

CMS-R-263 Form Revisions

<u>Section Number</u>	<u>Revision</u>	<u>Justification</u>
Entire Form	Reorganized order of sections to: Facility Information, Interview of Individuals Present, Licensure/Certification, Inventory, Records & Telephone, Contact with Beneficiary	Updated for an easier flow of the site visit for inspectors.
Reason For Visit Section	Changed "Ad-Hoc Request" to "Non-Application Based"	Updated to provide clarification for inspectors performing the site visit.
Reason For Visit Section	Changed "Please obtain copies of the following documents if checked:" to "For Non-Application based requests, please obtain copies of the following documents if applicable"	Updated to provide clarification for inspectors performing the site visit.
Facility Information Section	Under, "Is access to facility restricted (gated community, call box, etc.)?" added sub-question that states: "If yes, how is access granted?"	Updated to gather more information on the facility for evaluation purposes.
Facility Information Section	Removed, "If a home-based business, are all local zoning requirements met?"	Removed, as the question is out of scope.
Facility Information Section	Removed, "If no, how does the supplier accommodate disabled persons?"	Removed, as this is a duplicative question to, "Is the facility accesible to the disabled?" under the same section.
Facility Information Section	Added "If no, explain" comment space under, "Is there a permanent, visible sign with the supplier's business name posted on the facility?"	Updated to gather more information on the facility for evaluation purposes.
Facility Information Section	Under, "Are hours of operation posted?" added sub-question that states, "If yes, where are hours of operation posted?" options are: Main entrance of building, Entrance of supplier, Both	Updated to gather more information on the facility for evaluation purposes.
Facility Information Section	Moved this question up to first page, above "Please obtain copies of the following documents if checked:" Was the site visit completed? If unable to conduct site visit for any reason (supplier not operational or inspection refused), please explain in the Additional Comments section at the end of this form. Added comment section below this question and changed wording to, "Was the	Updated for an easier flow of the site visit for inspectors.
Interview of Individual(s) Present Section	Removed, "The supplier must provide a list of all owners and management with day-to-day control, including name and title."	Not a requirement for site visit inspectors to collect.
Interview of Individual(s) Present Section	For this question, "Does the supplier have other locations that service Medicare beneficiaries? If additional space is needed, please use the Additional Comments section at the end of this form" added comment section below and changed wording to, "Does the supplier have other locations that service Medicare beneficiaries? If additional space is needed, please use the Comments section below."	Updated for an easier flow of the site visit for inspectors.

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Interview of Individual(s) Present Section	For this question, "Does the owner or any relatives own(ed) any other medical entities? If additional space is needed, please use the Additional Comments section at the end of this form." added comment section below and changed wording to, "Does the owner or any relatives own(ed) any other medical entities? If additional space is needed, please use the Comments section below."	Updated for an easier flow of the site visit for inspectors.
Interview of Individual(s) Present Section	Moved this question under "Facility Information Section": Does the supplier share office space with other DME suppliers or other medical businesses?	Updated for an easier flow of the site visit for inspectors.