or other supporting information:

**B. Contractor Financial Reporting /Workload Impact:** The Jurisdiction C DME MAC workload shall be reported using the new contractor numbers effective June 1, 2007.

**V. CONTACTS**

**Pre-Implementation Contact(s):**

Jim Ralls  
410-786-9504  
[James.ralls@cms.hhs.gov](mailto:James.ralls@cms.hhs.gov)

**Post-Implementation Contact(s):**

Jim Ralls  
410-786-9504  
[James.ralls@cms.hhs.gov](mailto:James.ralls@cms.hhs.gov)

**VI. FUNDING**

**A. For the Durable Medical Equipment Regional Carrier (DMERC),**

No additional funding will be provided by CMS; contractor activities are to be carried out within their FY 2007 operating budgets.

**B. For Medicare Administrative Contractors (MAC), use the following statement:**

The contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the Statement of Work (SOW). The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.