

CMS Manual System

Pub 100-04 Medicare Claims Processing

Transmittal 873

Department of Health &
Human Services (DHHS)

Center for Medicare &
Medicaid Services (CMS)

Date: FEBRUARY 24, 2006

Change Request 4302

NOTE: Transmittal 858, dated February 17, 2006, is rescinded and replaced with Transmittal 873, dated February 24, 2006. The One-Time Notification Attachment has been updated with two additional business requirements (4302.4 and 4302.5). The Background section under General Information has also been updated to provide clarification. All other information remains the same.

SUBJECT: Increase Remittance File Retention

I. SUMMARY OF CHANGES: The purpose of this Change Request is to gather information about the providers receiving remittance advice. Gathering the information will aid in the advice provided to end the 835 contingency plan the CMS is currently operating under.

NEW/REVISED MATERIAL

EFFECTIVE DATE: March 24, 2006

IMPLEMENTATION DATE: March 24, 2006

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R = REVISED, N = NEW, D = DELETED – *Only One Per Row.*

R/N/D	Chapter / Section / SubSection / Title
N/A	

III. FUNDING:

No additional funding will be provided by CMS; contractor activities are to be carried out within their FY 2006 operating budgets.

IV. ATTACHMENTS:

One-Time Notification

**Unless otherwise specified, the effective date is the date of service.*

Attachment – One-Time Notification

Pub. 100-04	Transmittal: 873	Date: February 24, 2006	Change Request 4302
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SUBJECT: Increase Remittance File Retention

I. GENERAL INFORMATION

A. Background: CMS is considering options to encourage HIPAA electronic remittance transaction compliance and evaluating what date shall be used to terminate the Medicare HIPAA contingency plan. CMS is concerned about the impact of ending the remittance contingency will have on individual provider types. Analysis of the current remittance information will assist CMS in establishing the specific date to end this contingency plan.

AdminaStar Federal will provide utility software to each Medicare data center to be installed. This utility software shall extract data based on claims processed and generate report data for review by CMS. Individual contractors shall not be required to produce data for these reports. Contractors shall increase the number of generations of remittance files retained in their data center. The utility software shall be executed against the held data files upon completion. A separate CR will be issued when the software development is completed that provides instructions for the step-up and execution of the utility software along with instructions for submission of the information to CMS. This CR is issued to detail the instructions that request data files be held and the initial time frame to hold these data files. Contractors should take immediate action to retain all files listed under business requirements except for the MCS paper remittance files. Further instructions will be sent on retaining those after CMS consults with the data centers, EDS and ASF on the best solution to saving these files.

B. Policy: Public Law 104-191

II. BUSINESS REQUIREMENTS

“Shall” denotes a mandatory requirement

“Should” denotes an optional requirement

Requirement Number	Requirements	Responsibility (“X” indicates the columns that apply)					
		F	R	C	D	Shared System	Other
		I	H	a	M	Maintainers	
		U	S	E	F		

						F I S S	M C S	V M S	C W F	
4302.1	Fiscal Intermediaries shall retain 2 months (45 generations) of the following files: &FILESSF.&J222B.&STEP.0180.SFSEDBH&GDG180 &FILESSF.&J2220.&STEP.0080.SFSEDSRT&GDG080 &FILESSF.&J222B.&STEP.0225.SFSEDBE&GDG225 &FILESSF.&J222W.&STEP.0130.SFSEDS4A&GDG130 &FILESSF.&J222Z.&STEP.0140.SFSEDSRT&GDG140	X	X							
4302.2	Carriers shall retain 2 months (45 generations) of the following files: &N1..HBDAT.AD&PL.TPBL(+1) &N1..HBDAT.AD&PL.REMT(+1) &N1..HBDAT.AD&PL.RMT2(+1) &N1..HBDAT.AD&PL.RMT3(+1) &N1..HBDAT.A&FRQ.&PL.RMT4(+1)			X						
4302.3	Carriers shall retain 2 months (45 generations) of the following files when instructions are issued by CMS to the data centers: &N1..HBDJW.PD&PL.&DS.SPR(&PGN1060) &N1..HBDJW.PD&PL.&DS.SPN(&PGN1170)			X						
4302.4	DMERCS shall retain 2 months (45 generations) of the following files: &DNODE..RNG.S010.X835CLMS(&G010) &DNODE..RN8.S030.OTNSF104(&G030) &DNODE..RN8.S030.OTNSF200(&G030) &DNODE..RN8.S030.OTNSF201(&G030) &DNODE..RNJ.S010.REMITOT(&G010) &DNODE..RNF.S010.REMITOT(&G010) &DNODE..RNP.S010.REMITOT(&G010)				X					
4302.5	DMERCS shall retain 2 months (8 generations) of the following files): &DNODE..RNH.S010.X835CLMS &DNODE..RN9.S030.OTNSF104 &DNODE..RN9.S030.OTNSF200 &DNODE..RN9.S030.OTNSF201				X					

III. PROVIDER EDUCATION

Requirement Number	Requirements	Responsibility (“X” indicates the columns that apply)							
		F I	R H I	C a r r i e r	D M E R C	Shared System Maintainers			
F I S S	M C S					V M S	C W F		
	None.								

IV. SUPPORTING INFORMATION AND POSSIBLE DESIGN CONSIDERATIONS

A. Other Instructions: N/A

X-Ref Requirement #	Instructions

B. Design Considerations: N/A

X-Ref Requirement #	Recommendation for Medicare System Requirements

C. Interfaces: N/A

D. Contractor Financial Reporting /Workload Impact: N/A

E. Dependencies: N/A

F. Testing Considerations: N/A

V. SCHEDULE, CONTACTS, AND FUNDING

<p>Effective Date*: March 24, 2006</p> <p>Implementation Date: March 24, 2006</p> <p>Pre-Implementation Contact(s): Tom Latella (410) 786-1310, Thomas.latella@cms.hhs.gov</p> <p>Post-Implementation Contact(s): Tom Latella (410) 786-1310, Thomas.latella@cms.hhs.gov</p>	<p>No additional funding will be provided by CMS; contractor activities are to be carried out within their FY 2006 operating budgets.</p>
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