| CMS Manual System                | Department of Health & Human<br>Services (DHHS)   |
|----------------------------------|---|
| Pub 100-20 One-Time Notification | Centers for Medicare & Medicaid<br>Services (CMS) |
| Transmittal 924                  | Date: July 29, 2011                               |
|                                  | Change Request 7524                               |

SUBJECT: Implementing the Recompetition Award for the Jurisdiction A Durable Medical Equipment (DME) Medicare Administrative Contractor (MAC) Workload

**I. SUMMARY OF CHANGES:** A new contract to process the Jurisdiction A DME workload will take effect August 1, 2011. The CMS has determined that it will not need to change the current DME MAC workload number (16003) when this new contract is implemented on August 1, 2011.

**EFFECTIVE DATE: August 1, 2011** 

**IMPLEMENTATION DATE: August 1, 2011** 

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

# II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED

| R/N/D | CHAPTER / SECTION / SUBSECTION / TITLE |
|-------|--|
| N/A   |  |

### III. FUNDING:

For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs) and/or Carriers: Not Applicable.

#### For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the contracting officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the contracting officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

### **IV. ATTACHMENTS:**

### **One-Time Notification**

\*Unless otherwise specified, the effective date is the date of service.

# **Attachment – One-Time Notification**

SUBJECT: Implementing the Recompetition Award for the Jurisdiction A Durable Medical Equipment (DME) Medicare Administrative Contractor (MAC) Workload

Effective Date: August 1, 2011

Implementation Date: August 1, 2011

### I. GENERAL INFORMATION

**A. Background:** The Centers for Medicare & Medicaid Services (CMS) is required to compete the DME MAC workloads at least once every 5 years. It recently did so for Jurisdiction A and awarded the workload to National Heritage Insurance Company (NHIC) the incumbent contractor.

The CMS has determined that it will not need to change the current DME MAC workload number (16003) when this new contract is implemented on August 1, 2011.

The following applications or entities shall continue to accept the current workload number of 16003 once the workload is transitioned to the aforementioned contract.

Contractor Administrative-Budget and Cost Reporting System (CAFM),

Common Data Electronic Interchange Contractor (CEDI)

Comprehensive Error Rate Testing System (CERT),

Contractor Management Information System (CMIS),

CMS Baltimore Data Center,

Coordination of Benefits Agreement Program (COBA),

Contractor Reporting of Operational Workload Data System (CROWD),

Common Working File (CWF),

Debt Collection System (DCS),

Electronic Correspondence Referral System (ECRS),

Health Care Information System (HCIS),

Local Coverage Determination (LCD) database,

Medicare Secondary Payer Recovery Contractor (MSPRC),

Next Generation Desktop System (NGD),

Part B National Summary Data File (formerly known as BESS),

Production Performance Monitoring System (PULSE),

Provider Inquiry Evaluation System (PIES),

Program Integrity Management Reporting System (PIMR),

Program Safeguard Contractor (PSC) or Zoned Program Integrity Contractors (ZPICs),

Provider Overpayment Reporting System (PORS).

Recovery Audit Contractor (RAC)

Recovery Management and Accounting System (REMAS), and

the ZIP Code File.

# B. Policy: N/A

# II. BUSINESS REQUIREMENTS TABLE

| Number   | Requirement   | Responsibility |             |        |                  |             |                  |                    |             |             |   |
|----------|---|----------------|-------------|--------|------------------|-------------|------------------|--------------------|-------------|-------------|---|
|          |   | A<br>/<br>B    | D<br>M<br>E | F<br>I | A<br>R           | R<br>H<br>H | M                | Sha<br>Sys<br>aint | tem<br>aine | ers         | OTHER   |
|          |   | M<br>A<br>C    | M<br>A<br>C |        | R<br>I<br>E<br>R | Ι           | F<br>I<br>S<br>S | M<br>C<br>S        | V<br>M<br>S | C<br>W<br>F |   |
| 7524.1   | The Jurisdiction A DME MAC workload shall continue to be processed under its current DME MAC workload number of 16003 when its new contract becomes effective on August 1, 2011.                      |                |             |        |                  |             |                  |                    |             |             | J-A DME-<br>MAC, Hewlett<br>Packard (HP)<br>EDC                                 |
| 7524.1.1 | All shared systems and applications listed in the background section of this CR shall continue to accept DME MAC workload number 16003.   |                |             |        |                  |             |                  |                    |             |             | All shared systems and applications listed in the background section of this CR |
| 7524.2   | Following the expiration of its current contract, the J-A DME MAC shall track and charge all costs related to that contract to the appropriate Contract Line Item Number (CLIN) as instructed by CMS. |                |             |        |                  |             |                  |                    |             |             | J-A DME-<br>MAC   |
| 7524.2.1 | Once its new contract becomes effective, the J-A DME MAC shall track and charge all costs related to that contract to the appropriate CLIN as instructed by CMS.                                      |                |             |        |                  |             |                  |                    |             |             | J-A DME-<br>MAC   |

# III. PROVIDER EDUCATION TABLE

| Number | Requirement | Responsibility (place an "X" in each applicable column) |   |   |   |   |             |     |     |     |       |
|--------|-------------|---|---|---|---|---|-------------|-----|-----|-----|-------|
|        |             | A   | D | F | C | R | Shared-     |     |     |     | OTHER |
|        |             | /   | M | I | A | Н |             | Sys | tem |     |       |
|        |             | В   | E |   | R | Н | Maintainers |     |     | ers |       |
|        |             |   |   |   | R | I | F           | M   | V   | С   |       |
|        |             | M   | M |   | I |   | I           | C   | M   | W   |       |
|        |             | A   | A |   | Е |   | S           | S   | S   | F   |       |
|        |             | C   | C |   | R |   | S           |     |     |     |       |
|        | None.       |   |   |   |   |   |             |     |     |     |       |

### IV. SUPPORTING INFORMATION

# A. Recommendations and supporting information associated with listed requirements: N/A

| X-Ref       | Recommendations or other supporting information: |
|-------------|--|
| Requirement |  |
| Number      |  |
|             |  |

### B. All other recommendations and supporting information: N/A

## V. CONTACTS

**Pre-Implementation Contact(s):** Scott Levine (<u>Scott.Levine@cms.hhs.gov</u>), Steven Felsenberg (Steven.Felsenberg@cms.hhs.gov) and Martin Furman (<u>Martin.Furman@cms.hhs.gov</u>).

**Post-Implementation Contact(s):** Contact your Contracting Officer's Technical Representative (COTR) or Contractor Manager, as applicable.

#### VI. FUNDING:

A. For Fiscal Intermediaries, Carriers, and Regional Home Health Intermediaries (RHHIs): N/A

# **B.** For Medicare Administrative Contractors (MAC):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the contracting officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the contracting officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.