CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 691	<b>Date: April 30, 2010</b>
	Change Request 6902

SUBJECT: The Transition of a Segment of the Wisconsin Physicians Service (WPS) Legacy Workload (Formerly Processed by Mutual of Omaha) for the States of Colorado, New Mexico, Oklahoma, and Texas to the J4 A/B Medicare Administrative Contractor (MAC)

**I. SUMMARY OF CHANGES:** The purpose of this Change Request (CR) is to transition the providers currently processed by the WPS Legacy contractor whose claims should be processed by the Jurisdiction 4 (J4) A/B MAC to that MAC. This will be the second such transition (following the pilot for the J1 A/B MAC). The J4 A/B MAC is responsible for the States of Colorado, New Mexico, Oklahoma, and Texas.

**EFFECTIVE DATE: October 18, 2010** 

**IMPLEMENTATION DATE: October 18, 2010** 

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated) R=REVISED, N=NEW, D=DELETED-*Only One Per Row*.

R/N/D	CHAPTER/SECTION.SUBSECTION/TITLE
N/A	

#### III. FUNDING:

For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs) and/or Carriers: Funding for implementation activities will be provided to contractors through the regular budget process.

### For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

### **IV. ATTACHMENTS:**

## **One-Time Notification**

\*Unless otherwise specified, the effective date is the date of service.

# **Attachment – One-Time Notification**

Pub. 100-20 | Transmittal: 691 | Date: April 30, 2010 | Change Request: 6902

SUBJECT: The Transition of a Segment of the Wisconsin Physicians Service (WPS) Legacy Workload (Formerly Processed by Mutual of Omaha) for the States of Colorado, New Mexico, Oklahoma, and Texas to the J4 A/B Medicare Administrative Contractor (MAC)

Effective Date: October 18, 2010

**Implementation Date:** October 18, 2010

### I. GENERAL INFORMATION

A. Background: As a Title XVIII contractor, WPS currently processes a Part A workload that in the past had been processed by Mutual of Omaha and which includes providers who fall under the geographic jurisdiction of all 15 Part A and Part B Medicare Administrative Contractor (A/B MAC) jurisdictions. This is known as the WPS Legacy workload. CMS must transition all Title XVIII workloads to a MAC by October 1, 2011. The transition of providers to the appropriate A/B MAC will occur jurisdiction by jurisdiction. The purpose of this Change Request (CR) is to transition the providers currently processed by the WPS Legacy contractor whose claims should be processed by the Jurisdiction 4 (J4) A/B MAC to that MAC. This will be the second such transition (following the pilot for the J1 A/B MAC). The J4 A/B MAC is responsible for the states of Colorado, New Mexico, Oklahoma and Texas.

A complicating factor for these transitions will be the fact that the WPS Legacy workload includes a significant number of providers that have met the 42 CFR 421.404 criteria to be Qualified Chain Providers (QCPs). QCPs often include providers located over a large geographic area that belong to multiple A/B MAC jurisdictions. A QCP has the option to move all of its providers, regardless of the provider's geographic location, to the A/B MAC that covers the state in which the QCP's home office is located. The CMS is committed to accommodating any QCP who wants to move all of its providers to an A/B MAC based upon the QCP's home office location as long as its decision is received far enough in advance. In lieu of CMS receiving a timely decision by the QCP, CMS will transition that QCP's providers to the appropriate A/B MAC based upon the individual provider's geographic location.

The WPS Legacy workload is currently processed under contractor workload number 52280. Following this J4 A/B MAC transition, the remaining WPS Legacy workload will continue to be processed under that workload number. However, the J4 A/B MAC portion of the WPS Legacy workload will be housed in a newly established set of Customer Information Control System (CICS) user acceptance testing (UAT) and production regions under MAC workload number 04901.

As explained in the following business requirements, the WPS Legacy contractor will produce three iterations of the transitioning provider list. CMS is taking this approach so it can provide the J4 A/B MAC with a listing as early as possible that can be used to begin the early boarding process. Potential QCPs will be excluded from that initial list and will instead be included on an interim list to provide additional time for the CMS transitioning QCP data to be made as accurate as possible while still providing sufficient time for notification and early boarding. The final list will be finalized as close to the transition date as possible to accommodate the maximum number of transitioning QCPs.

The following applications or entities will need to accommodate the new MAC workload numbers for both testing and production:

Contractor Administrative-Budget and Cost Reporting System (CAFM),

Comprehensive Error Rate Testing System (CERT),

Contractor Management Information System (CMIS),

CMS Baltimore Data Center,

Coordination of Benefits Agreement Program (COBA),

Contractor Reporting of Operational Workload Data System (CROWD),

Common Working File (CWF),

Debt Collection System (DCS),

Expert Claims Processing System (ECPS),

Electronic Correspondence Referral System (ECRS),

Fiscal Intermediary Shared System (FISS),

Health Care Information System (HCIS),

Healthcare Integrated General Ledger Accounting System (HIGLAS),

Intern and Resident Information System (IRIS),

Local Coverage Determination (LCD) database,

Limited On-Line Access System (LOLA),

Medicare Secondary Payer Recovery Contractor (MSPRC),

National Part B Pricing Files,

Next Generation Desktop System (NGD),

National Provider Identifier (NPI) crosswalk,

Quality Improvement Evaluation System (QIES, formerly known as OSCAR),

Part B National Summary Data File (formerly known as BESS),

Physician/Supplier Overpayment Report (PSOR),

Production Performance Monitoring System (PULSE),

Provider Enrollment, Chain and Ownership System (PECOS),

Provider Inquiry Evaluation System (PIES),

Program Integrity Management Reporting System (PIMR),

Program Safeguard Contractor (PSC) or Zoned Program Integrity Contractors (ZPICs),

Provider Overpayment Reporting System (PORS),

Provider Statistical and Reimbursement System (PS&R),

Recovery Management and Accounting System (REMAS),

Renal Management Information System (REMIS),

System Tracking for Audit and Reimbursement (STAR), and

the Zip Code File.

The J4 A/B MAC contract is currently held by Trailblazer Health Enterprises, LLC. Its address is:

Trailblazer Health Enterprises, LLC 8330 LBJ Freeway Executive Center III Dallas, Texas 75243

The WPS Legacy workload is currently processed by Wisconsin Physicians Service (WPS). Its address is:

Wisconsin Physicians Service 1751 West Broadway Madison, WI 53713

## B. Policy: N/A

## II. BUSINESS REQUIREMENTS TABLE

Number	Requirement	1									
		A D F C R Shared-Syste				OTHER					
		B	E	1	A R	H H	F	M	V	C	
		M	М		R I	I	I S	C S	M S	W F	
		A C	A C		E R		S	5	5		
6902.1	The Hewlett Packard (HP) Enterprise Data				IX						
	Center (EDC) shall create the necessary										
	customer information control system										
	(CICS) regions for both testing and										IIDEDG
	production to facilitate the transition of the										HP EDC
	J4 portion of the WPS Legacy workload										
	(formerly processed by Mutual of Omaha)										
	to separate CICS UAT and production										
	regions.										
6902.1.1	The Companion Data Services (CDS) EDC										
	currently processes the J4 workload. The										
	HP EDC shall process the workload being										
	transitioned from the WPS Legacy										CDS EDC
	contractor to the J4 A/B MAC. The CDS										
	EDC shall provide whatever assistance is										
	necessary to create and test the new CICS										
6002.1.2	regions referred to in BR 6902.1.						37			37	
6902.1.2	The HP EDC, the CDS EDC, the J4A/B						X			X	
	MAC, CWF, FISS, and the Medicare										HP EDC,
	applications or entities listed in										CDS EDC
	requirements 6902.5 through 6902.46 shall perform the modifications needed to										J4 A/B MAC all entities or
	accommodate the transition of providers										applications listed
	from the WPS Legacy contractor to the J4										under 6902.5
	A/B MAC and the new MAC workload										through 6902.47
	number of 04901.										
6902.1.3	No later than 4 weeks following the kick off										
	meeting, the WPS Legacy contractor shall										
	develop an initial list of transitioning										
	providers in the 52280 workload that should										
	be moved to the J4 A/B MAC and be										WPS Legacy
	processed under MAC workload number										WISLEgacy
	04901 by sorting against the state location										
	identifier in the first two positions of each										
	provider's CMS Certification Number										
6002 1 2 1	(CCN).										
6902.1.3.1	The J4 A/B MAC state locations are as										
	follows:										
	Colorado – 06 New Mexico – 32										WPS Legacy
	New Mexico – 32 Oklahoma – 37										
	Texas – 45 and 67										
6902.1.3.2	The WPS Legacy contractor shall exclude										
0702.1.3.2	from the list referred to in BR 6902.1.3 any										WPS Legacy
	entity that may be a member of a qualified										WI D Legacy
	I shary that may be a member of a quantica	1				l	<u> </u>				

Number	Requirement										
		A /	D M	F I	C A	R H	5	Shared Mair	d-Syst		OTHER
		В	Е		R R	H I	F	M	V	С	
		M	M		I	1	I S	C S	M S	W F	
		A C	A C		E R		S				
	chain provider.										
6902.1.3.3	No later than 4 weeks following the kick off										
	meeting, the WPS Legacy contractor shall										
	supply the initial list referred to in BR										
	6902.1.3 to the J4 A/B MAC (contact to be										
	provided during the transition process),										
	FISS (Sylvia.Sampson@cms.hhs.gov), CERT (Daniel.Kalwa@cms.hhs.gov),										
	STAR (Mark.Korpela@cms.hhs.gov), the										
	Recovery Audit Contractor (RAC)										WPS Legacy
	(Terrence.Lew@cms.hhs.gov) and the CWF										Wis Legacy
	maintainer (Kathy. Woytan@cms.hhs.gov)										
	in an Excel spreadsheet listing each										
	provider currently processed under										
	contractor workload number 52280 that will										
	be moving to MAC workload number										
	04901. The Excel spreadsheet shall be										
	created in accordance with BR 6902.1.3.4										
6902.1.3.4	The Excel spreadsheet shall be in the										
	following format: Provider Transaction										
	Access Number (PTAN), Status of										
	Provider.										
	The status of the providers on this initial list										
	will be "transitioning provider".										
	For the interim list (see BRs 6902.1.4 –										
	6902.1.4.8) and final list (see BRs 6902.1.5										WPS Legacy
	- 6902.1.5.4) the status could include										
	"Newly identified transitioning provider" or										
	"Previously identified as transitioning,										
	provider will remain with 52280 workload"										
	as well as any other designation deemed										
	appropriate by the WPS Legacy contractor.										
	Note: The PTAN is also often referred to as										
6002.1.4	the legacy contractor's provider number.									-	
6902.1.4	No later than July 16, 2010, CMS shall supply the WPS Legacy contractor with a										
	listing of providers in QCPs located outside										
	of the states of Colorado, New Mexico,										
	Oklahoma and Texas with home offices in										
	one of the states serviced by the J4 A/B										CMS,
	MAC that have elected to have their claims								WPS	WPS Legacy	
:	processed by the J4 A/B MAC.										
	-										
	These providers shall be moved to the J4										
	A/B MAC unless CMS notifies the WPS										

Number	Requirement										
		A	D M	F I	C A	R H	S		d-Syst		OTHER
		B	E	1	R	Н	F	M	V	C	
		M	M		R I	I	I S	C S	M S	W F	
		Α	Α		Е		S	3	3	Г	
	Legacy contractor and the J4 A/B MAC	С	С		R						
	otherwise.										
6902.1.4.1	No later than July 16, 2010, CMS shall										
	supply the WPS Legacy contractor with a										
	listing of providers in QCPs located within										
	the states of Colorado, New Mexico,										
	Oklahoma and Texas with home offices										
	outside of the J4 A/B MAC service area that										
	have elected to have their claims processed										CMS,
	by the A/B MAC servicing that home office.										WPS Legacy
	These providers shall remain in the 52280										
	workload pending their transition to the A/B										
	MAC that services the state where the QCP										
	home office is located.										
6902.1.4.2	No later than July 30, 2010, the WPS										
	Legacy contractor shall revise its initial list										
	of providers in the 52280 workload that										
	should be moved to the J4 A/B MAC (see										WPS Legacy
	BR 6902.1.3) and produce an interim list.										
	This interim list shall be created in										
	accordance with BRs 6902.1.4.3-6902.1.4.5.										
6902.1.4.3	The WPS Legacy contractor shall include in						X				
	the interim list referred to in BR 6902.1.4.2										
	all QCPs located outside of the states of										
	Colorado, New Mexico, Oklahoma or Texas										CMS – CMM,
	with home offices in one of the states serviced by the J4 A/B MAC that have										WPS Legacy
	elected to have its claims processed by the										
	J4 A/B MAC (as per the listing referred to										
	in BR 6902.1.4).										
6902.1.4.4	The WPS Legacy contractor shall omit from										
0702.1.4.4	the interim list referred to in BR 6902.1.4.2										
	all QCPs located within the states of										
	Colorado, New Mexico, Oklahoma or Texas										
	with home offices outside of one of the										WPS Legacy
	states serviced by the J4 A/B MAC that										
	have elected to have its claims processed by										
	the A/B MAC servicing that home office (as										
	per the listing referred to in BR 6902.1.4.1.)										

Number	Requirement										
		A /	D M	F I	C A	R H	S		d-Syst		OTHER
		В	Е		R R	H I	F	M	V	C	
		M	M		I	1	I S	C S	M S	W F	
		A C	A C		E R		S				
6902.1.4.5	Where a provider located outside of the						X				
	states of Colorado, New Mexico, Oklahoma										
	or Texas has been transitioned to the J4 A/B										
	MAC as a result of its connection with a										
	QCP whose home office is located in the										J4 A/B MAC
	states of Colorado, New Mexico, Oklahoma										
	and Texas, FISS in consultation with the J4										
	A/B MAC shall assign that provider the BSI										
	belonging to its home office.										
6902.1.4.6	The WPS Legacy contractor shall annotate										
	for easy reference any additions or deletions										
	between the initial transitioning provider										WPS Legacy
	listing (see BR 6902.1.3) and the interim										
	transitioning provider listing (see BR										
1000 1 1 7	6902.1.4.2).										
6902.1.4.7	No later than July 30, 2010, the WPS										
	Legacy contractor shall supply the interim										
	list referred to in BR 6902.1.4.2 to the										
	entities and applications listed in business										
	requirement (BR) 6902.1.3.3 with an Excel										********
	spreadsheet listing each provider currently										WPS Legacy
	processed under contractor workload										
	number 52280 that will be moving to MAC workload number 04901. The Excel										
	spreadsheet shall be created in accordance with BR 6902.1.3.4.										
6902.1.4.8	The Excel spreadsheet referred to in BR										
0702.1.4.0	6902.1.4.7 shall conform to the format										WPS Legacy
	specified in BR 6902.1.3.4.										Wis Legacy
6902.1.5	No later than August 27, 2010 CMS shall										
0702.1.5	supply the WPS Legacy contractor with a										CMS,
	final version of the listings detailed in BR										WPS Legacy
	6902.1.4 and 1.4.1.										
6902.1.5.1	The WPS Legacy contractor shall update the										
	interim transitioning provider listing										
	referred to in BR 6902.1.4.2 to reflect the										WPS Legacy
	final versions of the CMS listings referred										
	to in BR 6902.1.5.	L				L	L	L	L		
6902.1.5.2	The WPS Legacy contractor shall annotate										
	for easy reference any additions or deletions										
	between the interim transitioning provider										WPS Legacy
	list (see BR 6902.1.4.2) and the final										WIB Legacy
	transitioning provider list (see BR										
	6902.1.5.1).										
6902.1.5.3	No later than September 17, 2010, the WPS										WPS Legacy
	Legacy contractor shall supply the final										~

Number	Requirement	1									
		A /	D M	F I	C A	R H	5		d-Syst		OTHER
		B	E		R	Н	F	M	V	С	
		M	M		R I	I	I S	CS	M S	W	
		A C	A C		E R		Š	_	~		
	transitioning provider list (see BRs										
	6902.1.5.1 and 6902.1.5.2) to all the parties										
	to whom it had previously supplied the										
	initial or interim transitioning provider list										
	(as per BRs 69021.3.3 and 6902.1.4.7).										
6902.1.5.4	The Excel spreadsheet referred to in BR										
	6902.1.5.3 shall conform to the format										WPS Legacy
	specified in BR 6902.1.3.4.										
6902.1.6	CWF shall take whatever actions are									X	
	necessary to reflect the movement of										
	providers from the WPS Legacy contractor										
	to the J4 A/B MAC and to ensure										
	continuing CWF processing of those										WPS Legacy
	provider's claims.										
	The WPS Legacy contractor shall supply the										
	CWF maintainer with a listing of such										
	providers as per BRs 6902.1.3.3, 6902.1.4.7										
(000 1 ( 1	and 6902.1.5.3.									V	
6902.1.6.1	CWF shall generate IURs and reports to the									X	
	J4 A/B MAC for the providers who will be moving from WPS Legacy workload										
	number 52280 to the new MAC workload										
	number of 04901.										
6902.1.6.2	At least 2 weeks prior to the effective date										
0702.1.0.2	of this transition, or following an										
	affirmative "GO" decision for that workload										
	(whichever is less) the WPS Legacy										
	contractor shall request CMS to drop Out of										
	Service Area (OSA) processing during the										WPS Legacy
	transition period. The WPS Legacy										
	contractor shall use the language in										
	6902.1.6.3. The request shall be sent to										
	Kathryn.Woytan@cms.hhs.gov.										
6902.1.6.3	The following language shall be used by the									X	
	WPS Legacy contractor to request the										
	dropping of OSA processing as per BR										
	6902.1.5.2.										
	"This Drop OSA request is associated with										
	CMS CR 6902's transition of a segment of										WPS Legacy
	the WPS Legacy workload to the J4 A/B										
	MAC for the dropping of CWF Out of										
	Service Area (OSA) transactions.										
	We are requesting authorization by CMS for										
	the dropping of OSA transactions for the										

Number	Requirement										
		A	D	F I	C	R	5	Shared			OTHER
		B	M E	1	A R	H H	F	M	tainei V	C	
		M	М		R I	I	I S	C S	M S	W F	
		Α	Α		Е		S	٥	S	I.	
	WPS Legacy workload, contractor number	С	С		R						
	52280 workloads, a segment of which is										
	being transitioned to the J4 A/B MAC. The										
	Drop Date should be Monday [insert first]										
	day of the week prior to the transition										
	weekend, including the month, the day, and										
	the year].										
	Cutover weekend for this workload is										
	[insert Month, Day - if multiple days list all]										
	and the first shared system batch cycle is										
	scheduled for [insert day of the first planned										
	batch cycle following the transition										
	including the day of the week, the month, the										
	day and the year]. Therefore, the OSA										
	Restart Date should be [insert Month, Day										
	and Year].										
	The last cycle at the outgoing contractor										
	will be sent to the CWF Host on [insert										
	Month, Day and Year]. This last file										
	received will be returned to the outgoing										
	contractor.										
	The first cycle at the new contractor will be										
	sent to the CWF Host on [insert Month, Day										
	and Year]. The first file received will be										
	returned to the new contractor."										
6902.1.6.4	CWF shall suspend OSA processing as									X	
	necessary to support this transition.										
6902.1.6.5	Prior to the transition of this workload,									X	
	CWF shall allow for the testing by the J4										
	A/B MAC of the CWF revised software in a										J4 A/B MAC
	future date environment that reflects the										
	effective date of this CR.										
6902.1.7.	FISS, in consultation with the J4 A/B MAC,						X				
	and the WPS Legacy contractor shall										
	change the Business Segment Indicators										
	(BSI) currently assigned to the providers										J4 A/B MAC
	being moved from the WPS Legacy										
	contractor workload to the J4 A/B MAC										
6002 1 7 1	based upon provider's CCN.						**				
6902.1.7.1	The BSIs referred to in BR 6902.1 shall be						X				
	assigned as follows:										J4 A/B MAC
	Colorado – COM										
	New Mexico – NMM										

Number	Requirement										
		A /	D M	F I	C A	R H	5	Shared Mair	l-Syst		OTHER
		В	Е		R R	H I	F	M	V	С	
		M	M		I	1	I S	C S	M S	W F	
		A C	A C		E R		S				
	Oklahoma – OKM										
1000 1 7 0	Texas - TXM										
6902.1.7.2	CMS-CMM shall activate the BSIs referred										CMS-CMM
6902.1.7.3	to in BR 6902.1.7.1  If a provider in a QCP that will be						X				
0902.1.7.3	transitioning to the J4 MAC is not located in						Λ				
	the J4 A/B MAC geographic area, FISS										J4 A/B MAC
	shall assign it the BSI corresponding with										
	the BSI of its home office.										
6902.1.8	Following the transition of the WPS Legacy						X				
	workload, FISS shall aggregate the										
	workloads currently processed in the current										
	J4 A/B MAC Part A CICS regions (04101,										
	04201, 04301 and 04401) and the workload processed in the new stand alone former										
	WPS Legacy CICS region (04901) for the										
	purpose of workload reporting.										J4 A/B MAC
	purpose of mornious reporting.										
	The Colorado, New Mexico and Texas										
	workloads (04101, 04201 and 04401) are										
	currently processed in the same CICS										
	region, and the Oklahoma workload (04301)										
6902.1.8.1	in processed in a separate CICS region.										
0902.1.6.1	The J4 A/B MAC shall aggregate and report to CMS by State the workloads processed in										
	the current J4 A/B MAC Part A CICS										
	region (041101, 04201, 04301 and 04401)										
	and the workload processed in the new										J4 A/B MAC,
	stand alone former WPS Legacy CICS										CROWD, PULSE
	region (04901). This is for both CROWD										
	and non-CROWD reporting as well as										
5002102	reporting to PULSE.										D. DEGG CAEM
6902.1.8.2	Any CMS shared system or application that										B, BESS, CAFM, CERT, MIS, BESS,
	utilizes the BSI or workload reports shall										CMS
	make whatever changes are necessary to accommodate this BSI and workload										BALTIMORE DC, COBA & COBC,
	reporting change.										CROWD, PIES,
	1.15 2.11112 2.111120.										CSAMS, CWF, DCS, ECRS, FISS,
	The HIGLAS system receives the BSI and										HCIS, HIGLAS,
	produces errors on the 274 file. HIGLAS										IRIS, the Local Coverage
	needs to be able to accept the new BSIs with										Determination
	a last digit of "M" as per BR 6902.1.7.1										(LCD) Database, LOLA, NGD, the
											NPI crosswalk,
											QIES (formerly known as OSCAR),
											PIMR, PORS,

Number	Requirement										
		A D F / M I			C A	R H	•				OTHER
		В	Е		R R	H I	F I	M C	V M	C W	
		M	M		I E	•	S	S	S	F	
		A C	A C		R		S				
											PS&R, the PSC or ZPIC, PSOR,
											PULSE, REMAS,
											REMIS, STAR, and ECPS
6902.2	FISS, CWF, the J4 A/B MAC, and the						X			X	
	Medicare applications or entities listed in										
	requirements 6902.5 through 6902.46 shall										
	be able to implement the new MAC										
	workload number by the effective date listed										J4 A/B MAC, all entities or
	in this CR for the purpose of ongoing										applications listed
	production. In the event the transition needs										under 6902.5
	to be delayed prior to the scheduled										through 6902.47
	effective date, these applications will need										
	to be able to accommodate the delay within										
	5 business days of receiving notification from CMS.										
6902.3	FISS, CWF, the J4 A/B MAC, and the						X			X	
0702.3	Medicare applications or entities listed in						Λ			Λ	
	requirements 6902.5 through 6902.46 shall										
	make required systems changes to cross										
	refer the claims of the providers currently										14 A D MAG
	processed under contractor workload										J4 A/B MAC, all entities or
	number 52280 who will be moving to MAC										applications listed
	workload number 04901 to facilitate the										under 6902.5
	processing of adjustment claims and other										through 6902.47
	situations which need to cross refer to the										
	original claim. (Please note that most										
	providers currently processed under 52280										
I	will continue to be processed under that										
6002.4	workload number.)										
6902.4	HIGLAS shall be modified (as necessary)										HIGLAS
6902.4.1	to reflect the new MAC workload number.  HIGLAS shall use 04901 as the HIGLAS						X				HIGLAS,
0902.4.1	workload number for the new J1 WPS						Λ				all entities or
	Legacy workload.										applications listed
	Legacy workload.										under 6902.5
6902.4.2	The new workload that will moved from										through 6902.47
0702. <del>4</del> .2	WPS Legacy contractor to the J4 A/B MAC										
	shall be converted into the existing HIGLAS										
	Organization. The HIGLAS J1A										HIGLAS,
	Organization shall then contain two separate										all entities or
	workloads, the current existing J4 A/B										applications listed under 6902.5
	MAC workload and the new workload being										through 6902.47
	created by the split of the J1 workload from										
	the WPS Legacy contractor's workload.										
	This will result in a single HIGLAS										

Number	Requirement										
		A	D	F	C	R	S	Shared			OTHER
		B	M E	I	A R	H H	F	Main	taine V	rs C	
		M	M		R I	I	I	C	M	W	
		Α	Α		Е		S S	S	S	F	
	financial front and and a single HICLAS	С	С		R						
	financial front end, and a single HIGLAS										
6902.4.3	Organization to reconcile and report upon.										
0902.4.3	The WPS Legacy contractor shall identify the Audit Intermediary (AI) providers and										
	• ` ' ±										
	provide a listing to the HP EDC and HIGLAS.										
	molas.										
	The J4 A/B MAC shall move and treat the										WPS Legacy.
	hospital-based HHAs/Hospices/AI providers										J4 A/B MAC, HP
	the same as any other provider. These										EDC
	providers shall be included in the HIGLAS										
	split and any outstanding settlement ARs										
	and APs shall be transitioned to the J4 A/B										
	MAC.										
6902.5	The CWF ELGE module shall be modified									X	
	(as necessary) to reflect the new MAC										
	workload number.										
6902.5.1	FISS and CWF shall make system changes						X			X	
	(if any are required) so that any claim or										
	adjustment associated with the previous										J4 A/B MAC
	contractor workload number can continue to										
	be processed (when appropriate) following										
	the effective date of the MAC transition.										
6902.6	Where practical, CWF and the entities or									X	
	Medicare applications listed in requirements										A 11
	6902.5 through 6902.46 shall be able to										All entities or applications listed
	implement the new MAC workload number										under 6902.5
	8 weeks prior to the effective date of the CR										through 6902.47
	for the purpose of testing with the Medicare										
5000 7	contractor.										
6902.7	CAFM shall be modified (as necessary) to										CAFM
6000 0	reflect the new MAC workload number.										
6902.8	CERT shall be modified (as necessary) to reflect the new MAC workload number.										CERT
6902.8.1	The CERT Review Contractor in										
0902.6.1	consultation with the CMS CERT business										
	owner shall take whatever actions it deems										
	appropriate to associate the claims of										
	providers assigned to the new MAC										CERT
	workload number or 04901 with the										
	previous Medicare contractor workload										
	number 52280.										
6902.9	CMIS shall be modified (as necessary) to									<u> </u>	
	reflect the new MAC workload number.										CMIS
6902.10	CROWD shall be modified (as necessary) to										GD OVV
	reflect the new MAC workload number.										CROWD

Number	Requirement										
		A /	D M	F I	C A	R H	5		1-Syst		OTHER
		В	E	•	R	Н	F	M	V	С	
		M	M		R I	I	I S	C S	M S	W F	
		A C	A C		E R		S				
6902.11	The CMS Debt Collection System (DCS)										
	shall be modified (as necessary) to reflect										DCS
	the new MAC workload number.										
6902.12	The J4 A/B MAC shall manually adjust the										
	DCS to reflect those providers whose										
	contractor workload number has been										J4 A/B MAC
	changed. If this change is not made, any										317111111111111111111111111111111111111
	updates (collection or recall) would be sent										
	to the original contractor workload number.										
6902.13	ECRS shall be modified (as necessary) to										ECRS
	reflect the new MAC workload number.										Zeno
6902.14	IRIS shall be modified (as necessary) to										IRIS
	reflect the new MAC workload number.										IKIS
6902.15	The NPI Crosswalk shall be modified (as										NPI Crosswalk
	necessary) to accept files with the new										Contractor
	MAC workload number.										
6902.16	The WPS Legacy contractor, the J4 A/B										
	MAC and the EDC shall work together to										
	contact the CMS data center										
	( <b>Donald.dimitriou@cms.hhs.gov</b> ) to										
	set up file transfer protocols (where										
	necessary) in accordance with the CMS										
	Enterprise file Transfer (EFT) Infrastructure										
	standard so that crosswalk files can be										
	received for the new MAC workload										WPS LEGACY,
	number. When this file transfer process is in										J4 A/B MAC,
	place, the WPS Legacy contractor shall send										CMS Data Center
	in a complete master provider file										
	containing the new MAC workload number										
	to the NPI crosswalk. The NPI crosswalk										
	shall send back a file with the NPI to legacy										
	crosswalk. Then daily files shall be sent and										
	returned. The J4 A/B MAC shall also set up file transfers to correctly send files as										
	described in JSM 06545.										
6902.17	NGD shall be modified (as necessary) to										
0702.17	reflect the new MAC workload number.										NGD
6902.18	PIMR shall be modified (as necessary) to										
0704.10	reflect the new MAC workload number.										PIMR
6902.19	PSOR shall be modified (as necessary) to										
0702.17	reflect the new MAC workload number.										PSOR
6902.20	PORS shall be modified (as necessary) to										
0702.20	reflect the new MAC workload number.										PORS
6902.21	The PS&R systems shall be modified (as	X									DC 0-D
0702.21	necessary) to reflect the new MAC	**									PS&R, EDC
	workload number. This includes legacy										
	officed fighteet. This includes legacy	1	l l		l	l	l	1	1	l	l

Number	Requirement										
,		A /	D M	F I	C A	R H	5		l-Syst		OTHER
		В	E	-	R	Н	F	M	V	С	
		M	M		R I	I	I S	C S	M S	W F	
		A C	A C		E R		S				
	PS&R systems maintained by the WPS										
	Legacy contractor.										
6902.22	PULSE shall be modified (as necessary) to										PULSE
	reflect the new MAC workload number.										TOLSE
6902.23	REMAS shall be modified (as necessary) to										REMAS
	reflect the new MAC workload number.										TELVII IS
6902.24	REMIS shall be modified (as necessary) to										REMIS
	reflect the new MAC workload number.										TENTIS
6902.25	ECPS (was formerly known as SuperOps)						X				
	shall be modified (as necessary) to reflect										
	the new MAC workload number.										
6902.26	COBA shall be modified (as necessary) to										COBA
	reflect the new MAC workload number.										COBC
6902.27	The PSC/Z-PIC shall make the necessary										
	modifications to reflect the new MAC										
	workload number.										
	The DCC/7 DIC CMC bearing and it										CMS PSC/ZPIC
	The PSC/Z-PIC CMS business owner will need to decide which PSC/Z-PIC will have										Business Owner, PSC/ZPIC
											150/2110
	jurisdiction over workload processed by the WPS Legacy contractor for providers being										
	moved to the J4 A/B MAC.										
6902.28	LOLA shall be modified (as necessary) to										
0702.20	reflect the new MAC workload number.										
	The role of LOLA for providers being										
	moved to the J4 A/B MAC shall be										LOLA
	discussed and determined during the										
	transition process.										
6902.29	STAR shall be modified (as necessary) to										STAR,
	reflect the new MAC workload number.										J4 A/B MAC
6902.30	HCIS shall be modified (as necessary) to										HCIC
	reflect the new MAC workload number.										HCIS
6902.31	BESS shall be modified (as necessary) to										BESS
	reflect the new MAC workload number.										DESS
6902.32	QIES (formerly known as OSCAR) shall be										QIES
	modified (as necessary) to reflect the new										
	MAC workload number.										
6902.33	Seven weeks prior to the effective date of										
	this CR, DPFS (PECOS) shall provide the										WPS Legacy, J4 A/B MAC,
	WPS Legacy contractor and the J4 A/B										
	MAC with a spreadsheet listing all the										
	PECOS enrollment records under the WPS										PECOS
	Legacy contractor. The WPS Legacy										
	contractor in consultation with the J4 A/B										
	MAC shall complete and verify the	1									

Number	Requirement										
		A	D M	F I	C	R	R Shared-System H Maintainers				OTHER
		B	E	1	A R	Н	F	M	V	C	
		M	М		R I	I	I S	C S	M S	W F	
		A C	A C		E R		S	5	5	1	
	spreadsheet, and return it to	C	C		K						
	Jessica.Hoffman@cms.hhs.gov and										
	Meena.Patel@cms.hhs.gov. The										
	spreadsheet must be received by Jessica										
	Hoffman and Meena Patel no later than 5										
	weeks prior to the effective date of this CR.										
	The WPS Legacy contractor's verification										
	shall reflect the final transitioning provider										
	list referred to in BRs 6902.1.5 –										
	6902.1.5.3).										
6902.34	PECOS shall create a new nightly extract										PECOS,
	file for MAC workload number 04901. The										HP EDC
	HP EDC shall arrange to pick up this file.										
6902.34.1	Any user at the J4 A/B MAC who wants										
	access to the new MAC workload number										
	shall submit paper work as per the										
	instructions in the on line Help (FAQ)										
	section of PECOS at least 8 weeks prior to										
	the effective date for the transition of that										J4 A/B MAC
	workload. Additionally, 2 of those users										
	should be designated as PECOS CRT										
	Sharepoint users. (The users must do this in order to have access to the enrollments										
	under these MAC numbers.)										
6902.34.2	PECOS shall be modified (as necessary) to										
0902.34.2	reflect the new MAC contractor numbers.										
	The PECOS team shall make all internal										
	code changes to PECOS associated with the										PECOS
	Medicare Contractor interface as well as the										
	Web interface in order to accommodate the										
	new MAC workload number of 04901.										
6902.34.3	The PECOS team shall use the spreadsheet										
	supplied by the WPS Legacy contractor										
	(see BR 6902.33) to associate providers										PECOS
	with the appropriate MAC workload										
	number.										
6902.34.4	The PECOS maintainer shall support a 2										PECOS,
	week UAT window.										J4 A/B MAC
6902.35	The CMS Baltimore Data Center shall										
	modify its records to reflect the new MAC										CMS HDC
	workload number.		Ш								
6902.36	The FISS Maintainer shall work with CWF						X			X	
	and the HP EDC to ensure history files can										HP EDC
	be cross referred to the new MAC workload										
	number dating back at least 27 months.										

Number	Requirement										
		A /	D M	F I	C A	R H			d-Syst		OTHER
		В	E	•	R	Н	F	M	V	С	
		M	M		R I	I	I S	C S	M S	W F	
		A C	A C		E R		S				
6902.37	The J4 A/B MAC shall modify any										
	electronic claims billing or other software it										J4 A/B MAC
	supplies to providers/submitters to reflect										J+ IVB WINC
	the new MAC workload number.										
6902.38	The J4 A/B MAC shall make any changes										
	necessary to ensure its non-base										
	applications and reports support the new										J4 A/B MAC
	production region and the new MAC										
6002 20 1	workload number.										
6902.38.1	Any non-base applications and data file										
	transfers previously approved for the J4 A/B MAC in the CDS EDC environment shall be										
	considered approved by CMS for the HP										
	EDC environment. The CDS EDC in										
	consultation with the J4 A/B MAC shall										
	supply the HP EDC with a listing of such										
	approved non-base applications and data										CDS EDC, HP EDC
	files. The HP EDC shall review the listing.										
	If it believes any of the previously approved										
	non-base jobs and data file requests would										
	be problematic, it shall discuss its concerns										
	with the non-base workgroup										
	(Carol.Young@cms.hhs.gov,										
	Patricia.Bellamy@cms.hhs.gov and										
	Scott.Levine@cms.hhs.gov).										
6902.39	National Part B pricing files shall be										PRICING,
	updated to reflect the new MAC workload										J4 A/B MAC
1000 10	number.										ZID CODE
6902.40	The Zip Code file shall be updated to reflect										ZIP CODE, J4 A/B MAC
	the new MAC workload number.										J+ A/B MAC
6902.41	PIES shall be updated as necessary to										
	accommodate the new MAC workload										PIES
	number.										
6902.42	The Local Coverage Determination (LCD)										
	database shall make any changes necessary										LCD database
	to accommodate the new MAC workload										
****	number.										
6902.42.1	The J4 A/B MAC shall advise the CMS										J4 A/B MAC, LCD database
	LCD database CMS business owner through										
	the usual channels of the LCDs it will be										
	using for the 04901 MAC workload										
	number. The LCD database CMS business										
	owner shall use this information to populate its database.										
6902.42.2	The J4 A/B MAC shall apply the LCDs of										WPS Legacy,
0704.44.4	The JT MD MARC shall apply the LCDs Of				<u> </u>	<u> </u>	<u> </u>	1	1	<u> </u>	mis Legacy,

Number	Requirement	1									
		A	D M	F I	C A	R H	S		1-Syst		OTHER
		B	E	1	R	Н	F	M	V	С	
		M	M		R I	I	I S	CS	M S	W	
		A C	A C		E R		S			•	
	the WPS Legacy contractor as applicable to	C	C		K						J4 A/B MAC
	claims for services rendered by the										
	transitioning providers with a date of service										
	prior to the effective date of this CR.										
6902.43	The WPS Legacy contractor currently					X					
	receives claims data from the RHHI										
	contractors that it uses for the purpose of										
	cost report settlement for provider based										
	HHAs and Hospices. The J4 A/B MAC										WDCI
	shall perform cost report settlement for any										WPS Legacy, J4 A/B MAC
	such transitioning providers. The WPS										JIIID WILL
	Legacy contractor and the J4 A/B MAC										
	shall negotiate the dates of this cost report										
	settlement transition with the concurrence of										
	the J4 A/B MAC Project officer.										
6902.43.1	The WPS Legacy contractor shall identify					X					
	all J4 transitioning providers with provider-										
	based HHAs and Hospices. It shall notify										
	the corresponding RHHI to begin										WPS Legacy,
	forwarding claims data to the J4 A/B MAC										J4 A/B MAC
	effective with the date that reflects the										
	transition to the J4 A/B MAC of the cost										
6002.44	report settlement process for that provider.						7.7				
6902.44	The handling of 1099s for WPS Legacy						X				
	contractor providers being moved to the J4										WPS Legacy, J4 A/B MAC
	A/B MAC shall be discussed and refined										J4 A/B MAC
6002.45	during the transition process.						37				
6902.45	The handling of periodic interim payments						X				
	(PIP) for WPS Legacy contractor providers										WPS Legacy,
	being moved to the J4 A/B MAC shall be discussed and refined during the transition										J4 A/B MAC
	process.										
6902.46	WPS legacy shall provide the J4 A/B MAC										
U)U∠. <del>4</del> U	with a listing of claims associated with the										
	providers transitioning to the J4 A/B MAC										
	whose claims were entered in the RAC Data										WPS Legacy,
	Warehouse. This will allow the J4 A/B										J4 A/B MAC,
	MAC shall work with the RAC to ensure										RAC
	that the RAC does not take additional action										
	on these claims.										
6902.47	The WPS Legacy contractor and J4 A/B										CMS-CMM, WPS Legacy, J4 A/B MAC
<del> </del>	MAC in consultation with CMS shall devise										
	a plan during the transition process to										
	address the transfer of ongoing workload										
	such as (but not limited to) written inquiries,										J4 A/D MAC
	pending medical review cases, and the										

Number	Requirement										
		A /	D M	F I	C A	R H	S	Shared-System Maintainers			OTHER
		B M A C	E M A C		R R I E R	H	F I S S	M C S	V M S	C W F	
	transfer of paper records, for transitioning providers.										
6902.47.1	CMS has previously negotiated a file transfer agreement with the WPS Legacy contractor to maintain historic paper files and supply such files to the J4 A/B MAC on an as needed basis. The WPS Legacy contractor shall explain the terms of this agreement to the J4 A/B MAC during the transition process and the J4 A/B MAC shall abide by the CMS/WPS Legacy agreement.										WPS Legacy, J4 A/B MAC

# III. PROVIDER EDUCATION TABLE

Number	Requirement										
		A / B	D M E	F I	C A R	R H H	S	Shared- System Maintainers			OTHER
		M A C	M A C		R I E R	Ι	F I S	M C S	V M S	C W F	
6902.48 6902.49	The WPS Legacy contractor and the J4 A/B MAC shall post this entire instruction, or a direct link to this instruction, on its Web site and include information about it in a listserv message within 1 week of the release of this instruction. In addition, the entire instruction must be included in the Contractors' next regularly scheduled bulletin.  The WPS Legacy contractor shall prepare an										WPS Legacy, J4 A/B MAC
	article explaining the MAC workload number changes for the providers in its current workloads. This article shall explain which providers will be affected by this workload transition, i.e., those providers located in the geographic areas mentioned in BR 6902.1.4 as well as providers in QCPs whose home offices are located in the J4 A/B MAC's jurisdiction, and who elect to have claims for all of their providers processed by the J4 A/B MAC as per BR 6902.1.4.1. The article shall also provide whatever transition information is available at the time it is written that would be helpful to the transitioning providers. This might include information on planned dark										

Number	Requirement										
		A / B	D M E	F I	C A R	R H H	S	hared Systen intain	n		OTHER
		M A C	M A C		R I E R	I	F I S	M C S	V M S	C W F	
	days or the release of the payment floor. If no such information is available at the time the article is disseminated, the article should indicate that such information will be supplied prior to the MAC transition effective date. The article should also mention that transitioning providers will be advised of how it will need to electronically submit claims to the J4 A/B MAC.  Following approval of this article by the CMS J4 A/B MAC Project Officer  (Virginia.Adams@cms.hhs.gov) or her designee, the WPS Legacy contractor shall post this article, or a direct link to this article, on its Web site and include information about it in a listsery message no later than 90 days prior to the effective date of the CR. Once the article is posted, it shall be included in the contractor's next regularly scheduled bulletin.										

#### IV. SUPPORTING INFORMATION

A new workload number for the J4 WPS Legacy Part A transitioning workload must be established so that the workload can be moved to the J4 A/B MAC as per statutory requirements.

A. Recommendations and supporting information associated with listed requirements: N/A

X-Ref	Recommendations or other supporting information:
Requirement	
Number	

## B. All other recommendations and supporting information: N/A

### V. CONTACTS

**Pre-Implementation Contact(s):** Scott Levine (<u>Scott.Levine@cms.hhs.gov</u>), Terry Bird (Terry.Bird@cms.hhs.gov) or Michael Allen (<u>Michael.Allen@cms.hhs.gov</u>)

**Post-Implementation Contact(s):** Scott Levine (<u>Scott.Levine@cms.hhs.gov</u>) or Terry Bird (<u>Terry.Bird@cms.hhs.gov</u>).

## VI. FUNDING:

## A. For Fiscal Intermediaries, Carriers, and Regional Home Health Intermediaries (RHHIs):

Funding for implementation activities will be provided to contractors through the regular budget process.

## B. For Medicare Administrative Contractors (MAC):

The contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the Statement of Work (SOW). The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.